

ASHFORD PARISH COUNCIL

PARISH CLERK: MRS SUE SQUIRE, HAXLEA, 2 THREWAYS, BRATTON FLEMING,
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CHAIRMAN: COUNCILLOR GEOFF HOLDER, LITTLE COURT, LONG LANE, ASHFORD. EX31 4BT.
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TO ALL COUNCILLORS:

You are hereby summoned a Parish Council Meeting on **Monday, 3 September 2018 in the Church Hall at 7.30pm**. The Agenda is detailed below.

Sue Squire, Parish Clerk. 25 August 2018

No.	Item
1.	Items raised by members of the public. <i>It should be noted that representations by members of the public are permitted for a maximum of 3 minutes.</i> 1.1 Letter regarding Neighbourhood Plan for Ashford – Working Party Behaviour.
2.	Apologies. Councillor J Szymankiewicz.
3.	Declarations of Interest
4.	Approval of the Minutes of the Meeting held on 19 July 2018.
5.	Reports: 5.1 Police. The August 2018 Newsletter had been circulated to Councillors and sent for inclusion on the website. 5.2 County Councillor Mrs C Chugg. 5.3 District Councillor Mrs A Davis 5.4 Councillor V Lawson. Defibrillator Check. 5.5 Neighbourhood Plan. To receive a report on the current position. The Clerk will advise that Terms of Reference cannot be given to Working Parties, information which had been obtained from the National Association of Local Council's publication 'Local Councils Explained'. Councillor Szymankiewicz has requested that agreement is given for the Parish Council to sign up to PSMA (Public Sector Mapping Agreement) in connection with the distribution of two maps as part of the Neighbourhood Plan evidence gathering. The maps would be for the Ashford parish boundary and Ashford Conservation Area. Councillors will be asked to approve the submission of an application to Groundwork UK for a further grant of £7,860 and approval for the Household Questionnaire to be sent out. To approve signing up to the PSMA, application to Groundwork UK and the Household Questionnaire to be circulated.
6.	Matters Arising: 6.1 Gas Leak in Strand Lane. To note that the Clerk has reported this and had received assurance that the work would be attended to. To note if the work has been done. If the work has been done, to make a decision regarding broken kerb stones at Meadowside. 6.2 Compliance. To further discuss the Standing Orders with a view to tailoring the document to cover items specific to Ashford Parish Council. 6.3 Tour of Britain. Part of the race route would be on the A361 at the bottom of Strand Lane. It is understood that this is going to be marked with banners and flags on verges either side of Strand Lane. 6.4 Damaged signpost near The Old Rectory.

	<p>To note that DCC Public Rights of Way has been requested to refix the broken signpost and to give a timescale as to when this was likely to happen.</p> <p>6.5 Second Anniversary of the Telephone Box Library. To receive further details of this event, arranged for Saturday, 20 October 2018 in the Church Hall from 2pm.</p> <p>6.6 Delegatory Powers. As a follow up to the Parish Clerk attending a 'Making Good Decisions' course, Councillors to consider and decide if the Clerk should be given delegatory powers. The Clerk has ascertained from the Devon Association of Local Councils that no single Councillor can make a decision on behalf of the Council meaning that delegation cannot be to a Councillor.</p> <p>6.7 Damage sign post at Ashfield Lane. Devon Highways advised that the assessment would be completed by 19/07/18 and further enquiries have been made as to the outcome.</p>						
7.	<p>Planning & Planning Correspondence. To consider the following Application:</p> <p>7.1 64000 – Outline Application for residential development for up to 94 dwellings (all matters reserved) (additional ecological information) (amended information) – land at Chivenor Cross, Chivenor. We are being consulted as an adjoining Parish.</p> <p>7.2 Planning Correspondence. To note the following North Devon Council Decision Notice: APPROVAL for 65158 – Extension & new access to dwelling at Heathers, 12 Meadowside, Ashford.</p>						
8.	<p>Finance.</p> <p>8.1 Balances. To be tabled at the Meeting. Budgetary figures for July 2018 will be circulated to Councillors.</p> <p>8.2 To authorise the following payments:</p> <table border="0" data-bbox="197 1137 1474 1238"> <tr> <td>Mrs S Squire</td> <td>September Salary and overtime net of PAYE & Expenses (Councillors will be given the details)</td> <td style="text-align: right;">Redacted under DPA</td> </tr> <tr> <td>HMRC</td> <td>September PAYE</td> <td style="text-align: right;">£ 20.60</td> </tr> </table> <p>8.3 NatWest Bank. To note the following: Forms had been submitted in respect of</p> <ul style="list-style-type: none"> • Closing the Business Savings Account and amalgamating the funds into the Current Account • Adding Councillors Bleach and Szymankiewicz as cheque signatories • Arranging for the Clerk to have access to internet and telephone banking for ease of managing and monitoring the account. No internet transactions will take place. <p>8.4 2018/19 Internal Audit.</p> <ul style="list-style-type: none"> • VAT Reclaim made in the sum of £790.41 up to 31/3/18 • Asset Register updated 	Mrs S Squire	September Salary and overtime net of PAYE & Expenses (Councillors will be given the details)	Redacted under DPA	HMRC	September PAYE	£ 20.60
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9.	<p>Correspondence. Notices and publications received will be put on the table to see, read and go in the circulation bag.</p> <p>9.1 North Devon Council Monitoring Officer. Community Governance Review. Email advising that because of the number of replies, it is not going to be possible to complete a full Community Governance Review in time for the next Parish Elections in May. A decision has been taken to limit the scope of the current review. District Councillors have been assured that a wider review of the area will be looked at over the next couple of years. That review can in particular address issues such as the number of Councillors on each Parish and other common issues.</p> <p>9.2 Devon County Council. Press Release in connection with Devon Remembers. How We Will Remember Them. The Devon Remembers Project Coordinator invite people to advise how their community is commemorating, remembering and celebrating the end of the First World War.</p>						

10.	Matters raised by Councillors / Clerk. 10.1 Mrs S Squire, Parish Clerk is booked onto a training course entitled 'Budgets and Precepts'; Devon Home Choice application training and a seminar delivered by TTVS covering reduction of water charges for low income families and the impact Universal Credit will have on service users. 10.2 Mrs S Squire, Parish Clerk. Holiday leave from Saturday, 27/10/18 to Thursday 1/11/18.
11.	Items for the next Agenda.
12.	Date of next Meeting: Thursday, 18 October 2018 in the Church Hall at 7.30pm.