

ASHFORD PARISH COUNCIL

PARISH CLERK: MRS SUE SQUIRE, HAXLEA, 2 THREEWAYS, BRATTON FLEMING,
BARNSTAPLE, DEVON. EX31 4TG.

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CHAIRMAN: COUNCILLOR GEOFF HOLDER, LITTLE COURT, LONG LANE, ASHFORD. EX31 4BT.
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TO ALL COUNCILLORS:

You are hereby summoned to a Parish Council Meeting on **Thursday, 15 February 2018** in the **Church Hall at 7.30pm**. The Agenda is detailed below.

Sue Squire, Parish Clerk. 27 January 2018

No.	Item
1.	North Devon Biosphere. To note that a representative may be present to collect parishioners thoughts on surface water run-off either from agricultural fields or roads throughout Ashford in connection with historical and present flooding data from local sources. To be confirmed.
2.	Items raised by members of the public. <i>It should be noted that representations by members of the public are permitted for a maximum of 3 minutes.</i>
3.	Apologies.
4.	Declarations of Interest
5.	Approval of the Minutes of the Meeting held on 18 January 2018.
6.	Urgent items raised at the discretion of the Chairman.
7.	Reports: 7.1 Police. 7.2 County Councillor Mrs C Chugg. 7.3 District Councillor Mrs A Davis 7.4 Councillor V Lawson. Defibrillator Check. 7.5 Neighbourhood Plan. Councillor Szymankiewicz to give an update.
8.	Matters Arising: 8.1 Parish Council's Response in connection with Wyevale Garden Centre. To note that a reply has been sent to the parishioner. 8.2 Bonfires. To note that the details receiving from North Devon Council environmental Health Department have been sent for inclusion on the website. 8.3 Local Government Boundary Commission for England. Draft Proposals for North Devon Council Warding arrangements. To note that this Council's representations have been submitted. 8.4 Heanton Punchardon Parish Council. Joint TAP Application with Ashford. District Councillor Mrs Davis will report on correspondence with the Monitoring Officer at North Devon Council. 8.5 Section 106 Funding for open space. To note that Solicitors have been contacted regarding a fee to execute the purchase of land at the Meadowside site for a proposed play area. Councillor Holder to give an update on any progress made since the last meeting. 8.6 School Bus Pick Up Point. To note that DCC's reply has been sent for inclusion on the website. 8.7 Review of the Draft Emergency Plan. The amendment has been made on the original document which has been sent for inclusion on the website. 8.8 DCC P3 Survey Forms. To note that these have been re-sent to Councillor Lawson for attention.

	<p>8.9 DCC Highway Grass Cutting Contract 2018/19. To note that the relevant forms have been completed and returned. A purchase invoice has been raised and submitted in respect of the 2017/18 payment.</p> <p>8.10 Community Councillor Grant. An application has been submitted in respect of District Councillor Mrs A Davis' remaining allocation of £200 in respect of refurbishment of two benches at Meadowside.</p>																
9.	<p>Planning & Planning Correspondence.</p> <p>9.1 Planning Applications: At the time of preparing the Agenda there were no Planning Applications to consider.</p> <p>9.2 Planning Correspondence. At the time of preparing the Agenda there was no Planning Correspondence to consider.</p>																
10.	<p>Finance.</p> <p>10.1 Balances. To be tabled at the Meeting. Budgetary figures for January 2017 will be circulated to Councillors.</p> <p>10.2 To authorise the following payments:</p> <table> <tr> <td>Mrs S Squire</td> <td>January Salary net of PAYE</td> <td>£ 82.51</td> <td></td> </tr> <tr> <td></td> <td>Contribution towards broadband</td> <td>£ 3.00</td> <td></td> </tr> <tr> <td></td> <td>Photocopying</td> <td>£ 14.35</td> <td>£99.86</td> </tr> <tr> <td>HMRC</td> <td>January PAYE</td> <td></td> <td>£20.80</td> </tr> </table> <p>10.3 Grass Cutting Tenders. To award the contract for the 2018 season.</p>	Mrs S Squire	January Salary net of PAYE	£ 82.51			Contribution towards broadband	£ 3.00			Photocopying	£ 14.35	£99.86	HMRC	January PAYE		£20.80
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11.	<p>Correspondence. Notices and publications received will be put on the table to see, read and go in the circulation bag.</p>																
12.	<p>Matters raised by Councillors / Clerk.</p> <p>12.1 Email received by Councillor Szymankiewicz.</p> <p>No items have been received for inclusion under the Small Authorities Transparency Code.</p>																
13.	<p>Items for the next Agenda.</p>																
14.	<p>Date of next Meeting: Thursday, 15 March 2018 in the Church Hall at 7.30pm.</p>																