

ASHFORD PARISH COUNCIL

PARISH CLERK: MRS SUE SQUIRE, HAXLEA, 2 THREWAYS, BRATTON FLEMING,
BARNSTAPLE, DEVON. EX31 4TG.

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CHAIRMAN: COUNCILLOR GEOFF HOLDER, LITTLE COURT, LONG LANE, ASHFORD. EX31 4BT.
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TO ALL COUNCILLORS:

You are hereby summoned to a Parish Council Meeting on **Thursday, 15 March 2018** in the **Church Hall at 7.30pm**. The Agenda is detailed below.

Sue Squire, Parish Clerk. 8 March 2018

No.	Item
1.	<p>Items raised by members of the public. <i>It should be noted that representations by members of the public are permitted for a maximum of 3 minutes.</i></p> <p>1.1 Email regarding the Neighbourhood Plan drop in sessions. The resident has grave concerns about the reporting of who attends these sessions and wonder if the attendees will be predominately the committee members, their partners and immediate friends and that these same persons may be at each session. The resident considers the numbers should therefore be made clearly and unambiguously available to the Parish Council after the sessions so that the Council has an accurate picture of the support in the village for the Neighbourhood Plan.</p> <p>1.2 Email from a resident proposing that the area outside the Village Hall / Church Hall be allocated as a disabled parking area. The resident considers there are many in the village who would appreciate that and certainly have need of such a facility. They hope that it can be advanced as in this era we must consider and facilitate participation by those with limited mobility.</p> <p>1.3 Litter. Two emails from a resident advising that on 12 and 26 February, recycling material flew out of the lorry. This has been reported to North Devon Council who are in the process of carrying out an investigation. Further details of the procedure will be given.</p>
2.	Apologies.
3.	Declarations of Interest
4.	Approval of the Minutes of the Meeting held on 15 February 2018.
5.	Urgent items raised at the discretion of the Chairman.
6.	<p>Reports:</p> <p>7.1 Police. The March Newsletter has been received and will be circulated / sent for inclusion on the website.</p> <p>7.2 County Councillor Mrs C Chugg.</p> <p>7.3 District Councillor Mrs A Davis</p> <p>7.4 Councillor V Lawson. Defibrillator Check.</p> <p>7.5 Neighbourhood Plan. Councillor Szymankiewicz to give an update.</p> <p>To note that the Clerk has assisted in the completion of a Locality Grant from County Councillor Mrs C Chugg's allocation in the sum of £313.68 for two cameras to assist in capturing data to gain information of traffic movement of people and transport throughout the village in connection with the Neighbourhood Plan. The Locality Grant form has been submitted along with a separate letter confirming that the terms and conditions are accepted.</p>
7.	<p>Matters Arising:</p> <p>7.1 Section 106 Funding for open space. Councillor Holder to give details on his further enquiries with Mr N Arthur.</p> <p>7.2 Community Councillor Grant. To note that the sum of £200 has been awarded from District Councillor Mrs A Davis' allocation in respect of refurbishment of the benches at Meadowside.</p> <p>7.3 North Devon Biosphere Map. The map will again be available for people to add more details.</p> <p>7.4 P3 Survey Forms. These had again been sent to Councillor Lawson.</p>

	<p>7.5 LED lights on caravans at Tarka Holiday Park. Although the majority of the lights are no longer there, a letter has been sent requesting the remainder to be removed.</p>																				
8.	<p>Planning & Planning Correspondence.</p> <p>9.1 Planning Applications: 64560 – Extension to dwelling at Ceetaw, 9 Ashfield Close, Ashford.</p> <p>9.2 Planning Correspondence.</p> <p>9.2.1 North Devon Council. Email from the Enforcement Department advising that two of the three enforcement officers will be leaving the Council. Replacements are to be recruited and will need training and in the meantime, Councils are asked to bear with the Enforcement Department as the workload is likely to experience a delay in investigating cases.</p> <p>9.2.2 North Devon and Torrridge Local Plan. Email advising there is a further consultation running from 1 March to 13 April. The documentation associated with the consultation can be viewed via the following link: http://consult.torrridge.gov.uk/</p>																				
9.	<p>Finance.</p> <p>9.1 Balances. To be tabled at the Meeting. Budgetary figures for January & February 2017 will be circulated to Councillors.</p> <p>9.2 To authorise the following payments:</p> <table> <tr> <td>Mrs S Squire</td> <td>March Salary net of PAYE</td> <td>£ 82.71</td> <td></td> </tr> <tr> <td></td> <td>Contribution towards broadband</td> <td>£ 3.00</td> <td></td> </tr> <tr> <td></td> <td>Photocopying</td> <td>£ 14.35</td> <td>£100.06</td> </tr> <tr> <td>HMRC</td> <td>March PAYE</td> <td></td> <td>£ 20.60</td> </tr> <tr> <td>Opinion Research Services</td> <td>Neighbourhood Plan Household Survey</td> <td></td> <td>£1,800.00</td> </tr> </table> <p>£300 of this is reclaimable VAT</p> <p>9.3 Grass Cutting Tenders. To note that the successful and unsuccessful Tenderers had been advised.</p> <p>9.4 Parish Council Accounts with NatWest. Following the difficulties explained with the Current and Savings Account at the last meeting, Councillors to agree that the Savings Account is cancelled and that all funds are held in the Current Account.</p> <p>9.5 North Devon Council. Letter received advising that at a meeting of the full Council, Councillors did not approve that the Parish Grant should be halved in 2019/20 and withdrawn completely in 2020/21. Therefore the Parish Council will continue to receive the Parish Grant as it has in the past.</p>	Mrs S Squire	March Salary net of PAYE	£ 82.71			Contribution towards broadband	£ 3.00			Photocopying	£ 14.35	£100.06	HMRC	March PAYE		£ 20.60	Opinion Research Services	Neighbourhood Plan Household Survey		£1,800.00
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10.	<p>Correspondence. Notices and publications received will be put on the table to see, read and go in the circulation bag.</p> <p>10.1 DCC. Traffic Sensitive Street Review. There is a consultation period running for a month from 1 March. The documentation associated with the consultation can be viewed via the following link: https://new.devon.gov.uk/haveyoursay/consultations/traffic-sensitive-streets-review/</p> <p>10.2 North Devon Council Monitoring Officer – Community Governance Review. Email received asking for Parishes thoughts on any changes to suggest. More details will be given at the meeting.</p>																				
11.	<p>Matters raised by Councillors / Clerk.</p> <p>11.1 Mrs S Squire, Parish Clerk will ask that Councillors do not contact her on Sundays. She has already made it clear at meetings that due to her religious beliefs she does not undertake Parish work, preferring to keep this day apart from the rest of the week.</p> <p>Mrs Squire will point out that if DCC or North Devon Council were telephoned on a Sunday, the caller would not be able to contact anyone except in an emergency. The two calls that were received on 25/2/18 was not an emergency.</p> <p>11.2 Councillor Mrs Sampson. Request that the Neighbourhood Plan Group provide an update on the amount of money that the Neighbourhood Plan has been granted / brought in, how much has been spent or an estimate of what will be spent and how much more will be required.</p>																				
13.	Items for the next Agenda.																				
14.	Date of next Meeting: Thursday, 19 April 2018 in the Church Hall at 7.30pm.																				