

ASHFORD PARISH COUNCIL

PARISH CLERK: MRS SUE SQUIRE, HAXLEA, 2 THREEWAYS, BRATTON FLEMING,
BARNSTAPLE, DEVON. EX31 4TG.

TEL: 01598 710526. E-MAIL: sue@suesquire.com

CHAIRMAN: COUNCILLOR GEOFF HOLDER, LITTLE COURT, LONG LANE, ASHFORD. EX31 4BT.
TEL: 01271 374470

TO ALL COUNCILLORS:

You are hereby summoned to a Parish Council Meeting on **Thursday, 15 September 2016 in the Church Hall at 7.30pm.** The Agenda is detailed below.

Sue Squire, Parish Clerk. 8 September 2016

No.	Item
1.	<p>The Chairman will welcome newly elected Councillor John Bleach to the meeting. Councillor Bleach to sign the Declaration of Acceptance of Office.</p> <p>The Register of Business Interests Form is being sent by post with a view to the completed document being handed to the Clerk at the meeting.</p> <p>Parish Council compliance and other documents will be handed to Councillor Bleach.</p> <p>Councillor Bleach has been advised of a New Councillor's Training Course delivered by the Devon Association of Local Councils on either 21/9/16 at Honiton or 15/11/16 at Exeter.</p>
2.	<p>Items raised by members of the public. <i>It should be noted that representations by members of the public are permitted for a maximum of 3 minutes.</i></p>
3.	<p>Apologies.</p>
4.	<p>Declarations of Interest</p>
5.	<p>Approval of the Minutes of the Meeting held on 18/8/16.</p>
6.	<p>Reports:</p> <p>6.1 Police</p> <p>6.2 County Councillor Mrs C Chugg. Advisory speed camera on the South carriageway and speed camera near the Strand Lane junction. To confirm the representations received at the August Meeting have been conveyed to Highways.</p> <p>6.3 District Councillor Mrs A Davis.</p> <p>6.4 Councillor V Lawson. Defibrillator Check.</p>
7.	<p>Matters Arising:</p> <p>7.1 Felled trees in Long Lane.</p> <p>7.1.1. Mr S Wightman has been reminded that his comments are invited following the felling of trees in Long Lane during the closed season and in a Conservation Area. Two reminders have been sent to the Enforcement Department for their comments.</p> <p>7.1.2 Councillor Holder to confirm he has approached the developer with regard to cutting the ransom strip.</p> <p>7.1.3 Hedge between Meadowside and field. Mr Whiting has advised it is not possible for him to undertake any work due to the steep slope involved. Councillor Mrs Sampson will advise further, the field being owned by Mr Sampson.</p>

7.2 Stile at Footpath 5. The contractor had advised he could fix two new posts (labour only as he has the materials) for £16 an hour, estimating it could take approximately 4 – 5 hours work.

In connection with the Public Right of Way network, Mrs R Davies of DCC Public Rights of Way Department has offered to give a talk on the P3 (Parish Paths Partnership) Scheme at a Parish Council Meeting.

Councillors to decide on some dates.

7.3 Parish Council Website. Mr Williams has been invited to prepare a mock up and it is hoped a demonstration can take place at the meeting, subject to a nearby internet connection being available.

7.4 Telephone Box, Adder Lane. The contractor has removed the shelving and carried out more work to ensure the glazing is watertight.

Councillor Holder has requested the contractor to paint the top (dome) of the telephone box.

To note that Mrs Bleach and Mrs Lawson have provisionally booked the Church Hall for an afternoon tea to launch the new library facility on Saturday, 15 October, subject to Parish Council approval. Councillors to approve this date.

To note that Mr Whiting and Mr Bleach are attending to fixing the shelving.

To note that the Clerk has researched the Minutes and advised Mrs Whiting that it was noted on 16 April 2015 that she had volunteered to maintain the telephone kiosk.

7.5 Western Power Distribution. Cutting of trees in Watery Lane. The Parish Council's suggestion of advising Councils when trees are to be cut have been taken on board. It has been advised that the next two cuts in this area will be in 2019 and 2024.

7.6 Overgrown Hedge at Meadowside. Councillor Holder to confirm he has spoken to the householder.

7.7 Dog owners not picking up. To note there is an article on the Parish Council website.

8. **Planning & Planning Correspondence.** At the time of preparing the Agenda, there were no Planning Applications to consider.

Any Planning Applications received after the Agenda has been sent.

8.2 Planning Correspondence:

8.2.1 Tarka Holiday Park. To note that a photograph has been sent to the Enforcement Officer, showing sheds at the rear of caravans suggesting residential use.

The Enforcement Officer had replied as follows:

Without further evidence I do not consider it a proportionate response to use my powers of entry to investigate this allegation.

I have conducted a site visit in relation to other allegations of unauthorised operational development and my site visit report is currently with the case officer for their consideration.

Please also note that further applications for the discharge of conditions attached to planning permission 59154 are currently under consideration and no formal enforcement action would be expedient prior to the applications being determined.

I shall update the Parish Council when I receive further instructions from the case officer.

To note that Mr Bleach has provided details of the Tarka Park rules which he requested was circulated to Councillors and this has been done.

	<p>8.2.2 Vehicles for sale at Ashford Fruit Farm. The Clerk has reported further vehicles and received a telephone call from the Enforcement Officer who did not propose to pursue this because it is only one car at a time and there is insufficient evidence to pursue a business at this location.</p>																								
9.	<p>Finance.</p> <p>9.1 Balances. To be tabled at the Meeting.</p> <p>9.2 To authorise the following payments:</p> <table> <tr> <td>Mrs S Squire</td> <td>September Salary net of PAYE + Overtime</td> <td>£205.85</td> <td></td> </tr> <tr> <td></td> <td>Contribution towards broadband</td> <td>£ 3.00</td> <td></td> </tr> <tr> <td></td> <td>Photocopying</td> <td>£ 10.70</td> <td>£219.55</td> </tr> <tr> <td>HMRC</td> <td>September PAYE</td> <td></td> <td>£ 51.60</td> </tr> <tr> <td>Mr S Wightman</td> <td>Grass Cutting – July & August 2016</td> <td></td> <td>£313.78</td> </tr> <tr> <td>Mr K Payne</td> <td>Work on the former telephone box</td> <td></td> <td>£1,080.00</td> </tr> </table> <p><i>(£180 of this is VAT reclaimable; Funding is expected to be confirmed shortly from County Councillor Mrs C Chugg's Locality Grant allocation and £250 received from District Councillor Mrs A Davis from her Community Councillor Grant allocation).</i></p> <p>9.3 VAT Reclaim. To note that the Clerk has submitted a reclaim in the sum of £111.50 for the period 1/4/16 to 31/8/16. A further VAT reclaim will be submitted in respect of VAT paid on Mr Wightman's Invoice (£52.30) and Mr Payne's Invoice (£180.00). VAT can be reclaimed when the amount is over £100.00 or otherwise on an annual basis.</p> <p>9.4 NatWest. To note that the interest rate is changing on the Savings Account.</p>	Mrs S Squire	September Salary net of PAYE + Overtime	£205.85			Contribution towards broadband	£ 3.00			Photocopying	£ 10.70	£219.55	HMRC	September PAYE		£ 51.60	Mr S Wightman	Grass Cutting – July & August 2016		£313.78	Mr K Payne	Work on the former telephone box		£1,080.00
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10.	<p>Correspondence. Notices and publications received will be put on the table to see, read and go in the circulation bag.</p> <p>10.1 Kier. Notice of road closure from 5/12/16 to 8/12/16 – road from Springfield Cross to Bridge House, Prieford to complete South West Water utility works. Any other correspondence received after the Agenda has been sent.</p>																								
11.	<p>Matters raised by Councillors /Clerk.</p> <p>11.1 Data Protection. The Clerk has attempted to contact the North Devon Council officer on a number of occasions to clarify the situation, without success, and is continuing to pursue this.</p>																								
12.	<p>Date of next Meeting: Thursday, 20 October 2016 in the Church Hall at 7.30pm.</p>																								