

ASHFORD PARISH COUNCIL

PARISH CLERK: MRS SUE SQUIRE, HAXLEA, 2 THREEWAYS, BRATTON FLEMING,
BARNSTAPLE, DEVON. EX31 4TG.

TEL: 01598 710526. E-MAIL: sue@suesquire.com

CHAIRMAN: COUNCILLOR GEOFF HOLDER, LITTLE COURT, LONG LANE, ASHFORD. EX31 4BT.
TEL: 01271 374470

TO ALL COUNCILLORS:

You are hereby summoned to a Parish Council Meeting on **Thursday, 15 December 2016 in the Church Hall at 7.30pm.** The Agenda is detailed below.

Sue Squire, Parish Clerk. 8 December 2016

No.	Item
1.	Talk by Mrs R Davies of Devon County Council Public Rights of Way Department on the Parish Paths Partnership Scheme (P3).
2.	Items raised by members of the public. <i>It should be noted that representations by members of the public are permitted for a maximum of 3 minutes.</i>
3.	Apologies.
4.	Declarations of Interest
5.	Approval of the Minutes of the Meeting held on 17/11/16.
6.	Reports: 6.1 Police 6.2 County Councillor Mrs C Chugg. 6.3 District Councillor Mrs A Davis. 6.4 Councillor V Lawson. Defibrillator Check.
7.	Matters Arising: 7.1 In-house Training. Confirmation had been received that The Castle Centre, Castle Street, Barnstaple had been booked for this event. At the time of preparing the Agenda, 11 Councillors had been booked in from her and her husband's Parishes. It was known a further 6 Councillors were interested. When further details were known, the Clerk would open the training to other Parishes. A maximum of 18 places were available. 7.2 Code of Conduct Training. Further details will be given. 7.3 Planning Training. Strong representations had been made to the Devon Association of Local Councils, requesting that a session is held in north Devon. 7.4 Parish Council Website. Mr G Williams has been provided with Parish Council details to proceed. 7.5 Tarka Holiday Park. Councillors Bleach & Szymankiewicz to update the meeting on any further developments. 7.6 Data Protection. The Clerk is hopeful that she will be able to report a conversation with North Devon Council officer. 7.7 Brown Tourist Sign on the A361. To note that duck tape has obscured the details.
8.	Planning & Planning Correspondence. 8.1 To consider the following Application: <ul style="list-style-type: none">• 62165 – First floor extension to dwelling (over garage) at Crofton, 13 Meadowside, Ashford. Any Planning Applications received after the Agenda was published. 8.2 Planning Correspondence:

	<p>8.2.1 Correspondence in relation Planning Application 59288 (Long Lane) and in a Conservation Area. To note a reply was received from the Planning Manager on 24/11/16 and circulated to Councillors. It is known that a resident of Ashford has sent a reply in response. To further note that the Application will be considered by the Planning Committee on Wednesday, 14/12/16. Due to another commitment, the Parish Clerk will not, as had originally been planned, be present to make representations on behalf of Ashford Parish Council. These had been sent to North Devon Council for inclusion with the planning paperwork for the Committee.</p> <p>8.2.2 Enforcement 10063 – Wyevale Garden Centre. To note that the Clerk has contacted the Enforcement Officer enquiring the position. The 21 days given to remedy the breach of planning control expired on 8/12/16.</p> <p>8.2.3 To note the following North Devon Council Decision Notice: APPROVAL for 61871 – Demolition of carport, extension to dwelling & conversion of outbuilding to form additional living accommodation at Springside, Ashfield Lane, Ashford.</p> <p>Any Planning Correspondence received after the Agenda was published.</p>																								
9.	<p>Finance.</p> <p>9.1 Balances. To be tabled at the Meeting.</p> <p>9.2 To authorise the following payments:</p> <table border="0"> <tr> <td>Mrs S Squire</td> <td>December Salary net of PAYE including overtime</td> <td>£112.51</td> <td></td> </tr> <tr> <td></td> <td>Contribution towards broadband</td> <td>£ 3.00</td> <td></td> </tr> <tr> <td></td> <td>Photocopying</td> <td>£ 10.70</td> <td></td> </tr> <tr> <td></td> <td>Reimbursement for flipchart paper and crayons for New Councillor Training (flipchart is supplied)</td> <td>£ 12.80</td> <td>£139.01</td> </tr> <tr> <td>HMRC</td> <td>December PAYE</td> <td></td> <td>£ 28.20</td> </tr> <tr> <td>North Devon Council</td> <td>Recharge for election held on 8/9/16</td> <td>£949.98</td> <td></td> </tr> </table> <p><i>The Clerk has negotiated with North Devon Council that this amount can be paid in instalments over the next 6 months at a monthly amount of £158.33</i></p> <p>(3rd payment)</p> <p>9.3 Six monthly accounts to audit. The accounts to 31/10/16 will be available for Councillors Lawson and Mrs Bosley to inspect.</p> <p>9.4 Community Councillor Grant. With the completion of the telephone box conversion and the Invoice paid, it has been possible to submit the paperwork to claim the £250.00 grant towards this from District Councillor Mrs A Davis.</p>	Mrs S Squire	December Salary net of PAYE including overtime	£112.51			Contribution towards broadband	£ 3.00			Photocopying	£ 10.70			Reimbursement for flipchart paper and crayons for New Councillor Training (flipchart is supplied)	£ 12.80	£139.01	HMRC	December PAYE		£ 28.20	North Devon Council	Recharge for election held on 8/9/16	£949.98	
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10.	<p>Correspondence. Notices and publications received will be put on the table to see, read and go in the circulation bag.</p> <p>10.1 Highway Grass Cutting. The Clerk has been in correspondence with DCC Highways who are prepared to award the sum of £292 towards grass cutting for the 2017/18 season. To consider this further with a view to confirming agreement.</p> <p>10.2 Braunton Parish Council. Copy correspondence. Letter to The Rt Hon Michael Fallon MP, Secretary of State, Ministry of Defence making representations regarding the closure of RMB Chivenor.</p> <p>10.3 DCC Highways. Road closure at Limeline Lane, North Lane, Waterlake Lane, Ashford between 6 February and 17 March for various drainage works and secondary patching.</p>																								
11.	<p>Matters raised by Councillors /Clerk.</p>																								
12.	<p>Date of next Meeting: Thursday, 19 January 2017 in the Church Hall at 7.30pm.</p>																								