

Ashford Parish Council

Parish Clerk: Mrs Jane Mills, BA (Hons)

Email: clerk@ashfordpc.org.uk

Chairman: Councillor Philip Hughes,
Firs Croft, Strand Lane, Ashford, EX31 4BY.
Tel: 01271 345378

To: Cllrs P Hughes, (Chair) J Bosley, K Furse, G Holder, B Kettle, V Lawson, & M Withey

You are hereby summoned to attend a Meeting of Ashford Parish Council, which will be held on **Thursday 16th January 2025** at **7pm in The Church Hall**, St Peter's Church, Ashford for the purpose of transacting the following business.

In accordance with The Public Bodies (Admissions to Meetings) Act 1960 members of the public are welcome to attend.

M. J. Mills

Mrs Jane Mills BA (Hons)
Parish Clerk

Date of issue: 10th January 2025

AGENDA

- 1 Apologies**
(Please make any apologies known to the Clerk by 5pm on the meeting day)
- 2 Declarations of interest**
To receive declarations of personal interests and disclosable pecuniary interests (DPIs) in respect of items on this agenda. Members are reminded that all interests should be declared at the beginning of the meeting and prior to the item being discussed.
- 3 To agree the agenda as published**
- 4 Minutes**
To approve as a correct record and sign
 - The Minutes of the Parish Council meeting held on Thursday 21st November 2024 (copies herewith).
- 5 County Councillor Report**
To receive a report from the County Councillor.
- 6 District Councillor Report**
To receive a report from the District Councillor.
- 7 Public Participation**
In accordance with Standing Order 3 (d) members of the public are permitted to make representations and ask questions, the period set aside shall not exceed 15 minutes. It should be noted that answers will generally not be given at the meeting where the questions are delivered, each member of the public is entitled to speak once.

- 8 To receive Action Points from the last meeting** (herewith)
- 9 Highways Issues**
- 10 Report from Parish Clerk to include: Payment and Receipts list, update on online banking,**
To approve payments and receipts and consider report.
- 11 To consider planning application**
Dove Chapel Ashford Barnstaple Devon EX31 4DB
Replacement of existing softwood bi-fold glazed doors & rear door with Aluminium framed double glazed doors
[Planning application: 79403 - Council Services](#)
- 12 To consider a scheme of delegation proposal.**
1. Planning Delegation to the Clerk
- 1.1. The council delegates decisions arising under development control consultations to the Clerk in consultation with all Councillors.
- 1.2. Consultation may be by correspondence, including email, or in person. It may also take place at meetings of the council.
- 1.3. The Clerk will arrange for relevant papers to be circulated to the councillors who should return their comments, to the Clerk for determination of the council's response within the prescribed consultation period.
- 1.4. Delegated decisions will be reported to and recorded in the minutes of the next council meeting.
- 1.5. In respect of controversial or major development proposals, the Clerk in consultation with the chairman, may decide that a parish meeting and/or an extraordinary meeting of the council be called to consider the matter.
- 13 To confirm the date of the next meeting**
Scheduled for 20th March 2025