|  |  |
| --- | --- |
| **ASHFORD PARISH COUNCIL**  PARISH CLERK: MRS SUE SQUIRE, HAXLEA, 2 THREEWAYS, BRATTON FLEMING, BARNSTAPLE, DEVON. EX31 4TG.  TEL: 01598 710526. E-MAIL: sue@suesquire.com  CHAIRMAN: COUNCILLOR GEOFF HOLDER, LITTLE COURT, LONG LANE, ASHFORD. EX31 4BT. TEL: 01271 374470 | |
| **TO ALL COUNCILLORS:**  You are hereby summoned a Parish Council Meeting on Thursday, 17 January 2019 **in the Church Hall at 7.30pm.** The Agenda is detailed below.  Sue Squire, Parish Clerk. 12 January 2019 | |
| **No.** | **Item** |
| 1. | **Items raised by members of the public.** *It should be noted that representations by members of the public are permitted for a maximum of 3 minutes.*   * 1. **Letter regarding the four written questions submitted for consideration at the December Parish Council meeting.** |
| 2. | **Apologies.** |
| 3. | **Declarations of Interest** |
| 4. | **Approval of the Minutes of the Meeting held on 20 December 2018.** |
| 5. | **Reports:**  **5.1 Police.** The January 2019 Newsletter had been circulated to Councillors and sent for inclusion on the website.  **5.2 County Councillor Mrs C Chugg.**  **5.3 District Councillor Mrs A Davis**  **5.4 Councillor V Lawson.** Defibrillator Check.  **5.5 Neighbourhood Plan.**  Councillor Holder to respond to the complaint raised at the October 2018 meeting.  Parishioners have been invited to form a new Working Party via the website and Ashford Communications |
| 6. | **Matters Arising:**  **6.1 Gas Leak in Strand Lane.** To note the present position.  **6.2 Proposed Play Area.** To note that Solicitors are proceeding with the conveyance to purchase the land.  Parishioners have been invited to form a Steering Group via the website and Ashford Communications.  **6.3 Light in the telephone box library.** Councillor Lawson to advise on his investigations for a battery operated light.  **6.4 Cemetery for Ashford with car park.** To note that a land owner has been approached enquiring if they are willing to consider selling part of a field. It is expected that a reply will be available in time for the meeting.  **6.5 South West Heritage Trust.**  Email has been sent informing them that this Council will support the North Devon Record Office for three years by donating £50.00 a year.  **6.6 2019 Urban Highway Grass Cutting.** To note that the signed Agreement has been returned to DCC.  **6.7 Ashford Website.** Councillor Szymankiewicz has contacted the webmaster, as has the Clerk.  It is understood that the webmaster will be present at this meeting. |
| 7. | **Planning & Planning Correspondence.**  **7.1 At the time of preparing the Agenda, there were no Planning Applications to consider.**  **7.2 Planning Correspondence. At the time of preparing the Agenda, there was no Planning Correspondence to consider.** |
| 8. | **Finance.**  **8.1 Balances.** To be tabled at the Meeting. Budgetary figures for December 2018 will be circulated to Councillors.  **8.2 To authorise the following payments:**  **Mrs S Squire** January Salary (Councillors will be given the details) **Redacted under DPA**  **HMRC** January PAYE **£ 20.60**  **8.3 NatWest Bank.**   * Addition of Cllr Bleach as cheque signatories. Councillor Bleach to return the form given to him at the October meeting. |
| 9. | **Correspondence.** Notices and publications received will be put on the table to see, read and go in the circulation bag. |
| 10. | **Matters raised by Councillors / Clerk.**  No items have been raised to be included on this Agenda. |
| 11. | **Items for the next Agenda.** |
| 12. | **Date of next Meeting:** Thursday, 21 February 2019 in the Church Hall at 7.30pm. |