

## ASHFORD PARISH COUNCIL

PARISH CLERK: MRS SUE SQUIRE, HAXLEA, 2 THREEWAYS, BRATTON FLEMING,  
BARNSTAPLE, DEVON. EX31 4TG.

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CHAIRMAN: COUNCILLOR GEOFF HOLDER, HIGHER STRAND, STRAND LANE, ASHFORD. EX31  
4BW. TEL: 01271 374470

### TO ALL COUNCILLORS:

You are hereby summoned to a Parish Council Meeting on **Thursday, 17 March 2016 in the Church Hall at 7.30pm.** The Agenda is detailed below.

Sue Squire, Parish Clerk. 11 March 2016

No.	Item
1.	<b>Items raised by members of the public.</b> <i>It should be noted that representations by members of the public are permitted for a maximum of 3 minutes.</i>
2.	<b>Apologies.</b>
3.	<b>Declarations of Interest</b>
4.	<b>Approval of the Minutes of the Meeting held on 18/2/16.</b>
5.	<b>Reports:</b> <b>5.1 Police</b> <b>5.2 County Councillor Mrs C Chugg.</b> <b>5.3 District Councillor Mrs A Davis</b> <b>5.4 Councillor V Lawson.</b> Defibrillator Check.
6.	<b>Matters Arising:</b> <b>6.1 Defibrillator Batteries.</b> A further two communications have been sent to Barnstaple Town Council regarding the whereabouts of the batteries. To date, no reply has been received. <b>6.2 Conversion of Telephone Kiosk.</b> A Locality Grant Application has been submitted to DCC in respect of funding to refurbish the telephone kiosk and install shelving for a mini library. An enquiry has been sent to North Devon Council Planning Department enquiring if planning permission is required for the change of use. A reminder has been sent due to no response. <b>6.3 Blocked drain in Strand Lane.</b> The householder has advised the drain in his meadow was not broken. He thought the problem emanated from further up in another field. <b>6.4 Flooding caused by water running down Strand Lane.</b> There has been correspondence between the householder and the Neighbourhood Highways Officer and remedial work is planned.
7.	<b>Planning &amp; Planning Correspondence.</b> <b>7.1 At the time of preparing the Agenda, there were no Planning Applications to consider.</b> <b>7.2 Planning Correspondence.</b> <b>Enforcement – Wyevale Garden Centre.</b> The Enforcement Officer had been advised that the advertisement banners continued to be in place after an official letter had been written and in addition, a further banner had been fixed to the fence. A reply had been received advising that on speaking to the Garden Centre Manager, arrangements had been made for the banners to be taken down by Friday 19 February. The Enforcement Officer had made a further site visit on 22/2/16 and the banners have been removed.

8.	<p><b>Finance.</b></p> <p><b>8.1 Balances.</b> To be tabled at the Meeting.</p> <p><b>8.2 To authorise the following payments:</b></p> <table border="0" style="width: 100%;"> <tr> <td style="width: 15%;"><b>Mrs S Squire</b></td> <td style="width: 60%;">March Salary net of PAYE</td> <td style="width: 25%; text-align: right;">£82.71</td> <td></td> </tr> <tr> <td></td> <td>Contribution towards broadband</td> <td style="text-align: right;">£ 3.00</td> <td></td> </tr> <tr> <td></td> <td>Photocopying</td> <td style="text-align: right;">£ 9.35</td> <td></td> </tr> <tr> <td></td> <td>Postage</td> <td style="text-align: right;">£ 7.56</td> <td></td> </tr> <tr> <td><b>HMRC</b></td> <td>March PAYE</td> <td></td> <td style="text-align: right;"><b>£20.60</b></td> </tr> </table> <p><b>8.3 Correspondence from NatWest Bank:</b></p> <p><b>8.3.1 Addition of signatory.</b> Councillor Symankiewicz to confirm he has completed the forms and taken them to the Bank with his identification to be verified.</p> <p><b>8.3.2 Savings Interest being paid gross.</b> A letter has been sent to NatWest asking for details of the correct HMRC Department where gross credit interest should be declared.</p> <p><b>8.4 Smaller Authorities Transparency Code.</b> The Code comes into effect on 31/3/16. The deadline for authorities who wish to opt out of the SAAA (Smaller Authorities Audit Appointments) arrangements and appoint their own auditors is also 31/3/16. All smaller authorities are opted in by default. Any authorities who do not wish to be part of the SAAA arrangements must therefore formally opt out by 31/3/16. An authority that wishes to opt out must formally reach and record that decision in a way that meets the requirements of its own governance framework, by convening a full council meeting or an extraordinary council meeting. Opting out is a significant decision which requires careful consideration and it will have resourcing implications for authorities. The key implications have been forwarded to Councillors. The Clerk will suggest that this Council does not opt out.</p> <p><b>8.5 Section 137 Expenditure Limit for 2016/17.</b> To note that the Department for Communities and Local Government has confirmed that the appropriate sum for Parish Councils for the purpose of S.137 (4) (a) of the Local Government Act 1972 for 2016/17 is £7.42. This means that the Parish Council can spend £7.42 per elector on Section 137 items which are specifically to improve and enhance the Parish.</p>	<b>Mrs S Squire</b>	March Salary net of PAYE	£82.71			Contribution towards broadband	£ 3.00			Photocopying	£ 9.35			Postage	£ 7.56		<b>HMRC</b>	March PAYE		<b>£20.60</b>
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9.	<p><b>Correspondence.</b> Notices and publications received will be put on the table to see and read.</p> <p><b>9.1 North Devon and Torrington Local Plan Consultation.</b> A further consultation is running from 11/2/16 to 24/3/16. Councillors have been circulated with the details. To make a decision to reply.</p> <p><b>9.2 North Devon Council.</b> Enforcement Consultation. Councillors have been circulated with the details. To make a decision to reply.</p> <p><b>9.3 The Tower Mint.</b> Sample medal to commemorate the 90<sup>th</sup> birthday of Queen Elizabeth II.</p>																				
10.	<p><b>Matters raised by Councillors /Clerk.</b></p>																				
11.	<p><b>Date of next Meeting:</b> Thursday, 21 April 2016 in the Church Hall at 7.30pm.</p>																				