

ASHFORD PARISH COUNCIL

PARISH CLERK: MRS SUE SQUIRE, HAXLEA, 2 THREEWAYS, BRATTON FLEMING,
BARNSTAPLE, DEVON. EX31 4TG.

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CHAIRMAN: COUNCILLOR GEOFF HOLDER, LITTLE COURT, LONG LANE, ASHFORD. EX31 4BT.
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TO ALL COUNCILLORS:

You are hereby summoned to a Parish Council Meeting on **Thursday, 17 November 2016 in the Church Hall at 7.30pm.** The Agenda is detailed below.

Sue Squire, Parish Clerk. 3 November 2016

No.	Item
1.	Items raised by members of the public. <i>It should be noted that representations by members of the public are permitted for a maximum of 3 minutes.</i>
2.	Apologies.
3.	Declarations of Interest
4.	Approval of the Minutes of the Meeting held on 20/10/16.
5.	Reports: 5.1 Police 5.2 County Councillor Mrs C Chugg. 5.3 District Councillor Mrs A Davis. 5.4 Councillor V Lawson. Defibrillator Check.
6.	Matters Arising: 6.1 Hedge in Strand Lane. Councillor Holder to confirm he has spoken to the landowner. 6.2 Signage for Braunton Library. The Clerk has sent representations on behalf of this Council for adequate signage. 6.3 In-house Training. This has been provisionally booked for Monday, 16 January 2017 at The Castle Centre, Castle Street, Barnstaple The Clerk continues to be in correspondence with North Devon Council Monitoring Officer regarding a date for Code of Conduct training. 6.4 Public Rights of Way. 6.4.1 Parish Paths Partnership Talk arranged for the December meeting on 15 th . 6.4.2 Stile at Footpath 5. The contractor has been advised that no further work is required. 6.4.3 Lime Kiln Lane, West Ashford. A reply has been received and will be advised. 6.5 Parish Council Website. Mr G Williams has been asked to proceed. 6.6 Mini Library. To consider non slip surfacing. 6.7 Tarka Holiday Park. Councillors Bleach & Szymankiewicz to update the meeting on further developments.

	<p>6.8 Data Protection. The Clerk is hopeful that she will be able to report a conversation with North Devon Council officer.</p> <p>6.9 In-house Planning Training. No further progress has yet been made.</p> <p>6.10 Staff Pension. This is being dealt with by the Clerk.</p> <p>6.11 Brown Tourist Sign on the A361. To note if this has been removed.</p>																																				
7.	<p>Planning & Planning Correspondence. At the time of preparing the Agenda earlier than usual, there were no Planning Applications to consider.</p> <p>Any Planning Applications received after the Agenda was published.</p> <p>7.2 Planning Correspondence:</p> <p>7.2.1 Enforcement 10055 – Byways, Ashfield Lane, Ashford. The Senior Enforcement Officer has advised that instructions had been received from the planning officer. It is considered that the creation of the access onto the highway requires planning permission. The owner of the property has agreed to reinstate the hedge to remove the access by 31/8/17. A site visit will be undertaken after this date to check that the works have been carried out.</p> <p>7.2.2 Correspondence in relation to the Planning Application in Long Lane and in a Conservation Area. Further details will be given.</p> <p>7.2.3 North Devon & Torrridge Local Plan 2011 – 2031 and Traveller Site Allocations DPD 2014 – 2031. To note that representations have been submitted from this Council.</p> <p>Any Planning Correspondence received after the Agenda was published.</p>																																				
8.	<p>Finance.</p> <p>8.1 Balances. To be tabled at the Meeting.</p> <p>8.2 To consider a request for a donation from Torrridge, North, Mid and West Devon Citizens Advice. A copy of the latest set of accounts has been received to comply with criteria laid down.</p> <p>8.3 To authorise the following payments:</p> <table data-bbox="194 1429 1372 1870"> <tr> <td>Mrs S Squire</td> <td>November Salary net of PAYE</td> <td>£82.71</td> </tr> <tr> <td></td> <td>Contribution towards broadband</td> <td>£ 3.00</td> </tr> <tr> <td></td> <td>Photocopying</td> <td>£10.70</td> </tr> <tr> <td colspan="3"><i>The Clerk will advise that she has exceeded her contracted 10 hours per month</i></td> </tr> <tr> <td>HMRC</td> <td>November PAYE</td> <td>£ 20.60</td> </tr> <tr> <td>Ashford PCC</td> <td>Hire of Hall for meetings (additional meeting in August)</td> <td>£ 12.50</td> </tr> <tr> <td>Mr K Payne</td> <td>Work on the former telephone box</td> <td>£800.00</td> </tr> <tr> <td>Cllr J Bleach</td> <td>Reimbursement for work on the telephone box</td> <td>£201.70</td> </tr> <tr> <td>North Devon Council</td> <td>Recharge for election held on 8/9/16</td> <td>£949.98</td> </tr> <tr> <td colspan="3"><i>The Clerk has negotiated with North Devon Council that this amount can be paid in instalments over the next 6 months at a monthly amount of</i></td> </tr> <tr> <td colspan="2"><i>(2nd payment)</i></td> <td>£158.33</td> </tr> <tr> <td>Citizens Advice</td> <td>Donation</td> <td>£TBC</td> </tr> </table> <p>8.4 To set the 2017/18 Budget</p> <p>8.5 To set the 2017/18 Precept</p> <p>8.6 To agree the figures in respect of the Parish Grant</p>	Mrs S Squire	November Salary net of PAYE	£82.71		Contribution towards broadband	£ 3.00		Photocopying	£10.70	<i>The Clerk will advise that she has exceeded her contracted 10 hours per month</i>			HMRC	November PAYE	£ 20.60	Ashford PCC	Hire of Hall for meetings (additional meeting in August)	£ 12.50	Mr K Payne	Work on the former telephone box	£800.00	Cllr J Bleach	Reimbursement for work on the telephone box	£201.70	North Devon Council	Recharge for election held on 8/9/16	£949.98	<i>The Clerk has negotiated with North Devon Council that this amount can be paid in instalments over the next 6 months at a monthly amount of</i>			<i>(2nd payment)</i>		£158.33	Citizens Advice	Donation	£TBC
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	<p>8.7 Six monthly accounts to audit. The accounts to 31/10/16 will be available for Councillors Lawson and Mrs Bosley to inspect.</p> <p>8.8 Consultation: The 2017/18 Local Government Finance Settlement. To note that representations have been submitted from this Council.</p> <p>8.9 Church Hall Hire Invoices. To note that this will commence being sent at the start of the 2017/18 financial year. The Clerk has obtained the Booking Terms and Conditions.</p>
9.	<p>Correspondence. Notices and publications received will be put on the table to see, read and go in the circulation bag.</p>
10.	<p>Matters raised by Councillors /Clerk.</p>
11.	<p>Date of next Meeting: Thursday, 15 December 2016 in the Church Hall at 7.30pm. The Clerk's annual leave is from 4 – 13 November 2016 inclusive.</p>