

## ASHFORD PARISH COUNCIL

PARISH CLERK: MRS SUE SQUIRE, HAXLEA, 2 THREWAYS, BRATTON FLEMING,  
BARNSTAPLE, DEVON. EX31 4TG.

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CHAIRMAN: COUNCILLOR GEOFF HOLDER, LITTLE COURT, LONG LANE, ASHFORD. EX31 4BT.  
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### TO ALL COUNCILLORS:

You are hereby summoned to a Parish Council Meeting on **Thursday, 18 January 2018** in the **Church Hall at 7.30pm**. The Agenda is detailed below.

Sue Squire, Parish Clerk. 11 January 2018

No.	Item
1.	<b>Items raised by members of the public.</b> <i>It should be noted that representations by members of the public are permitted for a maximum of 3 minutes.</i> <b>1.1 Reply regarding the Parish Council's response in connection with Wyevale Garden Centre.</b> <b>1.2 Representations regarding a bonfire in another part of the village.</b>
2.	<b>Apologies.</b>
3.	<b>Declarations of Interest</b>
4.	<b>Approval of the Minutes of the Meeting held on 21/12/17.</b>
5.	<b>Urgent items raised at the discretion of the Chairman.</b>
6.	<b>Reports:</b> <b>6.1 Police.</b> The January Newsletter has been received and forwarded to Councillors and sent for inclusion on the website. <b>6.2 County Councillor Mrs C Chugg.</b> <b>6.3 District Councillor Mrs A Davis</b> <b>6.4 Councillor V Lawson.</b> Defibrillator Check. <b>6.5 Neighbourhood Plan.</b> Councillor Szymankiewicz to give an update.
7.	<b>Matters Arising:</b> <b>7.1 Water Quality.</b> South West Water has been asked for an explanation for excessively chlorinated drinking water. <b>7.2 Local Government Boundary Commission for England. Draft Proposals for North Devon Council Warding arrangements.</b> To consider submitting a response. <b>7.3 Heanton Punchardon Parish Council. Joint TAP Application with Ashford.</b> To consider progressing this. <b>7.4 Life Support Training.</b> To note this took place on 17 January 2018. <b>7.5 Section 106 Funding for open space.</b> To discuss the purchase of land. To note that a reply has been received from the District Valuer regarding value of agricultural land. <b>7.3 Snow Warden.</b> To note that Mr S Bunce and Mrs E Wozniak had been advised they had been appointed. DCC had also been advised and requested to liaise with Mr Bunce and Mrs Wozniak direct regarding training. <b>7.6 School Bus Pick Up Point.</b> To note that representations have been made to DCC and a reply received. <b>7.7 To review the Emergency Plan.</b>
8.	<b>Planning &amp; Planning Correspondence.</b> <b>8.1 Planning Applications:</b> At the time of preparing the Agenda there were no Planning Applications to consider. <b>8.2 Planning Correspondence.</b> At the time of preparing the Agenda there was no Planning Correspondence to consider.

9.	<p><b>Finance.</b></p> <p><b>9.1 Balances.</b> To be tabled at the Meeting. Budgetary figures for December 2017 will be circulated to Councillors.</p> <p><b>9.2 To authorise the following payments:</b></p> <table data-bbox="148 360 1276 499"> <tr> <td><b>Mrs S Squire</b></td> <td>January Salary net of PAYE</td> <td>£ 82.51</td> <td></td> </tr> <tr> <td></td> <td>Contribution towards broadband</td> <td>£ 3.00</td> <td></td> </tr> <tr> <td></td> <td>Photocopying</td> <td>£ 14.35</td> <td><b>£99.86</b></td> </tr> <tr> <td><b>HMRC</b></td> <td>January PAYE</td> <td></td> <td><b>£20.80</b></td> </tr> </table> <p><b>9.3 Grass Cutting Tenders.</b> Councillor Holder to advise if he has met Mr C Beer on a site visit with a view to submitting a quotation.</p> <p><b>9.4 DCC P3 Summary of Expenditure – April 2017 to March 2018.</b> The form has been completed by the Clerk in preparation for submitting by 12/2/18. The Footpath Officer, Councillor Lawson, has received the Annual Footpath Survey Forms to be completed and returned by 12/2/18.</p> <p><b>9.5 Request for a donation from Citizens Advice.</b> To note that the organization has been advised that Councillors decided not to proceed.</p>	<b>Mrs S Squire</b>	January Salary net of PAYE	£ 82.51			Contribution towards broadband	£ 3.00			Photocopying	£ 14.35	<b>£99.86</b>	<b>HMRC</b>	January PAYE		<b>£20.80</b>
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10.	<p><b>Correspondence.</b> Notices and publications received will be put on the table to see, read and go in the circulation bag.</p> <p><b>10.1 CPRE (Campaign for the Protection of Rural England).</b> Letter inviting the Parish Council to be a member for an annual subscription of £36.00.</p> <p><b>10.2 North Devon Biosphere.</b> Email regarding present and past flooding information for Ashford. The organization is looking for historical and present flooding data from local sources and any information that local people may have about surface water run-off either from agricultural fields or roads throughout Ashford.</p> <p><b>10.3 DCC.</b> Highway Grass Cutting 2018/19. DCC has advised that the allocation of funding for the 2018/19 season towards the cost will be £114.00. The deadline date for confirmation is 19 January 2018.</p>																
11.	<p><b>Matters raised by Councillors / Clerk.</b></p> <p><b>11.1 Clerk's Leave. 27/1/18 – 11/2/18 inclusive.</b></p> <p><b>No items have been received for inclusion under the Small Authorities Transparency Code.</b></p>																
12.	<p><b>Items for the next Agenda.</b></p>																
13.	<p><b>Date of next Meeting:</b> Thursday, 15 February 2018 in the Church Hall at 7.30pm. The paperwork will be sent earlier than usual due to the Clerk's leave and the Agenda will accommodate for items received between it being published and the meeting itself.</p>																