

## ASHFORD PARISH COUNCIL

PARISH CLERK: MRS SUE SQUIRE, HAXLEA, 2 THREEWAYS, BRATTON FLEMING,  
BARNSTAPLE, DEVON. EX31 4TG.

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CHAIRMAN: COUNCILLOR GEOFF HOLDER, LITTLE COURT, LONG LANE, ASHFORD. EX31 4BT.  
TEL: 01271 374470

### TO ALL COUNCILLORS:

You are hereby summoned to a Parish Council Meeting on **Thursday, 19 April 2018 in the Church Hall at 7.30pm**. The Agenda is detailed below.

Sue Squire, Parish Clerk. 13 April 2018

No.	Item
1.	<b>Items raised by members of the public.</b> <i>It should be noted that representations by members of the public are permitted for a maximum of 3 minutes.</i>
2.	<b>Apologies.</b>
3.	<b>Declarations of Interest</b>
4.	<b>Approval of the Minutes of the Meeting held on 15 March 2018.</b>
5.	<b>Urgent items raised at the discretion of the Chairman.</b>
6.	<b>Reports:</b> 7.1 <b>Police.</b> The April Newsletter has been circulated / sent for inclusion on the website. 7.2 <b>County Councillor Mrs C Chugg.</b> 7.3 <b>District Councillor Mrs A Davis</b> 7.4 <b>Councillor V Lawson.</b> Defibrillator Check. 7.5 <b>Neighbourhood Plan.</b> Councillor Szymankiewicz to give an update.
7.	<b>Matters Arising:</b> 7.1 <b>Village Green Clarification outside the Church Hall.</b> Councillor Holder to report on his findings.  7.2 <b>Grit Bin by Meadowside.</b> To note that the Clerk has requested this is re-filled.  7.3 <b>Verge at the entrance to Meadowside.</b> Councillor Holder to confirm he has requested the gas firm to reinstate the area.  7.4 <b>Section 106 Funding for open space.</b> District Councillor Mrs Davis to give further advice regarding the Section 106 funding and the ways this could be used. To discuss progressing play area equipment, details of which will be brought to the meeting.  7.5 <b>North Devon Biosphere Map.</b> To note that the map has been returned to North Devon Biosphere.  7.6 <b>P3 Survey Forms.</b> These had again been sent to Councillor Lawson.  7.7 <b>Community Governance Review.</b> To note that this Council's response has been submitted, advising that the number of Councillors and boundary of the Parish should be unchanged.  7.8 <b>Points raised by members of the public during Public Participation.</b> This item is to be raised at a GDPR course the Clerk and Councillor Bleach is attending on the day of the meeting.
8.	<b>Planning &amp; Planning Correspondence.</b> 8.1 <b>Application 63345 – Demolition of existing buildings / structures &amp; use of land for the stationing of up to 116 static holiday caravans with recreation area; construction of new clubhouse (D2) incorporating reception, swimming pool, entertainments room, amusement arcade, shop (A1), store (B8) &amp; associated facilities</b>

	<p>including children's play area &amp; equipment; realignment of site access &amp; associated highways works; landscaping. The status of this application is re-publicise / consult period.</p> <p><b>8.2 Planning Correspondence.</b> To note the following North Devon Council Decision Notice: <b>APPROVAL for Application 64560</b> – Extension to dwelling at Ceetaw, 9 Ashfield Close, Ashford.</p> <p>To note a letter from North Devon Council regarding notification of works to trees in a Conservation Area in respect of reducing fir tree to ground level at Old Croft Farm, Ashfield Lane, Ashford, giving permission for the work to proceed.</p> <p>To note copy correspondence in respect of Application 64085 – Reserved matters application for erection of dwelling to include appearance, landscaping, layout &amp; scale (outline planning permission 59288 for erection of one open market dwelling) – land off Long Lane, Ashford.</p>																																							
9.	<p><b>Finance.</b></p> <p><b>9.1 Balances.</b> To be tabled at the Meeting. Budgetary figures for March 2018 will be circulated to Councillors.</p> <p><b>9.2 To authorise the following payments:</b></p> <table border="0"> <tr> <td><b>Mrs S Squire</b></td> <td>April Salary net of PAYE &amp; Expenses (Councillors will be given the details)</td> <td><b>Redacted under DPA</b></td> </tr> <tr> <td><b>HMRC</b></td> <td>April PAYE</td> <td><b>£ 20.60</b></td> </tr> <tr> <td><b>Devon Association of Local Councils</b></td> <td>2018/19 Subscription</td> <td><b>£ 70.96</b></td> </tr> </table> <p><b><u>NEIGHBOURHOOD PLAN PAYMENTS</u></b></p> <table border="0"> <tr> <td><b>Ashford PCC</b></td> <td>Hire of Hall for drop in sessions on 14, 18, and 24 March at £15 per session</td> <td><b>£ 45.00</b></td> </tr> <tr> <td><b>Jenson R+ Limited</b></td> <td>Printing colour flyer; printing for drop-in events</td> <td><b>£26.40</b></td> </tr> <tr> <td><b>Opinion Research Services</b></td> <td>Household Survey (VAT of £150 reclaimable)</td> <td><b>£900.00</b></td> </tr> <tr> <td><b>Geo</b></td> <td>Planning Consultant Fees and mileage (VAT of £46.84 reclaimable)</td> <td><b>£281.04</b></td> </tr> <tr> <td><b>Design Shop</b></td> <td>Banner</td> <td><b>£ 48.00</b></td> </tr> <tr> <td><b>Mr M Moss</b></td> <td>Reimbursement for plywood (£14.99) &amp; card/paper (£5.50)</td> <td><b>£ 20.49</b></td> </tr> <tr> <td><b>CCTV Tek</b></td> <td>Data collection cameras (VAT of £55.73 reclaimable)</td> <td><b>£334.36*</b></td> </tr> <tr> <td><b>Councillor Bleach</b></td> <td>Reimbursement of Data Registration Fee in respect of cameras above</td> <td><b>£ 35.00*</b></td> </tr> <tr> <td><b>Groundwork UK</b></td> <td>Underspend for Grant NPG-03741 (£1,698 received initially)</td> <td><b>£792.91</b></td> </tr> <tr> <td><b>Groundwork UK</b></td> <td>Underspend for Grant NPG 03948 (£1,100 received initially)</td> <td><b>£865.80</b></td> </tr> </table> <p><b>* This amount, less the reclaimable VAT, has been allocated from County Councillor Mrs C Chugg's Locality Grant and will not have an impact on Parish Council funds, or the grants received from Groundwork UK.</b></p> <p><b>The first six payments under Neighbourhood Plan Payments are being taken from the grant from Groundwork UK.</b></p> <p>A spreadsheet will be available for Councillors to study the income and expenditure to date.</p> <p><b>9.3 Parish Council Accounts with NatWest.</b> To note that the Bank has been requested to amalgamate the Business Reserve Account with the Current Account.</p>	<b>Mrs S Squire</b>	April Salary net of PAYE & Expenses (Councillors will be given the details)	<b>Redacted under DPA</b>	<b>HMRC</b>	April PAYE	<b>£ 20.60</b>	<b>Devon Association of Local Councils</b>	2018/19 Subscription	<b>£ 70.96</b>	<b>Ashford PCC</b>	Hire of Hall for drop in sessions on 14, 18, and 24 March at £15 per session	<b>£ 45.00</b>	<b>Jenson R+ Limited</b>	Printing colour flyer; printing for drop-in events	<b>£26.40</b>	<b>Opinion Research Services</b>	Household Survey (VAT of £150 reclaimable)	<b>£900.00</b>	<b>Geo</b>	Planning Consultant Fees and mileage (VAT of £46.84 reclaimable)	<b>£281.04</b>	<b>Design Shop</b>	Banner	<b>£ 48.00</b>	<b>Mr M Moss</b>	Reimbursement for plywood (£14.99) & card/paper (£5.50)	<b>£ 20.49</b>	<b>CCTV Tek</b>	Data collection cameras (VAT of £55.73 reclaimable)	<b>£334.36*</b>	<b>Councillor Bleach</b>	Reimbursement of Data Registration Fee in respect of cameras above	<b>£ 35.00*</b>	<b>Groundwork UK</b>	Underspend for Grant NPG-03741 (£1,698 received initially)	<b>£792.91</b>	<b>Groundwork UK</b>	Underspend for Grant NPG 03948 (£1,100 received initially)	<b>£865.80</b>
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10.	<p><b>Correspondence.</b> Notices and publications received will be put on the table to see, read and go in the circulation bag.</p> <p><b>10.1 North Devon Council.</b> Email regarding plastic free North Devon. Councillors have been circulated with the email. To consider an annual litter pick in May and / or other ways of becoming involved.</p> <p><b>10.2 DCC Highways. Road Closures:</b> - <b>Thursday 26 April to Saturday 28 April and Friday 27 April to Saturday 28 April.</b> (One of these could be a duplication) Roads affected: Braunton Road, Barnstaple between the hours of 6.30pm and 7am for patching for surface dressing 2018/19.</p>																																							

11.	<b>Matters raised by Councillors / Clerk.</b> <b>11.1 Councillor Mrs Bosley.</b> Water pouring from fields into Strand Lane. <b>11.2 Councillor Mrs Bosley.</b> Complimentary comments regarding the green waste collection service. <b>11.3 Councillor Mrs Bosley.</b> Consideration of a note on grit bins requesting this is not taken by residents for their own use as the grit salt is provided for pavements and the highway.
13.	<b>Items for the next Agenda.</b>
14.	<b>Date of next Meeting:</b> Thursday, 17 May 2018 in the Church Hall. The Annual Parish Meeting will commence at 7pm followed by the Annual Parish Council Meeting (AGM) on the rising of the earlier meeting.