

## ASHFORD PARISH COUNCIL

PARISH CLERK: MRS SUE SQUIRE, HAXLEA, 2 THREEWAYS, BRATTON FLEMING,  
BARNSTAPLE, DEVON. EX31 4TG.

TEL: 01598 710526. E-MAIL: sue@suesquire.com

CHAIRMAN: COUNCILLOR GEOFF HOLDER, LITTLE COURT, LONG LANE, ASHFORD. EX31 4BT.  
TEL: 01271 374470

### TO ALL COUNCILLORS:

You are hereby summoned a Parish Council Meeting on **Thursday, 19 July 2018 in the Church Hall at 7.30pm**. The Agenda is detailed below.

Sue Squire, Parish Clerk. 13 July 2018

No.	Item
	<b>Possible talk by Telent. Item 9.1 refers.</b>
1.	<b>Items raised by members of the public.</b> <i>It should be noted that representations by members of the public are permitted for a maximum of 3 minutes.</i>  <b>1.1 Damaged sign post at Ashfield Lane.</b> This has been reported to Devon Highways who have given the item the reference number of W181139836. The details have been sent to the team so that an assessment can be carried out which it is anticipated will be completed by 19/7/18.
2.	<b>Apologies.</b>
3.	<b>Declarations of Interest</b>
4.	<b>Approval of the Minutes of the Meeting held on 21 June 2018.</b>
5.	<b>Reports:</b> <b>5.1 Police.</b> The July 2018 Newsletter had been circulated to Councillors and sent for inclusion on the website. It is understood that the PCSO has made contact with the Neighbourhood Watch Co-ordinator <b>5.2 County Councillor Mrs C Chugg.</b> <b>5.3 District Councillor Mrs A Davis</b> <b>5.4 Councillor V Lawson.</b> Defibrillator Check. <b>5.5 Neighbourhood Plan.</b> Councillor Szymankiewicz to give an update.
6.	<b>Matters Arising:</b> <b>6.1 Broken kerb stones at Meadowside / Gas Leak.</b> Councillor Mrs Bosley to report on the present position as to whether the gas leak has been repaired. If so, representations to be made regarding the broken kerb stones.  <b>6.2 Working Party - Section 106 Funding for open space.</b> No date has yet been fixed for a meeting.  <b>6.3 Compliance.</b> To further discuss the Standing Orders with a view to tailoring the document to cover items specific to Ashford Parish Council.  <b>6.4 Tour of Britain – 3 September 2018.</b> To further discuss plans to celebrate this as the cyclists travel on the A361 past the junction for Ashford at Strand Lane.  <b>6.5 August Parish Council Meeting.</b> To decide whether to have a meeting in August 2018.  <b>6.6 Damaged signpost near The Old Rectory.</b> Councillor Holder to advise on his conversation with a local builder who is storing the post at present.
7.	<b>Planning &amp; Planning Correspondence. To consider the following Applications:</b> <b>7.1 65158 – Extension and new access to dwelling – Heathers, 12 Meadowside, Ashford.</b>

	<p><b>7.2 Planning Correspondence.</b>  <b>North Devon and Torridge Local Plan Consultation.</b> Email advising that a further round of public consultation for the emerging North Devon and Torridge Local Plan is taking place between 5 July and 17 August 2018. The consultation relates to a single main modification for a site allocation in Buckland Brewer. Councillors have been circulated with the relevant email. To make a decision as to whether to respond or otherwise.</p> <p><b>7.3 Item raised by the Chairman.</b> To discuss the development boundary with designated growth of 5%.</p>																		
8.	<p><b>Finance.</b></p> <p><b>8.1 Balances.</b> To be tabled at the Meeting. Budgetary figures for June 2018 will be circulated to Councillors.</p> <p><b>8.2 To authorise the following payments:</b></p> <table border="0"> <tr> <td><b>Mrs S Squire</b></td> <td>July Salary net of PAYE &amp; Expenses (Councillors will be given the details)</td> <td><b>Redacted under DPA</b></td> </tr> <tr> <td><b>HMRC</b></td> <td>July PAYE</td> <td><b>£ 20.60</b></td> </tr> <tr> <td><b>Julie Snooks</b></td> <td>2018/19 Internal Audit Fee</td> <td><b>£100.00</b></td> </tr> <tr> <td><b>Mr M Moss</b></td> <td>Replacement cheque. The original cheque issued in April 2018 was amended from Design Shop to Mr M Moss but the bank has not accepted the cheque and has advised that a new cheque in Mr Moss's name should be issued</td> <td><b>£ 48.00</b></td> </tr> </table> <p><b>Should Councillors decide not to have a meeting in August, (Item 6.6 refers) the following payments to be authorised with the cheques post dated 16 August 2018 (on what would be the day of the meeting)</b></p> <table border="0"> <tr> <td><b>Mrs S Squire</b></td> <td>August Salary net of PAYE &amp; Expenses</td> <td><b>Redacted under DPA</b></td> </tr> <tr> <td><b>HMRC</b></td> <td>August PAYE</td> <td><b>£ 20.60</b></td> </tr> </table> <p><b>8.3 NatWest Bank.</b></p> <p><b>8.3.1</b> The relevant forms will be available for completion to close the Business Savings Account and amalgamate the funds into the Current Account.</p> <p><b>8.3.2</b> The relevant forms will be available for completion for the Clerk to have access to digital banking on a view only basis for the sole purpose of bank staff be able to deal with her when there is a query or enquiry on the account.</p> <p><b>8.3.3</b> The relevant forms will be available for completion for additional signatories to be added to the bank's system.</p> <p><b>8.4 2018 Annual Return.</b> To note that following the internal audit being carried out, paperwork has been sent to the external auditors, P F K Littlejohn LLP in London. Details have also been included on the website to comply with the Smaller Authorities Transparency Code. Details of the internal auditors notes will be advised. It has not been necessary to produce a Report</p>	<b>Mrs S Squire</b>	July Salary net of PAYE & Expenses (Councillors will be given the details)	<b>Redacted under DPA</b>	<b>HMRC</b>	July PAYE	<b>£ 20.60</b>	<b>Julie Snooks</b>	2018/19 Internal Audit Fee	<b>£100.00</b>	<b>Mr M Moss</b>	Replacement cheque. The original cheque issued in April 2018 was amended from Design Shop to Mr M Moss but the bank has not accepted the cheque and has advised that a new cheque in Mr Moss's name should be issued	<b>£ 48.00</b>	<b>Mrs S Squire</b>	August Salary net of PAYE & Expenses	<b>Redacted under DPA</b>	<b>HMRC</b>	August PAYE	<b>£ 20.60</b>
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9.	<p><b>Correspondence.</b> Notices and publications received will be put on the table to see, read and go in the circulation bag.</p> <p><b>9.1 Telent.</b> Email regarding Telent Gigaclear Work. Under the Connecting Devon &amp; Somerset broadband programme, Talent have orders to connect circa 12,000 homes and business that will benefit from access to a new ultrafast full fibre network built by Gigaclear direct to each property. Works are being planned in Ashford on 15 August 2018 and finish on 15/12/18.</p>																		
10.	<p><b>Matters raised by Councillors / Clerk.</b></p> <p><b>10.1 Councillor Mrs Sampson</b> requests that an email from her is read to the meeting.</p> <p><b>10.2 Councillor Mrs Bosley.</b> Vehicles parking on the wide pavement by the Parish Council notice board.</p>																		
11.	<p><b>Items for the next Agenda.</b></p>																		
12.	<p><b>Date of next Meeting:</b> Subject to Item 6.5.</p>																		