

## **Ashford Parish Council**

Parish Clerk: Mrs Jane Mills, BA (Hons)  
Email: [clerk@ashfordpc.org.uk](mailto:clerk@ashfordpc.org.uk)

Chairman: Councillor Philip Hughes,  
Firs Croft, Strand Lane, Ashford, EX31 4BY.  
Tel: 01271 345378

**To: Cllrs P Hughes, (Chair) J Bosley, K Furse, G Holder, B Kettle, V Lawson, & M Withey**

You are hereby summoned to attend a Meeting of Ashford Parish Council, which will be held on **Thursday 19<sup>th</sup> September 2024 at 7pm in The Church Hall**, St Peter's Church, Ashford for the purpose of transacting the following business.

In accordance with The Public Bodies (Admissions to Meetings) Act 1960 members of the public are welcome to attend.

*M. J. Mills*

**Mrs Jane Mills BA (Hons)**  
Parish Clerk

Date of issue: 13<sup>th</sup> September 2024

### **AGENDA**

- 1 Apologies**  
(Please make any apologies known to the Clerk by 5pm on the meeting day)
- 2 Declarations of interest**  
To receive declarations of personal interests and disclosable pecuniary interests (DPIs) in respect of items on this agenda. Members are reminded that all interests should be declared at the beginning of the meeting and prior to the item being discussed.
- 3 Minutes**  
To approve as a correct record and sign
  - The Minutes of the Parish Council meeting held on Thursday 18<sup>th</sup> July 2024 (copies herewith).
- 4 County Councillor Report**  
To receive a report from the County Councillor.
- 5 District Councillor Report**  
To receive a report from the District Councillor.
- 6 Public Participation**  
In accordance with Standing Order 3 (d) members of the public are permitted to make representations and ask questions, the period set aside shall not exceed 15 minutes. It should be noted that answers will generally not be given at the meeting where the questions are delivered, each member of the public is entitled to speak once.

- 7 To receive Action Points from the last meeting (herewith)**  
Refurb of telephone box library. Cllrs Hughes and Lawson had hoped to carry out this task before now but weather, illness and other factors have intervened.  
To note that Cllrs Hughes and Lawson repaired the stile on footpath from Ashfield Close to West Ashford following report from Cllr Furse. They also cleared vegetation from the Braunton bound bus stop and around the post box adjacent to garden centre.
- 8 Highways Issues**  
1) Highway issues to include response from Meg Booth to drain/mud on Heanton Road. (information herewith)  
2) Hedge cutting was carried out Satisfactorily by contractor to APC, Invoice not yet received.  
3) Ashfield Lane still not repaired with plannings as APC advised would be, by Cllr Maskell.  
4) Give way sign was replaced some weeks ago.
- 9 Report from Parish Clerk to include: Payment and Receipts and budget update. HMRC VAT and PAYE update and online banking**  
To approve payments and receipts and receive budget update (information attached) and receive and consider report.
- 10 To receive an update on the current situation with the defibrillator**  
To note machine is in place and registered and available for use. To note the procedure is different to the other defib. To also advise that the materials to provide power to keep the machine warm in winter are now with Cllr Hughes and will be installed asap.
- 11 Planning**  
Planning Applications: to consider  
[Link](#)  
78926 information sent by email  
Proposed agricultural access (field gate) to agricultural land at The Ark Ashford Barnstaple Devon EX31 4BT Grid Ref: 253411; 135369  
Applicant Name Mr Davd Clapp  
Agent Name Mr Nick Marsland  
Agent Address 2 Orchard Terrace Rumsam Barnstaple EX32 9DY
- 12 To confirm the date of the next meeting**  
Scheduled for 21<sup>st</sup> November 2024