

ASHFORD PARISH COUNCIL

PARISH CLERK: MRS SUE SQUIRE, HAXLEA, 2 THREEWAYS, BRATTON FLEMING,
BARNSTAPLE, DEVON. EX31 4TG.

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CHAIRMAN: Councillor Philip Hughes, Firs Croft, Strand Lane, Ashford, EX31 4BY.
Tel: 01271 345378

TO ALL COUNCILLORS:

You are hereby summoned to a Parish Council Meeting on Thursday, 20 February 2020 **in the Church Hall at 7.30pm**. The Agenda is detailed below.

Sue Squire, Parish Clerk. 15 February 2020

No.	Item
1.	Items raised by members of the public. <i>It should be noted that representations by members of the public are permitted for a maximum of 3 minutes.</i> 1.1 Heart Start Course. The Parish Council has been requested to consider a Heart Start 2 hour course free of charge.
2.	Apologies. County Councillor Mrs C Chugg.
3.	Declarations of Interest.
4.	Approval of the Minutes of the Meetings held on 16 January 2020 and the Extraordinary Parish Council Meeting on 23 January 2020.
5.	Reports: 5.1 Police. The February 2020 Newsletter has been circulated. 5.2 County Councillor Mrs C Chugg. Apologies given. 5.3 District Councillor Mrs A Davis. 5.4 Councillor V Lawson. Defibrillator Check. The Clerk has submitted the monthly report to South Western Ambulance Service. 5.5 Councillor M Moss, Wildlife Warden. To receive any report relevant to the Parish. To note that Wildlife Newsletter No. 3 has been circulated. 5.6 Communications Committee. To note that the Terms of Reference have been updated reflecting that the email network will be up and running by 31 March 2020. To receive a report on the progress of ORS in establishing names for the email network. Councillor Lawson to update the meeting on the progress of the website. 5.7 Environmental Issues: 5.7.1 Land at Meadowside proposed for a wildflower area. To note that the document agreed at the January meeting has been submitted to Nature (DCC). 5.7.2 Landmark tree application for Ashford Parish Council. Councillor Moss to give an update on the position. 5.8 P3 Parish Paths Partnership. Mrs Squire, Parish Clerk will give details of a home visit by the Head of DCC Public Rights of Way. The P3 Surveys are due to be returned imminently as is the expenditure form. Councillor Lawson to confirm that he has surveyed the footpaths and submitted the survey forms.

	<p>5.9 Clerk's Training for the CiLCA (Certificate in Local Council Administration) Qualification. More details will be given.</p> <p>5.10 Councillor Hall. Report on his appointment to the Devon Communities Together Committee.</p> <p>5.11 Councillor Moss. Report on the highlight items from the Taw and Torridge Estuary Forum Annual General Meeting.</p> <p>5.12 Councillor Moss. Speeding on Strand Lane. To further discuss this issue.</p>
6.	<p>Matters Arising:</p> <p>6.1 Representations from a resident regarding dog bin and tree planting. To note that a reply has been sent addressing the questions raised.</p> <p>6.2 Grit Bin in Strand Lane. To note that this has been ordered and a Locality Grant application made to County Councillor Mrs Chugg to cover the cost.</p> <p>6.3 Telephone kiosk at Strand Lane. The Clerk is in email correspondence with BT Payphones. A consultation is currently in progress and the Parish Council will be contacted when this has come to an end.</p> <p>6.4 Invitation to nominate a past Chairman to go into the draw to attend a Buckingham Palace Garden Party. To note that Councillor Holder's name was submitted but not picked out of the hat.</p> <p>6.5 Nomination to sit on the County Committee of the Devon Association of Local Councils. To note that Councillor Hall's name has been submitted.</p> <p>6.6 Date of June 2020 Meeting. To note that the Hall booking has been amended and the meeting date on the website amended.</p> <p>6.7 Signs and overhanging branches on the Link Road. To note that representations have been made regarding the dirty signs which cause difficulty, in some cases, to read the writing and alerting DCC to the fact that overhanging branches cause users of two wheeled transport to go out into the path of traffic.</p> <p>6.8 Street Lights. Following a street light on the verge of the A361 near the Strand Lane junction falling down due to corrosion, an enquiry has been made as to whether others of the same type should be inspected for the same fault.</p> <p>6.9 Free Trees from the Woodland Trust. The application has not been successful due to the fact that the trees were due to be planted on private land with no community engagement or involvement in the planting or upkeep of the trees, which needs to be seen if planting on private land. Councillor Mrs Sampson has been advised of the decision.</p>
7.	<p>Planning & Planning Correspondence.</p> <p>7.1 Planning Applications. At the time of preparing the Agenda, there were no Planning Applications to consider.</p> <p>7.2 Planning Correspondence. Application 70908 – Reserved matters application for demolition of existing maintenance & repair workshop & erection of 4 open market & 2 affordable dwellings (outline planning permission 63290) at Fair Oak Farm, Braunton Road, Barnstaple. To note that the Planning Officer has acknowledged there is additional paperwork to be received and the Parish Council will be contacted again when appropriate.</p> <p>7.3 Visit of Mr M Tichford, Head of Place, North Devon Council. To note that a letter of complaint has been sent to North Devon Council Monitoring Officer.</p>
8.	<p>Finance.</p> <p>8.1 Balances. To be tabled at the Meeting. Budgetary figures up to the end of January 2020 will be emailed to</p>

	<p>Councillors.</p> <p>8.2 To authorise the following payments:</p> <table> <tr> <td>Mrs S Squire</td> <td>February Salary (Councillors will be given the details)</td> <td>Redacted under DPA</td> </tr> <tr> <td>HMRC</td> <td>February PAYE</td> <td>£40.40</td> </tr> <tr> <td>Georgeham Parish Council.</td> <td>Share of contribution towards Clerk's CiLCA training</td> <td>£20.00</td> </tr> </table> <p>8.3 Parish Precept. To note that the second form required to be completed has been submitted to North Devon Council.</p> <p>8.6 Amendment of Bank Mandate to include additional cheque signatories. A further reminder has been sent requesting the relevant form.</p> <p>8.7 Online banking on a view only basis for ease of administering the account. The Clerk will seek Councillors permission to progress this.</p>	Mrs S Squire	February Salary (Councillors will be given the details)	Redacted under DPA	HMRC	February PAYE	£40.40	Georgeham Parish Council.	Share of contribution towards Clerk's CiLCA training	£20.00
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9.	<p>Correspondence. Notices and publications received will be put on the table to see, read and go in the circulation envelope.</p> <p>9.1 North Devon Council. Details of Climate Action Week Planning. Circulated to Councillors.</p>									
10.	<p>Matters raised by Councillors / Clerk.</p> <p>10.1 Councilor Mrs Bosley. Trees felled at Tarka Holiday Park. To consider if this should be followed up by North Devon Council Enforcement Department.</p> <p>10.2 Councillor Hall. To consider whether Ashford Parish Council should send a letter of representations to North Devon Council Planning Department regarding the old power station site at Yelland.</p> <p>10.3 Diary note for February 2020. The Clerk has a note to follow up correspondence in September 2019 with North Devon Council Housing Enabling Officer.</p>									
11.	Matters raised by the Chairman.									
12.	Items for the next Agenda.									
13.	Date of next Meeting: Thursday, 19 March 2020 in the Church Hall at 7.30pm.									