

ASHFORD PARISH COUNCIL

PARISH CLERK: MRS SUE SQUIRE, HAXLEA, 2 THREWAYS, BRATTON FLEMING,
BARNSTAPLE, DEVON. EX31 4TG.

TEL: 01598 710526. E-MAIL: sue@suesquire.com

CHAIRMAN: COUNCILLOR GEOFF HOLDER, LITTLE COURT, LONG LANE, ASHFORD. EX31 4BT.
TEL: 01271 374470

TO ALL COUNCILLORS:

You are hereby summoned a Parish Council Meeting on Thursday, 20 December 2018 **in the Church Hall at 7.30pm**. The Agenda is detailed below.

Sue Squire, Parish Clerk. 14 December 2018

No.	Item
1.	Items raised by members of the public. <i>It should be noted that representations by members of the public are permitted for a maximum of 3 minutes.</i> 1.1 Four questions relating to procedures at recent Ashford Parish Council Meetings.
2.	Apologies.
3.	Declarations of Interest
4.	Approval of the Minutes of the Meeting held on 15 November 2018. The Part II Confidential Minutes will be circulated at the meeting.
5.	Reports: 5.1 Police. The December 2018 Newsletter had been circulated to Councillors and sent for inclusion on the website. 5.2 County Councillor Mrs C Chugg. 5.3 District Councillor Mrs A Davis 5.4 Councillor V Lawson. Defibrillator Check. 5.5 Neighbourhood Plan. <ul style="list-style-type: none">• To note that Mr Hall's Report has been circulated• To note a reply from Devon Communities Together following an in principle invitation for Dawn Eckhart to assist subject to potential costs incurred• To note that Groundwork UK has been advised that an application will not be submitted in 2018/19 and that the current intention is to reapply in 2019/20• To draft a reply to the two letters received from a parishioner in connection to the Neighbourhood Plan
6.	Matters Arising: 6.1 North Devon Link Road Planning Application. To note that this Parish's wholehearted support has been submitted in respect of the improvements. 6.2 Gas Leak in Strand Lane. To note the present position regarding the second leak. 6.3 Standing Orders / Delegatory Powers. To note that the document has been updated to incorporate suggestions of the Devon Association of Local Councils and giving the Clerk delegatory powers as previously agreed. 6.4 Proposed Play Area. To note that an Investing in Devon application has been submitted in the sum of £5,000 in respect of purchase of the land and legal fees involved. Councillor Holder will update the meeting as regards the cost. 6.5 Light in the telephone box library. Councillor Lawson to advise on his investigations for a battery operated light. 6.6 Ashford Parish Churchyard. To further discuss a site on which a Cemetery can be created. 6.7 Freedom of Information Act Request. The details had been received and were in the process of being made ready for a reply to be sent.

	<p>6.8 Emergency Plan. To note that the Clerk is in the process of contacting the names of those mention on the Plan to gain approval to be a listed contact.</p>
7.	<p>Planning & Planning Correspondence. 7.1 At the time of preparing the Agenda, there were no Planning Applications to consider. 7.2 Planning Correspondence. At the time of preparing the Agenda, there was no Planning Correspondence to consider.</p>
8.	<p>Finance. 8.1 Balances. To be tabled at the Meeting. Budgetary figures for November 2018 will be circulated to Councillors. 8.2 North Devon Record Office / South West Heritage Trust. Letter requesting a donation to help keep the Record Office in North Devon. 8.3 To authorise the following payments: Mrs S Squire December Salary (Councillors will be given the details) Redacted under DPA There is an amount of overtime from 18/10/18 to 15/11/18 and additional hours in respect of the Freedom of Information Act request HMRC December PAYE £ 20.60 8.4 NatWest Bank. <ul style="list-style-type: none"> ▪ Addition of Cllr Bleach as cheque signatories. Councillor Bleach to return the form given to him at the October meeting. ▪ The Clerk has again reminded the bank regarding the position of internet banking where no transfers will be undertaken, purely for ease of reference to monitor the account 8.5 Grass cutting contract for 2019. To note that Mr M Baker has been advised that his quotation was successful and that the contract has been awarded to him. 8.6 2019/20 Budget and Precept. To note that the forms have been submitted to North Devon Council. 8.7 Highway Grass Cutting. Agreement for signature in respect of the 2019/20 season where the payment from DCC will be £118. To note that the sum of £292.00 and £114.00 have been credited to the bank account in respect of a contribution towards highway grass cutting for 2017/18 and 2018/19.</p>
9.	<p>Correspondence. Notices and publications received will be put on the table to see, read and go in the circulation bag. 9.1 Email regarding the Ashford Website.</p>
10.	<p>Matters raised by Councillors / Clerk. No items have been raised to be included on this Agenda.</p>
11.	<p>Items for the next Agenda.</p>
12.	<p>Date of next Meeting: Thursday, 17 January 2019 in the Church Hall at 7.30pm.</p>