

ASHFORD PARISH COUNCIL

PARISH CLERK: MRS SUE SQUIRE, HAXLEA, 2 THREEWAYS, BRATTON FLEMING,
BARNSTAPLE, DEVON. EX31 4TG.

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CHAIRMAN: Councillor Philip Hughes, Firs Croft, Strand Lane, Ashford, EX31 4BY.
Tel: 01271 345378

TO ALL COUNCILLORS:

You are hereby summoned to a Parish Council Meeting on Thursday, 21 November 2019 **in the Church Hall at 7.30pm**. The Agenda is detailed below.

Sue Squire, Parish Clerk. 16 November 2019

No.	Item
1.	<p>Items raised by members of the public. <i>It should be noted that representations by members of the public are permitted for a maximum of 3 minutes.</i></p> <p>1.1 Email and letter of representation regarding school transport for children living in Ashford. This item will be further discussed under Correspondence.</p> <p>1.2 Email regarding the blocked drain at Meadowside.</p> <p>1.3 Two emails of thanks in connection with the clearance of the drain at Meadowside.</p>
2.	Apologies.
3.	Declarations of Interest.
4.	Approval of the Minutes of the Meeting held on 17 October 2019.
5.	<p>Reports:</p> <p>5.1 Police. The November 2019 Newsletter has been received and circulated.</p> <p>5.2 County Councillor Mrs C Chugg.</p> <p>5.3 District Councillor Mrs A Davis.</p> <p>5.4 Councillor V Lawson. Defibrillator Check. The Clerk has submitted the monthly report to South Western Ambulance Service.</p> <p>5.5 Councillor M Moss, Wildlife Warden. To receive any report relevant to the Parish. Wildlife Newsletter 2 has been circulated. Devon Climate Emergency – overview has been circulated.</p> <p>5.6 Communications Committee. Email received enquiring when the Parish Council will be taking over its own communications. Councillors Hall, Holder and Lawson to report on progress.</p> <p>5.7 Taw and Torridge Estuary Forum. Councillor Moss.</p>
6.	<p>Matters Arising:</p> <p>6.1 Blocked drain in Meadowside. Further to representations to DCC Highways and despite the Chief Engineer of Highways acknowledging Ashford is considered a rural area, and therefore the drains should be cleared on an annual basis, a reply has been received from the Neighbourhood Highways Technician advising that this is a central decision and drain clearance will remain on a 3 year cycle.</p> <p>6.2 Lights in Ashford Churchyard. To note a reply following representations from the Parish Council.</p> <p>6.3 Ashford Welcome Leaflet. Councillor Mrs Bosley to confirm that the document has been amended / updated.</p> <p>6.4 Climate Emergency Network. To consider a separate extraordinary meeting.</p> <p>6.4 North Devon Council Community Governance Review. To further consider this item which was deferred from the October meeting.</p>

	<p>6.5 Tree Planting / Free Trees. To further consider this item which was deferred from the October meeting.</p> <p>6.6 Snow Warden Training. To note that this has taken place. High visibility vests and a snow shovel are on order and expected to be received shortly.</p> <p>6.7 Grit Bin at Strand Lane. A request has been made for a grit bin at Strand Lane and that grit bins in the Parish are filled.</p> <p>6.8 School Transport. This item has previously been raised and Councillors will discuss the situation in the light of representations from the public. The Parish Council has been copied in to an email from DCC in reply to County Councillor Mrs C Chugg's representations and has been circulated to Councillors.</p>												
7.	<p>Planning & Planning Correspondence. To consider the following Application:</p> <p>7.1 Planning Applications. At the time of preparing the Agenda, there were no Planning Applications to consider.</p> <p>7.2 Planning Correspondence. To note the following North Devon Council Decision Notice: APPROVAL for Application 70589 – alterations and extension to dwelling – Solway, Ashfield Lane, Ashford.</p> <p>7.3 Visit of Mr M Tichford, Head of Place, North Devon Council. Following his attendance at the October meeting, information is awaited from him following further enquiries being made.</p>												
8.	<p>Finance.</p> <p>8.1 Balances. To be tabled at the Meeting. Budgetary figures up to the end of October 2019 will be circulated to Councillors.</p> <p>8.2 To authorise the following payments:</p> <table> <tr> <td>Mrs S Squire</td> <td>November Salary including October overtime (Councillors will be given the details)</td> <td style="text-align: right;">Redacted under DPA</td> </tr> <tr> <td>HMRC</td> <td>November PAYE</td> <td style="text-align: right;">£70.20</td> </tr> <tr> <td>Mr M Baker</td> <td>Grass cutting in the growing season 2019</td> <td style="text-align: right;">£375.00</td> </tr> <tr> <td>Mr M Moss</td> <td>Reimbursement for Climate Workshop organized by District Cllr N Pearson</td> <td style="text-align: right;">£10.00</td> </tr> </table> <p>8.3 2020 Grass Cutting. Four tenders have been sought. To award the contract. To agree that the contract should be for 4 years, at the suggestion of the Clerk.</p> <p>8.4 2020 Lengthsman type duties. Three tenders have been sought. To award the contract.</p> <p>8.5 To set the 2020/21 Budget and Precept.</p> <p>8.6 Information Commissioners Office. Confirmation of renewal of Data Protection Regulation and confirmation of payment of the fee amounting to £40.00.</p> <p>8.7 Amendment of Bank Mandate to include additional cheque signatories. The form will be available at the meeting.</p>	Mrs S Squire	November Salary including October overtime (Councillors will be given the details)	Redacted under DPA	HMRC	November PAYE	£70.20	Mr M Baker	Grass cutting in the growing season 2019	£375.00	Mr M Moss	Reimbursement for Climate Workshop organized by District Cllr N Pearson	£10.00
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9.	<p>Correspondence. Notices and publications received will be put on the table to see, read and go in the circulation bag.</p> <p>9.1 Torridge, North, Mid & West Devon Citizens Advice. Letter of thanks for donation of £50.00.</p> <p>9.2 Came and Company Parish Council Insurance. To note that the supply of services will be governed by the Gallagher Terms of Business Agreement. This is for information only.</p> <p>9.3 DCC. Two emails, circulated to Councillors regarding (1) Climate Emergency Network and (2) Devon Climate Emergency: Devon Carbon Plan process is launched – residents called on to give their ideas.</p> <p>9.4 Environment Agency. Email, circulated to Councillors, regarding Water Challenges and Choices Consultation, running until 24/4/10.</p>												

10.	Matters raised by Councillors / Clerk. 10.1 Councillor Mrs Bosley. Notices on the notice board advertising events in other Parishes. 10.2 Councillor Moss. Circulation of correspondence to Councillors. To agree a procedure for dissemination of information to the community as Councillors.
11.	Matters raised by the Chairman. 11.1 An additional meeting will be suggested to cover environmental issues and compliance.
12.	Items for the next Agenda.
13.	Date of next Meeting: Thursday, 19 December 2019 in the Church Hall at 7.30pm.