

ASHFORD PARISH COUNCIL

PARISH CLERK: MRS SUE SQUIRE, HAXLEA, 2 THREEWAYS, BRATTON FLEMING,
BARNSTAPLE, DEVON. EX31 4TG.

TEL: 01598 710526. E-MAIL: sue@suesquire.com

CHAIRMAN: COUNCILLOR GEOFF HOLDER, HIGHER STRAND, STRAND LANE, ASHFORD. EX31
4BW. TEL: 01271 374470

TO ALL COUNCILLORS:

You are hereby summoned to a Parish Council Meeting on **Thursday, 21 January 2016 in the Church Hall at 7.30pm.** The Agenda is detailed below.

Sue Squire, Parish Clerk. 14 January 2016

No.	Item
1.	Items raised by members of the public. <i>It should be noted that representations by members of the public are permitted for a maximum of 3 minutes.</i> 1.1 40mph sign at end of dual carriageway. The Clerk received a report that this was on all the time and has advised DCC Highways.
2.	Apologies.
3.	Declarations of Interest
4.	Approval of the Minutes of the Meeting held on 17/12/15.
5.	Reports: 5.1 Police 5.2 County Councillor Mrs C Chugg. 5.3 District Councillor Mrs A Davis 5.4 Councillor V Lawson. Defibrillator Check.
6.	Matters Arising: 6.1 Defibrillator Batteries. Barnstaple Town Council had been requested to post the replacement batteries to Councillor Lawson. 6.2 Adoption of Telephone Kiosk. Confirmation had been received from BT that the telephone box had been decommissioned and had provided a poster for placing in the kiosk to advise members of the public. The public had been invited to make suggestions on its future use by way of notices in the notice board and on the website. There was no Church Magazine in January, so no notice had been included in that publication. To make a decision on the future of the telephone kiosk. 6.3 Impact damage by articulated lorry making delivery to Luscott Barton Solar Park. The Clerk had contacted the farmer who had given full contact details in order that a claim could be made. Following the Clerk contacting DCC Neighbourhood Highways Officer regarding the replacement of a damaged road sign, he had advised that this was a street name plate which was the responsibility of North Devon Council and accordingly, the Clerk had contacted the Local Authority regarding the replacement. In addition, contact details had also been sent to Mrs A Burnham for her to progress a claim for impact damage to her property. 6.4 Footpath 8 obstruction. The Clerk had requested the DCC Public Rights of Way Footpath Warden to fix a stile at the point of the obstruction. 6.5 Blocked drains in the lower part of Strand Lane and flooding of 'Riverside' driveway.

	<p>The Clerk had reported this to DCC Highways. The Neighbourhood Highway Officer had replied confirming that the drains had been checked during heavy rain and appeared to be in order, helped by the fact that he had cleared a drain higher up Strand Lane recently. The situation to be monitored by him and the house owner (Councillor Mrs B Sandwell) had been copied into the correspondence so that she was kept aware of the situation.</p> <p>Subsequent to this, further flooding had occurred and the Clerk had requested a site meeting between the Neighbourhood Highways Officer and Councillor Mrs B Sandwell on a number of occasions. It is understood this was taking place on 15/1/16.</p> <p>6.6. Burnt out van in bus stop. The Clerk had reported this to PCSO Kingdon who had replied that the Council had been requested to remove it.</p>																								
7.	<p>Planning & Planning Correspondence.</p> <p>7.1 Planning Application. To consider the following: 60489 – Variation of Condition 2 (approved plans) attached to Planning Permission 56106 (formation of luxury campsite together with erection of reception building incorporating café, shop & camp site facilities) to allow inclusion of managers accommodation – land at Chivenor Cross, Chivenor. This Parish is being consulted as an adjoining Parish.</p> <p>7.2 To note copy correspondence from North Devon Council in respect of Application 59979 – Notification of works to trees in a Conservation Area in respect of pruning & removal of various trees at Under Woolstone House, Strand Lane, Ashford. The Council does not consider that it is expedient to make a Tree Preservation Order as long as the work is carried out in 2 years and that no more work on the trees is done than is set out in the notice.</p>																								
8.	<p>Finance.</p> <p>8.1 Balances. To be tabled at the Meeting.</p> <p>8.2 To consider a request for a donation from Torridge, North, Mid & West Devon Citizens Advice Bureau. A copy of the latest set of accounts have been provided to comply with criteria.</p> <p>8.3 To authorise the following payments:</p> <table data-bbox="194 1205 1380 1406"> <tr> <td>Mrs S Squire</td> <td>January Salary net of PAYE</td> <td>£82.51</td> <td></td> </tr> <tr> <td></td> <td>Contribution towards broadband</td> <td>£ 3.00</td> <td></td> </tr> <tr> <td></td> <td>Photocopying</td> <td>£ 9.35</td> <td></td> </tr> <tr> <td></td> <td>Postage</td> <td>£7.56</td> <td>£102.42</td> </tr> <tr> <td>HMRC</td> <td>January PAYE</td> <td></td> <td>£ 20.80</td> </tr> <tr> <td>SWH Signs</td> <td>Various signs and posts, as agreed</td> <td></td> <td>£312.00</td> </tr> </table> <p>8.3 Quotation for the refurbishment of the telephone kiosk in Adder Lane. To make a decision to proceed.</p>	Mrs S Squire	January Salary net of PAYE	£82.51			Contribution towards broadband	£ 3.00			Photocopying	£ 9.35			Postage	£7.56	£102.42	HMRC	January PAYE		£ 20.80	SWH Signs	Various signs and posts, as agreed		£312.00
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9.	<p>Compliance. To review the following: Copies will be sent to Councillors ahead of the Meeting to study.</p> <ul style="list-style-type: none"> • Standing Orders • Financial Regulations • General Risk Assessment • Emergency Advice • Policies – Filming and Recording, Equal Opportunities, Complaints Procedure, Safeguarding, Grant Giving Policy • Freedom of Information Act Publication Scheme 																								
10.	<p>Correspondence. Notices and publications received will be put on the table to see and read.</p> <p>10.1 Devon Air Ambulance is looking for community landing sites so that the helicopter can land at night.</p> <p>10.2 Next Generation Self Build. Email advising that the company is actively looking for suitable sites for either individual or groups of PassivHaus Self Build.</p>																								

	<p>10.3 HM Lord Lieutenant of Devon. Email regarding the celebration plans of HM The Queen's 90th birthday.</p> <p>10.4 Barnstaple Town Council. Details of an Effective Supervision & Performance Management Course on 9 February at a cost of £45.</p> <p>10.5 Barnstaple Town Council. Email giving an update of the arrangements for the future of the North Devon Records Office and Local Studies Centre.</p>
11.	Matters raised by Councillors /Clerk.
12.	Date of next Meeting: Thursday, 18 February 2016 in the Church Hall at 7.30pm.