

## ASHFORD PARISH COUNCIL

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CHAIRMAN: COUNCILLOR GEOFF HOLDER, LITTLE COURT, LONG LANE, ASHFORD. EX31 4BT.  
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### TO ALL COUNCILLORS:

You are hereby summoned a Parish Council Meeting on Thursday, 21 February 2019 in the **Church Hall at 7.30pm**. The Agenda is detailed below.

Sue Squire, Parish Clerk. 16 February 2019

No.	Item
1.	<p><b>Items raised by members of the public.</b> <i>It should be noted that representations by members of the public are permitted for a maximum of 3 minutes.</i></p> <p><b>1.1 Letter from Mrs S Hughes (who has agreed for her name to be mentioned), regarding the Neighbourhood Plan.</b></p> <p><b>1.2 Letter to the Chairman and North Devon Council Monitoring Officer regarding questions relating to the Neighbourhood Plan raised at the January 2019 meeting which require a response.</b></p> <p><b>1.3 Letter asking the following question: 'What justification does the APC have for proceeding with a new Neighbourhood Plan in the light of the recently stated evidence held by Mr Holder regarding 60 residents "dislike for the procedure".'</b></p> <p><b>1.4 Letter regarding the Neighbourhood Plan requested that it is circulated to Councillors to study ahead of the meeting, which has been done.</b></p> <p><b>1.5 Email regarding the Neighbourhood Plan CCTV equipment.</b></p> <p><b>1.6 Email regarding the continuing use of ORS for any work engaged with the Neighbourhood Plan.</b></p>
2.	<p><b>Apologies.</b> Councillor Mrs B Sandwell.</p>
3.	<p><b>Declarations of Interest</b></p>
4.	<p><b>Approval of the Minutes of the Meeting held on 17 January 2019.</b></p>
5.	<p><b>Reports:</b></p> <p><b>5.1 Police.</b> The February 2019 Newsletter has been received, circulated to Councillors and sent for inclusion on the Ashford website.</p> <p><b>5.2 County Councillor Mrs C Chugg.</b></p> <p><b>5.3 District Councillor Mrs A Davis</b></p> <p><b>5.4 Councillor V Lawson.</b> Defibrillator Check. To note that the defibrillator has been accredited with the South Western Ambulance Service NHS Foundation Trust.</p> <p><b>5.5 Neighbourhood Plan.</b></p> <ul style="list-style-type: none"><li>• <b>Councillor Holder to respond to representations made at the January 2019 meeting</b></li><li>• <b>Councillor Holder will advise on the response from the Monitoring Officer regarding the Neighbourhood Plan.</b></li><li>• <b>To consider if the Neighbourhood Plan should proceed and if so, to contact Dawn Eckhart to be involved and the criteria to appoint a Working Party.</b></li><li>• <b>To note that two people have expressed an interest in joining a Working Party.</b></li></ul>
6.	<p><b>Matters Arising:</b></p> <p><b>6.1 Proposed Play Area.</b> To note that 4 people have expressed an interest in joining a Steering Group.</p> <p>Councillor Holder will give details of the purchase of land and request that the relevant Land Registry document is signed for this to be completed.</p> <p>To note that the Investing in Devon Grant agreement letter of £5,000 has been signed and returned to Devon County Council. The grant must be claimed by 31 December 2020 and a request must be made for payment by 1 December 2020.</p>

	<p><b>6.2 Cemetery for Ashford with car park.</b> As a result of a reply sent to the landowner suggesting a Public Meeting, a response has been received in which it is felt premature to hold a public meeting at this stage. Further details will be given.</p> <p>The Chairman will advise that in order to facilitate the issue and this meeting, he has tentatively approached other landowners to gauge any interest in selling a piece of land for this purpose.</p> <p><b>6.3 Date of the April 2019 meeting.</b> Fixed for 18<sup>th</sup> – Maundy Thursday. There is a suggestion that it is held a week earlier on Thursday, 11 April commencing with the Annual Parish Meeting.</p>									
7.	<p><b>Planning &amp; Planning Correspondence.</b> <b>7.1 At the time of preparing the Agenda, there were no Planning Applications to consider.</b></p> <p><b>7.2 Planning Correspondence.</b> Further to DCC's Application for improvements to the North Devon Link Road, and this Council's support for the scheme, to note a letter from DCC advising that planning permission had been granted.</p>									
8.	<p><b>Finance.</b> <b>8.1 Balances.</b> To be tabled at the Meeting. Budgetary figures for January 2019 will be circulated to Councillors.</p> <p><b>8.2 Postman's Retirement.</b> This took place at St John's Garden Centre on 11 February 2019 attended by approximately 30 parishioners. Tea and coffee was provided and Councillors will be asked if they agree to the Parish Council either giving a donation to the Garden Centre or bearing the full cost, estimated to be in the region of £70.</p> <p><b>8.3 To authorise the following payments:</b></p> <table border="0" data-bbox="199 907 1436 1008"> <tr> <td><b>Mrs S Squire</b></td> <td>February Salary (Councillors will be given the details)</td> <td style="text-align: right;"><b>Redacted under DPA</b></td> </tr> <tr> <td><b>HMRC</b></td> <td>February PAYE</td> <td style="text-align: right;"><b>£ 27.00</b></td> </tr> <tr> <td><b>St John's Garden Centre</b></td> <td>Reimbursement for tea / coffee at postman's retirement event on 11/2/19</td> <td style="text-align: right;"><b>£TBA</b></td> </tr> </table> <p><b>8.4 NatWest Bank.</b></p> <ul style="list-style-type: none"> <li>▪ Addition of Cllr Bleach as cheque signatories. Councillor Bleach to return the form given to him at the October meeting.</li> <li>▪ Letter advising about an issue that affected one or more cheque payments made from the account due to a technical issue with an overnight system change. It has been confirmed that the isolated issue has been resolved in full.</li> <li>▪ Booklet entitled 'Some changes we'd like to tell you about'.</li> </ul> <p><b>8.5 Ashford PCC.</b> Email received advising that as from 1 April, the rent for a session will be £17.</p>	<b>Mrs S Squire</b>	February Salary (Councillors will be given the details)	<b>Redacted under DPA</b>	<b>HMRC</b>	February PAYE	<b>£ 27.00</b>	<b>St John's Garden Centre</b>	Reimbursement for tea / coffee at postman's retirement event on 11/2/19	<b>£TBA</b>
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9.	<p><b>Correspondence.</b> Notices and publications received will be put on the table to see, read and go in the circulation bag.</p> <p><b>9.1 Tarka Country Trust.</b> Ash Dieback Commemoration Project. The Trust is initially writing to the four Parish Councils in North Devon and Torridge whose names include the word 'ash', inviting them to consider setting up a small environmental project in the Parish that would commemorate the ash tree in a suitable form and apply to the Trust for a grant to carry it out. The whole letter has been circulated to Councillors.</p> <p><b>9.2 North Devon Council.</b> Taw -Torridge Estuary: Recreational use and bird disturbance study. Invitation to a presentation to share the findings so far on Wednesday, 13 March at 6pm at Caddsdow Business Support Centre, Bideford. Details have been circulated to Councillors.</p> <p><b>9.3 Kier.</b> Notification of road closure from 20 – 22 May 2019 as Strand Lane for South West Water to complete utility works near to The Old Rectory.</p>									
10.	<p><b>Matters raised by Councillors / Clerk.</b> <b>10.1 Councillor Mrs Bosley.</b> Planting of the verge on the corner of Meadowside.</p>									
11.	<p><b>Items for the next Agenda.</b></p>									
12.	<p><b>Date of next Meeting:</b> Thursday, 21 March 2019 in the Church Hall at 7.30pm.</p>									