

ASHFORD PARISH COUNCIL

PARISH CLERK: MRS SUE SQUIRE, HAXLEA, 2 THREEWAYS, BRATTON FLEMING,
BARNSTAPLE, DEVON. EX31 4TG.

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CHAIRMAN: COUNCILLOR GEOFF HOLDER, LITTLE COURT, LONG LANE, ASHFORD. EX31 4BT.
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TO ALL COUNCILLORS:

You are hereby summoned a Parish Council Meeting on **Thursday, 21 June 2018 in the Church Hall at 7.30pm**. The Agenda is detailed below.

Sue Squire, Parish Clerk. 15 June 2018

No.	Item
1.	Items raised by members of the public. <i>It should be noted that representations by members of the public are permitted for a maximum of 3 minutes.</i> 1.1 A number of emails have been received from parishioners regarding the conduct and tone of the last meeting which will be read.
2.	Apologies.
3.	Declarations of Interest
4.	Approval of the Minutes of the Meeting held on 17 May 2018.
5.	Reports: 5.1 Police. The June 2018 Newsletter had been circulated to Councillors and sent for inclusion on the website. 5.2 County Councillor Mrs C Chugg. 5.3 District Councillor Mrs A Davis 5.4 Councillor V Lawson. Defibrillator Check. 5.5 Neighbourhood Plan. Councillor Szymankiewicz to give an update.
6.	Matters Arising: 6.1 Broken kerb stones at Meadowside / Gas Leak. To note that Councillor Mrs Bosley has again reported the gas leak. To note the present position as to if the leak has been repaired and if so, representations to be made regarding the broken kerb stones. 6.2 Working Party - Section 106 Funding for open space. It is anticipated that the first meeting will be held during July. 6.3 Annual Litter Pick – Saturday 26 May. To receive an update.
7.	Planning & Planning Correspondence. To consider the following Applications: 7.1 63345 – Demolition of existing buildings/structures & use of land for the stationing of up to 116 static holiday caravans with recreation area; construction of new clubhouse (D2) incorporating reception, swimming pool, entertainments room, amusement arcade, shop (A1), store (B8) & associated facilities including childrens play area & equipment, realignment of site access & associated highways works, landscaping (amended plans) – Tarka Holiday Park, Braunton Road, Barnstaple. 65004 – Reserved matters application for erection of 3 buildings comprising 13 units for use Classes B1 (business use), B2 (general industrial use) and B8 (storage) (Outline Planning Permission 55214) – land at Chivenor Cross, Chivenor. Ashford Parish Council is being consulted as an adjoining Parish. 7.2 Planning Correspondence. To note the following North Devon Council Decision Notice: APPROVAL for Application 64846 – Engineering works along footpath to enable installation of water supply at St Peter's Church, Adder Lane, Ashford.

	<p>Application 63290 – Outline Application for demolition of existing maintenance & repair workshop & erection of 4 open market & 2 affordable dwellings (all matters reserved) at Fair Oak Farm, Braunton Road, Barnstaple. To note that this Application was considered by the Planning Committee on 13 June 2018 and approval granted.</p>												
8.	<p>Finance.</p> <p>8.1 Balances. To be tabled at the Meeting. Budgetary figures for May 2018 will be circulated to Councillors.</p> <p>8.2 To authorise the following payments:</p> <table> <tr> <td>Mrs S Squire</td> <td>June Salary net of PAYE & Expenses (Councillors will be given the details)</td> <td>Redacted under DPA</td> </tr> <tr> <td>HMRC</td> <td>June PAYE</td> <td>£ 20.60</td> </tr> <tr> <td>Ashford PCC</td> <td>Hire of Hall for Parish Council meetings. 6 at £15</td> <td>£90.00</td> </tr> <tr> <td>Devon Association of Local Councils</td> <td>Attendance of Cllr Bleach at GDPR training on 19/4/18</td> <td>£48.00</td> </tr> </table> <p>8.3 To approve the Statement of Internal Control 2018 together with the Clerk’s Job Description in conjunction with the document.</p> <p>8.4 2018/19 Insurance. To note that the policy has been renewed and confirmation received.</p>	Mrs S Squire	June Salary net of PAYE & Expenses (Councillors will be given the details)	Redacted under DPA	HMRC	June PAYE	£ 20.60	Ashford PCC	Hire of Hall for Parish Council meetings. 6 at £15	£90.00	Devon Association of Local Councils	Attendance of Cllr Bleach at GDPR training on 19/4/18	£48.00
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9.	<p>Compliance. To review and approve the following:</p> <ul style="list-style-type: none"> ❖ Standing Orders (a revised version from the National Association of Local Councils will be circulated to Councillors) ❖ Financial Regulations ❖ Freedom of Information Publication Scheme ❖ General Risk Assessment – minor amendment regarding GDPR ❖ Equal Opportunities Policy ❖ Grant Giving Policy ❖ Complaints Procedure ❖ Safeguarding Policy ❖ Data Protection Policy (new for this year) ❖ Councillors agreement to receiving communications by email <p>These documents will be emailed to Councillors separately</p> <p>Councillors will note that it is not necessary to appoint a Data Protection Officer in connection with GDPR coming into force on 25/5/18 although other measures will still apply.</p> <p>To agree the adoption of a Data Protection Policy and Privacy Notice supplied as a template by the Devon Association of Local Councils.</p>												
10.	<p>Correspondence. Notices and publications received will be put on the table to see, read and go in the circulation bag. At the time of preparing the Agenda, there was no correspondence to note.</p>												
11.	<p>Matters raised by Councillors / Clerk. No matters have been received to be discussed.</p>												
12.	<p>Items for the next Agenda.</p>												
13.	<p>Date of next Meeting: Thursday, 19 July 2018 in the Church Hall at 7.30pm.</p>												