

ASHFORD PARISH COUNCIL

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CHAIRMAN: COUNCILLOR GEOFF HOLDER, LITTLE COURT, LONG LANE, ASHFORD. EX31 4BT.
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TO ALL COUNCILLORS:

You are hereby summoned to a Parish Council Meeting on **Thursday, 21 July 2016 in the Church Hall at 7.30pm.** The Agenda is detailed below.

THERE WILL BE A SITE MEETING AT THE TELEPHONE BOX, ADDER LANE AT 7PM.

Sue Squire, Parish Clerk. 15 July 2016

No.	Item
1.	Items raised by members of the public. <i>It should be noted that representations by members of the public are permitted for a maximum of 3 minutes.</i> 1.1 Mr J Bleach – Proposed Strand Lane widening & Roundabout on A361 1.2 Mrs S Bleach – topic to be advised 1.3 Mr G Williams – topic to be advised 1.4 Tarka Caravan Site – representations received regarding possible residential occupation.
2.	Apologies. County Councillor Mrs C Chugg.
3.	Declarations of Interest
4.	Approval of the Minutes of the Meeting held on 16/6/16.
5.	Reports: 5.1 Police 5.2 County Councillor Mrs C Chugg. 5.3 District Councillor Mrs A Davis 5.4 Councillor V Lawson. Defibrillator Check.
6.	Matters Arising: 6.1 Meadowside Grass Cutting. To note the position regarding cutting of the ransom strip. To note that grass has been left in a heap. To agree the course of action on this. 6.2 Blocked drain near Ashfield Lane. To note if this has been cleared, following clarification being given that it is on the highway. 6.3 Replacement dog friendly stiles for Footpath 5. A quotation has been received. Councillors to make a decision to proceed. 6.4 Archive Minutes on the Parish Council Website. Minutes from May 2012 are now available to view. 6.5 Side verge cutting of A361 Braunton Road. A letter has been written to the owner of Tarka Holiday Park but no reply received as yet. 6.6 Formation of Task and Finish Group in connection with Section 106 Project Funding. 6.7 Telephone Box, Adder Lane. To note that Mr K Payne has sanded down and repainted the

	<p>telephone box. His Invoice is due for consideration under Finance. Following the site meeting, to further discuss future arrangements for a library.</p> <p>6.8 Grass Cutting. Councillors have been copied into extensive correspondence in this regard and more details will be given.</p>																																
7.	<p>Planning & Planning Correspondence. To consider the following Applications:</p> <p>7.1</p> <ul style="list-style-type: none"> - 59288 – Outline Planning Application (all matters reserved except access) for erection of three local needs dwellings and two open market dwellings (amended description and plans) (further amended plans and additional information) (additional information) at land off of Long Lane, Ashford. <i>A letter of objection has been received from a member of the public.</i> - 61408 – Erection of garage with games room / store above at Higher Strand, Strand Lane, Ashford. <p>7.2 Planning Correspondence:</p> <p>7.2.1 Car and caravan being sold near Ashford Fruit Farm.</p> <p>7.2.2 Decision Notice for Planning at Wyevale Garden Centre – formerly Trelawney. In this connection, photographic evidence has been supplied showing an articulated lorry trying to access the entrance, causing obstruction.</p> <p>7.2.3 Copy correspondence from a parishioner objecting to Planning Applications 61244 (field off Strand Lane) and 59288 (Long Lane, in addition to the separate email of objection received by the Parish Council).</p> <p>7.2.4 To note the following North Devon Council Decision Notice: APPROVAL for 59662 – Outline Application for residential development of 2 affordable and 1 open market dwellings with some matters reserved (amended plan & description) (further amended plans & description) at land off Meadowside, Ashford.</p>																																
8.	<p>Finance.</p> <p>8.1 Balances. To be tabled at the Meeting.</p> <p>8.2 To consider a donation to the newly formed Gardening Group.</p> <p>8.3 To authorise the following payments:</p> <table border="0" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 20%;">Mrs S Squire</td> <td style="width: 50%;">July Salary net of PAYE</td> <td style="width: 15%; text-align: right;">£82.71</td> <td style="width: 15%;"></td> </tr> <tr> <td></td> <td>Contribution towards broadband</td> <td style="text-align: right;">£ 3.00</td> <td></td> </tr> <tr> <td></td> <td>Photocopying</td> <td style="text-align: right;">£ 9.35</td> <td style="text-align: right;">£ 95.06</td> </tr> <tr> <td>HMRC</td> <td>July PAYE</td> <td></td> <td style="text-align: right;">£ 20.60</td> </tr> <tr> <td>Mr S Wightman</td> <td>Grass Cutting – July 2016</td> <td></td> <td style="text-align: right;">£ 156.89</td> </tr> <tr> <td>Mr K Payne</td> <td>Refurbishment of former telephone box</td> <td></td> <td style="text-align: right;">£1,200.00</td> </tr> <tr> <td>South and West Internal Audit</td> <td>Fee for the 2015/16 audit</td> <td></td> <td style="text-align: right;">£ 50.00</td> </tr> <tr> <td>Gardening Group</td> <td>Donation</td> <td></td> <td style="text-align: right;">£TBA</td> </tr> </table> <p>8.4 NatWest. Confirmation is awaited that Councillor Szymankiewicz has been added as a signatory.</p> <p>8.5 2016 Annual Return. The internal audit has been completed and the Clerk will give more details. The Annual Return has been submitted to the external auditor, Grant Thornton with an accompanying letter giving details of the variances between the 31/3/15 and 31/3/16 figures.</p>	Mrs S Squire	July Salary net of PAYE	£82.71			Contribution towards broadband	£ 3.00			Photocopying	£ 9.35	£ 95.06	HMRC	July PAYE		£ 20.60	Mr S Wightman	Grass Cutting – July 2016		£ 156.89	Mr K Payne	Refurbishment of former telephone box		£1,200.00	South and West Internal Audit	Fee for the 2015/16 audit		£ 50.00	Gardening Group	Donation		£TBA
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	<p>8.6 Dog Friendly Stiles. To receive a quotation for the fixing of these and to make a decision to proceed.</p> <p>8.7 Parish Council Internal Audit. The accounts and paperwork for the year ending 31/03/16 will be handed to Councillors Mrs Bosley and Lawson for checking.</p>
9.	<p>Correspondence. Notices and publications received will be put on the table to see, read and go in the circulation bag. Of particular reference is the DCC consultation running until 29/07/16 in respect of the North Devon Link Road, the details of which have been forwarded to Councillors. This is a user friendly consultation which can be completed online in less than 10 minutes. Go to: www.devon.gov.uk/haveyoursay</p> <p>9.1 Mrs H Bremner. Letter of resignation from the Parish Council. North Devon Council Elections Department have provided a Notice of Vacancy which is displayed.</p> <p>9.2 DCC Highways and Kier. Notification of road closure at Meadowside from 23/08/16 to 25/08/16 for South West Water utility works.</p>
10.	Matters raised by Councillors /Clerk.
11.	Date of next Meeting: Thursday, 18 August 2016 in the Church Hall at 7.30pm.