



8.	<p><b>Declarations of Interest.</b>  <b>Councillor Holder declared a Personal Interest in Minute No. 12.1. Planning Enquiry 112934 - Residential Development at land at Chivenor Cross, Heanton.</b></p>	
9.	<p><b>Approval of the Minutes of the Meeting held on 21 April 2016.</b>  <b>Approved and signed as a correct record.</b></p>	
10.	<p><b>Reports.</b></p> <p><b>10.1 Police.</b> When sending his apologies, PCSO Grantham advised there had been four recorded crimes during the period 01/04/16 – 16/05/16. The four crimes were listed in the crimes for the period 01/06/15 – 16/05/16 for the Annual Parish Meeting. The nature of the crimes were not known.</p> <p><b>10.2 County Councillor Mrs C Chugg.</b> Apologies given.</p> <p><b>10.3 District Councillor Mrs A Davis.</b> Written Report received.  <b>Loud music highlighted as anti-social behaviour.</b> People in North Devon are being reminded to please keep the noise down and consider their neighbours when it comes to playing music.  Loud music can be classed as anti-social behaviour and can, in more serious cases, lead to prosecution. It follows a recent case where a Barnstaple man was found guilty by magistrates for breaching a Community Protection Notice through playing loud music. He was fined £200 and ordered to pay £120 in costs. The court proceedings were among the first of their kind served by the Council, under the new Anti-social Behaviour, Crime and Policing Act 2014.  <b>Vote in the EU referendum.</b> This week, poll cards from North Devon Council will start to arrive on doorsteps of residents who are registered and eligible to vote in the referendum on Thursday 23 June. Anyone eligible and aged 18 or over will be able to vote on the day and have their say on the future of the United Kingdom in the EU, providing they have registered. Anybody who isn't on the electoral roll has until Tuesday 7 June or risk losing their chance to vote. More information about registering to vote, applying for an absent vote or postal vote can be found on the Council website: <a href="http://www.northdevon.gov.uk/elections">www.northdevon.gov.uk/elections</a>  The Elections Teams can also be contacted: North Devon District Council 01271 388277 <a href="mailto:elections@northdevon.gov.uk">elections@northdevon.gov.uk</a>  General information about voting and elections is also available at <a href="http://www.aboutmyvote.co.uk">www.aboutmyvote.co.uk</a></p> <p>Since we last met, I have had a site meeting with Mrs Pool and Mr Kelly from North Devon Planning office regarding the Applications in the village. This was to familiarize ourselves with the issues that had been raised by the consultations on Applications. I am continuing to monitor the Applications.</p> <p>A reminder that the North Devon email address is not monitored due to ongoing connectivity issues. North Devon Council advise they are trying to resolve the issue but I am only receiving emails very intermittently and even then very few are getting through. Please use the following email address: <a href="mailto:andrea.davis@devon.gov.uk">andrea.davis@devon.gov.uk</a></p> <p><b>10.4 Councillor V Lawson.</b> Defibrillator Check. When sending his apologies, Councillor Lawson advised that it was functional as it should be.</p>	
11.	<p><b>Matters Arising.</b></p> <p><b>11.1 Grass Cutting at the junction of Strand Lane.</b> It was noted that DCC Highways had been informed that this Council will assume responsibility for this and accepted the annual sum of £155.00 from DCC to do this.</p> <p>Mr S Wightman had enquired if the Parish Council wished him to resume cutting the grass at both sides of the Strand Lane junction.</p>	<p>Clerk to ask for Meadow-</p>

	<p><b>Councillor Holder proposed that Mr Wightman was instructed to resume grass cutting at the site. Seconded by Councillor Mrs Bosley. Unanimously agreed.</b></p> <p><b>11.2 Conversion of Telephone Kiosk.</b> Councillor Holder advised that Mr K Payne had agreed to construct shelving in the adopted telephone kiosk in an L shape at £50 per shelf.</p> <p><b>11.3 Drain in Strand Lane.</b> The Clerk had requested DCC Highways to clear this. The Meeting was advised that was a drain near Ashfield Lane where there had been a bag in it for 5 years which was obviously impeding the flow of water.</p> <p><b>11.4 Replacement dog friendly stiles for Footpath 5.</b> These had been delivered and arrangements were being made for the work to be done. A quotation to be obtained and given to Councillors.</p> <p><b>11.5 Dual carriageway light on.</b> Councillor Mrs Sampson advised that the original light was now off but another light is constantly on.</p> <p><b>11.6 Litter Pick – Saturday 28 May 2016.</b> The Clerk had requested District Councillor Mrs Davis to supply the equipment.</p>	<p>side to be cut and weed killer applied.</p> <p>Clerk to inform Highways</p> <p>Clerk</p> <p>SS to advise Clerk column number to report</p>
<p>12.</p>	<p><b>Planning &amp; Planning Correspondence.</b></p> <p><b>12.1 Applications:</b></p> <ul style="list-style-type: none"> <li>▪ <b>61036 – Lawful Development Certificate for a proposed extension to dwelling – Smythams, Ashford.</b></li> </ul> <p>The Clerk had noted this Application on North Devon Council Weekly Planning Application List and on checking North Devon Council website, saw that no consultees had been invited to comment.</p> <p>Mrs Squire advised the Meeting that when a similar Application had appeared for another Parish, on contacting the Planning Department, had been advised that the Parish Council would not be contacted to make a response as they are purely legal determinations where the planning merits are not relevant to the determination.</p> <p><u>Applications received on the day of the Meeting.</u></p> <ul style="list-style-type: none"> <li>▪ <b>61145 Consultation – Approval of details in respect of discharge of Condition 29 (Drainage Management Company) attached to Planning Permission 55214 at road from Hawks House to Chivenor Cross, Chivenor.</b> <b>To reply: We note the comment but have nothing to raise.</b></li> <li>▪ <b>112934 - Residential Development at land at Chivenor Cross, Heanton.</b> The Clerk had telephoned the Planning Officer who advised the precise location of the proposed development which was at the enquiry only stage at the present time. The Planning Officer advised the proposed development was outside the development boundary of the emerging Local Plan and was seeking the views of Ashford Parish Council, among others. <b>Councillor Holder declared a Personal Interest and did not comment.</b>  <b>To reply: Ashford Parish Council is concerned about the issues of highways and congestion. No extra infrastructure is being considered, i.e. schools, doctors surgeries, dentists. Flooding and water run off, already a problem for the development on the other side of the road, is concerning.</b></li> </ul> <p><b>12.2 Application 59662 – land off Meadowside.</b> As a result of public participation, the Planning Officer had been informed of the situation at the February 2016</p>	<p>Clerk</p>

	Meeting and the matter clarified.																													
	<b>12.3 Car being sold near Ashford Fruit Farm.</b> The Clerk had reminded the Enforcement Officer that a reply from the Planning Officer is awaited.																													
13.	<p><b>Finance.</b></p> <p><b>13.1 Balances. NatWest Current Account as at 20/04/16: £10.00</b>  <b>NatWest Business Reserve Account as at 10/05/16: £3,020.45</b></p> <p><b>13.2 Councillors considered a request for a grant for the upkeep of the Churchyard from Ashford PCC.</b> A copy of the latest set of accounts had been received to comply with criteria.  <b>Councillor Holder proposed a donation of £100.00. Seconded by Councillor Mrs Sampson. Unanimously agreed.</b></p> <p><b>13.3 The following payments were approved and authorised:</b></p> <table> <tr> <td><b>Mrs S Squire</b></td> <td>May Salary net of PAYE</td> <td>£82.71</td> <td></td> </tr> <tr> <td></td> <td>Contribution towards broadband</td> <td>£ 3.00</td> <td></td> </tr> <tr> <td></td> <td>Photocopying</td> <td>£ 9.35</td> <td><b>£ 95.06</b></td> </tr> <tr> <td><b>HMRC</b></td> <td>May PAYE</td> <td></td> <td><b>£ 20.60</b></td> </tr> <tr> <td><b>Ashford PCC</b></td> <td>Hire of Hall for Meetings (6 months)</td> <td></td> <td><b>£ 75.00</b></td> </tr> <tr> <td><b>Came &amp; Company.</b></td> <td>Renewal of insurance policy due on 1 June 2016</td> <td></td> <td><b>£304.61</b></td> </tr> <tr> <td><b>Ashford PCC</b></td> <td>Grant towards the upkeep of the Churchyard</td> <td></td> <td><b>£100.00</b></td> </tr> </table> <p><b>13.4 Approval of the accounts for the year ended 31 March 2016.</b>  <b>Proposed by Councillor Mrs Sandwell, seconded by Councillor Mrs Bosley. Unanimously agreed.</b></p> <p><b>13.5 2016 Annual Return.</b></p> <p><b>13.5.1 Approval of Section 1 – Annual Governance Statement 2015/16.</b>  The Clerk read the questions to the Meeting.  <b>Proposed by Councillor Holder, seconded by Councillor Mrs Sandwell. Unanimously agreed.</b></p> <p><b>13.5.2 Approval of Section 2 – Accounting Statement 2015/16</b>  <b>Proposed by Councillor Holder that the asset figure should be £12,514.</b>  <b>Seconded by Councillor Szymankiewicz. Unanimously agreed.</b></p> <p><b>Councillor Mrs Sandwell proposed that Section 2 was signed. Seconded by Councillor Mrs Sampson. Unanimously agreed.</b></p> <p><b>13.6 Approval of the Statement of Internal Control 2016</b>  <b>Proposed by Councillor Mrs Bosley, seconded by Councillor Mrs Sandwell. Unanimously agreed.</b></p> <p><b>13.7. Addition of cheque signatory.</b> It was noted that the form had been submitted to NatWest.</p> <p><b>13.8 North Devon Council.</b> It was noted that the first tranche of the Precept (£1,200.00), Parish Grant (£75.00) and Grant Assistance (£33.58) amounting to £1,308.58 had been credited to the current account.</p> <p><b>13.9 NatWest.</b> Forms required for signature in connection with anti-money laundering and other financial regulations to keep the Bank's records accurately maintained.  Completed and signed by Councillors. A form to be sent to Councillor Mrs Bremner for signature.</p>	<b>Mrs S Squire</b>	May Salary net of PAYE	£82.71			Contribution towards broadband	£ 3.00			Photocopying	£ 9.35	<b>£ 95.06</b>	<b>HMRC</b>	May PAYE		<b>£ 20.60</b>	<b>Ashford PCC</b>	Hire of Hall for Meetings (6 months)		<b>£ 75.00</b>	<b>Came &amp; Company.</b>	Renewal of insurance policy due on 1 June 2016		<b>£304.61</b>	<b>Ashford PCC</b>	Grant towards the upkeep of the Churchyard		<b>£100.00</b>	<p>Clerk</p> <p>Ch.No.937</p> <p>Ch.No.938</p> <p>Ch.No.939</p> <p>Ch.No.940</p> <p>Ch.No.941</p> <p>Clerk</p>
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14.	<b>Correspondence.</b> Notices and publications received were put on the table to see, read and go in the circulation bag.																													

	<p><b>14.1 DCC.</b> Email advising that Connecting Devon &amp; Somerset has brought fibre connections to areas in the Parish with cabinet Barnstaple 53 going live. Most homes and businesses at the following postcode can connect to superfast speeds via fibre enabled cabinets and parish residents in these areas should contact an ISP to get upgraded.</p> <p style="text-align: center;">EX31 4DL.</p>	
15.	<p><b>Matters raised by Councillors / Clerk.</b></p> <p><b>15.1 Councillor Mrs Bosley</b> asked if there is to be a bench by the adopted telephone kiosk and was advised nothing definite had been agreed. It was noted there was a bench inside the Churchyard. A site meeting to be held at the June Parish Council Meeting.</p> <p><b>15.2 Councillor Mrs Bosley</b> advised that the Midland Caravan Site had changed hands.</p> <p><b>15.3 Councillor Mrs Bosley</b> advised that the Strawberry Fields Nursing Home has residents.</p> <p><b>15.4 Councillor Mrs Bosley</b> pointed out that the mobile sign advertising the RMB Chivenor event on 21 May had the word 'queues' spelt 'ques'.</p> <p><b>15.5 Councillor Mrs Sampson</b> advised that the street light on the dual carriageway was still on.</p> <p><b>15.6 Councillor Mrs Sampson</b> advised that an articulated lorry was trying to get into Wyevale Garden Centre at 3.45pm recently. She also noticed there are two areas gouged out in the hedges. A copy of the decision notice to be available for the next Meeting to study the condition of planning consent.</p> <p><b>15.7 Councillor Holder</b> had noticed there were no archive Minutes on the Parish Council website.</p>	<p>July Agenda</p> <p>Clerk</p> <p>Clerk</p>
16.	<p><b>Date of next Meeting:</b> Thursday, 16 June 2016 in the Church Hall at 7.30pm. The Meeting ended at 8.28pm.</p>	
<p><b>Summary of Decisions:</b></p> <ul style="list-style-type: none"> <li>➤ Election of Chairman, Vice Chairman and appointments for the 2016/17 municipal year</li> <li>➤ Minutes of 21 April 2016</li> <li>➤ Mr S Wightman to be asked to resume cutting the grass at the Strand Lane junction with the A361</li> <li>➤ Planning</li> <li>➤ Donation to Ashford PCC for the upkeep of the Churchyard</li> <li>➤ Payments</li> <li>➤ Accounts for the year ended 31 March 2016</li> <li>➤ Sections 1 and 2 of the 2016 Annual Return</li> <li>➤ 2016 Statement of Internal Control</li> </ul>		
<p><b>These Minutes are agreed by those present as being a true record.</b></p>		
Signed: Chair of Ashford Parish Council:	Date:	