


12.	<p>Matters Arising:</p> <p>12.1 Smell of gas in Strand Lane. To note this has been reported and a reference number of 53038385 given.</p> <p>12.2 Website. The webmaster has advised that the website domain is due for renewal in the near future. For the last couple of years, this cost has been borne personally which is a maximum of £50 per annum (less if extra years are purchased in advance). This cost will cease to be borne with effect from 1 June 2019. The webmaster is willing to maintain the website on the basis of submitted information from the various agencies in the village and invoice the Parish Council for the annual domain cost.</p> <p>If anyone else wishes to take on the role of webmaster, training can be given, with transfer to the new editor(s) and provision of ongoing support. It was explained at the February Parish Council meeting that the success of the website is totally dependent on the willingness of parishioners to feed it information. Since that meeting, there has been no change in the very low level of information submitted.</p> <p>12.3 Proposed Play Area. To note that a reminder has been sent regarding ownership of the land.</p> <p>12.4 Cemetery for Ashford with car park. To note that no further replies have been received from land owners.</p> <p>12.5 Ashford Conservation Area. To decide on a reply to North Devon Council Conservation Officer regarding the character appraisal.</p> <p>12.6 Handling letters from the public. To note a reply Devon Association of Local Councils has been received following suggestions being forwarded as to the suggested way of dealing with this topic.</p> <p>12.7 Treating of seats and benches. To note this is in hand, slightly delayed by illness.</p> <p>12.8 Sale of CCTV equipment. To receive details from County Councillor Mrs Chugg regarding the return of the funding to Devon County Council.</p>									
13.	<p>Planning & Planning Correspondence.</p> <p>13.1 To consider the following Application:</p> <ul style="list-style-type: none"> ▪ 66553 – Variation of Condition 1 (approved plans) attached to Planning Permission 65004 (erection of 3 buildings comprising 13 units for use Classes B1) to provide mezzanine floor and additional windows at Units 4 – 6, Land at Chivenor Cross, Chivenor, Barnstaple. This Council is being consulted as an adjoining Parish. <p>13.2 Planning Correspondence. To note the following North Devon Council Decision Notice:  APPROVAL for Application 66147 – erection of orangery to replace existing conservatory at Hitherto, Ashford.</p>									
14.	<p>Finance.</p> <p>14.1 Balances. To be tabled at the Meeting. Budgetary figures for April 2019 will be circulated to Councillors.</p> <p>14.2 To authorise the following payments:</p> <table border="0" data-bbox="199 1541 1412 1691"> <tr> <td>Mrs S Squire</td> <td>May Salary (Councillors will be given the details)</td> <td style="text-align: right;">Redacted under DPA</td> </tr> <tr> <td>HMRC</td> <td>May PAYE</td> <td style="text-align: right;">£40.20</td> </tr> <tr> <td>Devon Association of Local Councils</td> <td>2019/20 Subscription</td> <td style="text-align: right;">£72.49</td> </tr> </table> <p>14.3 To approve the accounts for the year ended 31 March 2019.</p> <p>14.4 2019/20 Annual Return.</p> <p>14.4.1 To approve the Certificate of Exemption 2018/19. (Applicable for income & expenditure under £25,000.)</p> <p>14.4.2 To approve Section 1 – Annual Governance Statement 2018/19</p> <p>14.4.3 To approve Section 2 – Accounting Statement 2018/19</p> <p>14.5 To approve the Statement of Internal Control 2019.</p>	Mrs S Squire	May Salary (Councillors will be given the details)	Redacted under DPA	HMRC	May PAYE	£40.20	Devon Association of Local Councils	2019/20 Subscription	£72.49
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	<p>The accounts and supporting paperwork will be taken by the Clerk to the internal auditor on Tuesday, 28 May. The Exemption Certificate will then be sent to external auditors, P K F Littlejohn LLP, Canary Wharf, London.</p> <p>14.6 North Devon Council. To note that the first tranche of the Precept (£3,500.00), Parish Grant (£75.00) and Grant Assistance (£9.32) amounting to £3,584.32 has been credited to the current account.</p> <p>14.7 North Devon Record Office. Email from Dr Janet Tall, Head of Archives and Local Studies, South West Heritage Trust advising that thanks to the generosity of organisations in north Devon, there is sufficient funding to continue to run the North Devon Record Office for the foreseeable future. Fundraising will continue to ensure the resilience of the service over the next three years.</p> <p>The Trust invite Councillors to an event to thank everyone for their support and to enable people to find out more about how the funding is helping to care for north Devon's archival heritage. This is on Tuesday, 4 June from 2 – 4pm in the North Devon Record Office.</p>
15.	<p>Training:</p> <p>15.1 Code of Conduct and Register of Interests delivered by North Devon Council on Tuesday, 4 June 2019 at Brynsworthy Environmental Centre, Roundswell, Barnstaple from 10am to 12 noon approximately. All Councillors are requested to make every effort to attend this important training.</p> <p>15.2 Councillors booked on other courses:</p> <ul style="list-style-type: none"> ⇒ Councillor Hall – Being a Good Councillor delivered by the Devon Association of Local Councils on 2 July at Bideford. ⇒ Councillor Hall – Planning delivered by the Devon Association of Local Councils on 4 July at Cheriton Bishop. ⇒ Councillor Hughes – Planning delivered by Graham Townsend and Mike Kelly (Planning Partnership Ltd) on 1 June at The Parish Hall, Fremington. ⇒ Councillor Hughes – Being a Good Councillor delivered by the Devon Association of Local Councils on 2 July at Bideford. ⇒ Councillor Moss – Being a Good Councillor delivered by the Devon Association of Local Councils on 2 July at Bideford.
16.	<p>Correspondence. Notices and publications received will be put on the table to see, read and go in the circulation bag.</p> <p>16.1 Devon County Council. Temporary prohibition of through traffic and parking from 20 May to 22 May (both dates inclusive) at Strand Lane to enable Kier on behalf of South West Water to provide new water services.</p>
17.	<p>Matters raised by Councillors / Clerk.</p> <p>17.1 Councillor Mrs Sampson will raise a query regarding the path to the bus shelter on the Braunton to Barnstaple side so that it is cleared for pedestrians.</p> <p>17.2 Councillor Mrs Bosley will speak about a pothole in Strand Lane where representations have been received. The Clerk was alerted who reported the defect via the DCC website which has been given the Reference W191225431. The details have been sent to Highways so that an assessment can be carried out, anticipated to be completed by 9/5/19. At the time of preparing the Agenda, a follow up has not been received.</p> <p>17.3 Proposed Litter Pick – Saturday, 25 May 2019. To make further arrangements in this regard.</p> <p>17.4 Clerk's Annual Leave. To note this will be from 8 to 18 August inclusive. This will coincide with the August meeting, if Councillors decide to have a meeting. In 2018 there was an August recess and the Clerk will ask Councillors to consider this for 2019, with a meeting being arranged if a Planning Application is received.</p>
18.	<p>Items for the next Agenda.</p>
19.	<p>Date of next Meeting: Thursday, 20 June 2019 in the Church Hall at 7.30pm.</p> <p>A Public Meeting will be held on Tuesday 11 June 2019 in St John's Garden Centre at 7.30pm for a talk to be given on a Parish Plan by Mr Martin Rich of Devon Communities Together.</p>