

## ASHFORD PARISH COUNCIL

PARISH CLERK: MRS SUE SQUIRE, HAXLEA, 2 THREEWAYS, BRATTON FLEMING,  
BARNSTAPLE, DEVON. EX31 4TG.

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CHAIRMAN: Councillor Philip Hughes, Firs Croft, Strand Lane, Ashford, EX31 4BY.  
Tel: 01271 345378

### TO ALL COUNCILLORS:

You are hereby summoned to a Parish Council Meeting on Thursday, 13 June 2019 **in the Church Hall at 7.30pm**. The Agenda is detailed below.

Sue Squire, Parish Clerk. 7 June 2019

No.	Item
1.	<b>Items raised by members of the public.</b> <i>It should be noted that representations by members of the public are permitted for a maximum of 3 minutes.</i>
2.	<b>Apologies.</b>
3.	<b>Declarations of Interest</b>
4.	<b>Approval of the Minutes of the Meeting held on 16 May 2019.</b>
5.	<b>Reports:</b> <b>5.1 Police.</b> The June Newsletter has been circulated to Councillors and sent for inclusion on the website. <b>5.2 County Councillor Mrs C Chugg.</b> <b>5.3 District Councillor Mrs A Davis.</b> Details to be given about the former Ashford Fruit Farm after a Land Registry search. <b>5.4 Councillor V Lawson.</b> Defibrillator Check. The Clerk has submitted the monthly report to South Western Ambulance Service. <b>5.5 Councillor Moss.</b> Parish Wildlife Warden will seek Councillors confirmation to circulate a communication introducing the role of Parish Wildlife Warden. Councillor Moss will advise that he is attending a Devon Community Action for Wildlife Conference on Saturday 6 July at Chagford.
6.	<b>Matters Arising:</b> <b>6.1 Letters of thanks</b> have been sent to former Councillors Bleach, Mrs Sandwell and Szymankiewicz. <b>6.2 Village Facilities in Ashford.</b> <b>6.3 Website.</b> To further discuss the content of the website. Councillor Mrs Sampson has asked that the issue of her community news to the North Devon Journal is easier to navigate on the site. <b>6.4 Cemetery for Ashford with car park.</b> <b>6.5 Ashford Conservation Area.</b> Councillors Moss and Hall to report back on their joint meeting with the North Devon Conservation Area officer. <b>6.6 Handling letters from the public.</b> Councillors to have studied the two documents circulated at the last meeting and bring their thoughts as to the version, if any, is to be adopted. <b>6.7 Sale of CCTV equipment.</b> To note if the equipment is compatible with that used by a parishioner. <b>6.8 Verge to the bus shelter on the Braunton to Barnstaple side.</b> Councillors to give more details about this following a site meeting during the litter pick. <b>6.9 Litter Pick/ village clean up.</b> To receive a report on this event.

7.	<p><b>Planning &amp; Planning Correspondence.</b> At the time of preparing the Agenda, there were no Planning Applications to consider.</p> <p><b>7.1 Planning Correspondence.</b>  <b>Application 66386</b> – Approval of details in respect of discharge of Condition 11 (construction management plan) attached to Planning Permission 59288 (outline planning allocation (all matters reserved except access) for erection of one open market dwelling) at land adjacent to Long Lane, Ashford. To note that North Devon Council, having considered the submitted details have determined that these are acceptable. The requirement to provide acceptable details of this condition is therefore discharged.</p>															
8.	<p><b>Finance.</b></p> <p><b>8.1 Balances.</b> To be tabled at the Meeting. Budgetary figures for May 2019 will be circulated to Councillors.</p> <p><b>8.2 To consider joining the CPRE (Council for the Rural Protection of England) at an annual subscription of £36.</b></p> <p><b>8.3 To authorise the following payments:</b></p> <table border="0" data-bbox="193 719 1485 1077"> <tr> <td><b>Mrs S Squire</b></td> <td>June Salary (Councillors will be given the details)</td> <td style="text-align: right;"><b>Redacted under DPA</b></td> </tr> <tr> <td><b>HMRC</b></td> <td>June PAYE</td> <td style="text-align: right;"><b>£40.20</b></td> </tr> <tr> <td><b>Came and Company</b></td> <td>Insurance Renewal Premium due on 1/6/19. The renewal paperwork was not received until after the last meeting and the company are holding the cover in place pending a cheque being authorised at this meeting.</td> <td style="text-align: right;"><b>£313.98</b></td> </tr> <tr> <td><b>Fremington Parish Council</b></td> <td>Fee for Councillor Hughes Planning training</td> <td style="text-align: right;"><b>£30.00</b></td> </tr> <tr> <td><b>CPRE</b></td> <td>Subscription</td> <td style="text-align: right;"><b>Subject to 8.2 above</b></td> </tr> </table> <p><b>8.4 NatWest Bank Mandate.</b> To consider all Councillors being cheque signatories and for the Clerk to proceed with internet banking on a view only basis for ease of managing the account.</p>	<b>Mrs S Squire</b>	June Salary (Councillors will be given the details)	<b>Redacted under DPA</b>	<b>HMRC</b>	June PAYE	<b>£40.20</b>	<b>Came and Company</b>	Insurance Renewal Premium due on 1/6/19. The renewal paperwork was not received until after the last meeting and the company are holding the cover in place pending a cheque being authorised at this meeting.	<b>£313.98</b>	<b>Fremington Parish Council</b>	Fee for Councillor Hughes Planning training	<b>£30.00</b>	<b>CPRE</b>	Subscription	<b>Subject to 8.2 above</b>
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9.	<p><b>Parish Plan.</b> To report the attendance at a public meeting on 11 June. A full discussion will take place at the July meeting.</p>															
10.	<p><b>Training:</b></p> <ul style="list-style-type: none"> <li>⇒ <b>Councillor Hughes</b> – Attended Planning delivered by Graham Townsend and Mike Kelly (Planning Partnership Ltd) on 1 June at The Parish Hall, Fremington.</li> <li>⇒ <b>Councillors Hall, Hughes and Moss – Code of Conduct</b> on 4 June delivered by NDC Monitoring Officer. Also attended by the Parish Clerk for part of the evening.</li> </ul>															
11.	<p><b>Correspondence.</b> Notices and publications received will be put on the table to see, read and go in the circulation bag.</p> <p><b>11.1 North Devon Council – Community Priorities for Open Space.</b> Email seeking assistance in identifying priorities within Ashford. North Devon Council's records identify the following priorities:</p> <ul style="list-style-type: none"> <li>❖ Purchase of land (new playing field)</li> <li>❖ Enhancement of the (new) playing field</li> <li>❖ Creation of a new car park to support the (new) playing field</li> </ul>															
12.	<p><b>Matters raised by Councillors / Clerk.</b></p> <p><b>12.1 Councillor Hall.</b> Ashford Parish Council's Code of Conduct (Appendix A) should be made fully consistent with NDC's Code, particularly in relation to members' interest. The Clerk is seeking clarification from NDC's Monitoring Officer.</p> <p><b>12.2 Councillor Mrs Sampson</b> advised that the North Devon Council Weekly Information Sheet dated 27 May mentioned, under the Ilfracombe Neighbourhood Plan article, that Ashford was mentioned. The Clerk has advised North Devon Council and received a reply from the Lead Officer Planning Policy who advised that he understands the community is no longer proceeding. However, the area remains designated as a</p>															

	<p>neighbourhood area and the community could change its mind and decide to proceed with a Neighbourhood Plan without the area needing to be re-designated. Landkey and Instow are in a similar position as they are not actively preparing a Neighbourhood Plan following designation on their areas.</p> <p><b>12.3 Councillor Moss.</b> To discuss how Councillors circulate general information.</p>
13.	<p><b>Matters raised by the Chairman.</b></p> <p><b>13.1 Decide whether Ashford Parish Council needs an independent email network to communicate with the village and if so how do we proceed to capture email addresses from as many residents as possible?</b></p> <p><b>To investigate the necessary safeguards to operate such a network.</b></p>
14.	<p><b>Items for the next Agenda.</b></p>
15.	<p><b>Date of next Meeting:</b> Thursday, 18 July 2019 in the Church Hall at 7.30pm.</p>