

Minutes of Ashford Parish Council Meeting held on Thursday, 18 February 2016 in the Church Hall at 7.30pm.

Chaired by: Councillor G Holder	Clerked by: Sue Squire	
Present: Councillors Mrs J Bosley Mrs H Bremner G Holder V Lawson District Councillor Mrs A Davis during Minute No. 121.1 4 Members of the Public	Agenda: - Items raised by members of the public Apologies Declarations of Interest Approval of the Minutes of 21/1/16 Reports Matters Arising Planning & Planning Correspondence Finance Correspondence Matters raised by Councillors / Clerk Date of next Meeting	
		Action:
115.	Items raised by members of the public. Representations were heard immediately before Planning Application 59662 was considered. No other items were raised.	
116.	Apologies. Councillors Mrs S Sampson, J Symankiewicz, County Councillor Mrs C Chugg.	
117.	Declarations of Interest. 117.1 Councillor Holder. Prejudicial Interest in Minute No. 121.1 - 59662 – Outline Application for residential development of 2 affordable and 2 open market dwellings with some matters reserved (amended plan and description) (further amended plans) at land off Meadowside, Ashford.	
118.	Approval of the Minutes of the Meeting held on 21 January 2016. Approved and signed as a correct record.	
119.	Reports. 119.1 Police. There was no Police Report, PCSO Kingdon having moved to Ilfracombe to combine his PCSO work with fire fighting training. He regretted not being able to attend the Meeting for the final time. The Clerk is in email correspondence with Inspector Roger Bartlett who wishes to attend a Meeting to give more details on the role of future policing. 119.2 County Councillor Mrs C Chugg. When sending her apologies, a written Report was given covering the following items: Budget, People Services, Schools, Health, Budget for Place, Corporate Services, Public Health, Farm Estate, Highways and Traffic Management, Chivenor / Perrigo Flooding, Library and Youth Group. 119.3 District Councillor Mrs A Davis spoke about a North Devon Council Consultation on planning enforcement. The Clerk had received the email about this on the afternoon of the Meeting and Councillors had been forwarded with the details. This to be on the March Parish Council Agenda for a response to be drafted. District Councillor Mrs Davis thanked Councillors for their support in connection with the Local Government Boundary Commission Consultation for Devon. The result was what had been hoped for.	

	119.4 Councillor V Lawson. Defibrillator Check. All in order.	
120.	<p>Matters Arising.</p> <p>120.1 Defibrillator Batteries. Councillor Lawson confirmed that these had not been received from Barnstaple Town Council.</p> <p>120.2 Conversion of Telephone Kiosk. A Locality Grant Application had been submitted in the sum of £1,000.00 from County Councillor Mrs C Chugg's funding allocation. As a result of an enquiry from Councillor Symankiewicz, the Clerk had enquired from the Planning Department if planning permission is required for the change of use and a reply was awaited.</p> <p>120.3 Blocked drain in Strand Lane. It was noted that a letter had been sent to the householder of 'Ashmead' regarding a possible broken drain problem in the meadow of the property.</p> <p>120.4 Footpath Signs. This was as a result of representations received that not all footpaths were marked. Councillors felt that without knowing the Footpaths in question, the matter could not be dealt with.</p> <p>120.5 Flooding caused by water running down Strand Lane. It was noted that further flooding had occurred at 'Riverside' resulting in more correspondence with DCC Highways who are to carry out temporary work by raising the lip of the driveway to prevent this happening again.</p>	Clerk to check with the Town Council
121.	<p>Planning and Planning Correspondence. This item was taken after Minute No. 118.</p> <p>121.1 Planning Application. The following Application was considered:</p> <p>59662 – Outline Application for residential development of 2 affordable and 2 open market dwellings with some matters reserved (amended plan and description) (further amended plans) at land off Meadowside, Ashford.</p> <p>Councillor Holder declared a Prejudicial Interest, left the room and did not take part in the discussion decision or voting thereon.</p> <p>This part of the Meeting was chaired by Councillor Lawson.</p> <p>Councillors noted that the description of the Application on the covering letter from North Devon Council, as above, was incorrect. Within the paperwork, the Planning Statement gave the description as: 3 new dwellings (2 discounted market affordable, 1 open market).</p> <p>Councillor Lawson read the Planning Statement supplied by Fearnlelott Architects to the Meeting.</p> <p>The Chairman closed the meeting for mop to speak.</p> <p>Members of the public made the following comments:</p> <ul style="list-style-type: none"> ▪ The Parish Council should revisit the original response to see what had changed. ▪ The houses will look into neighbouring property. ▪ It was known that South West Water was not accepting run off. This was new information since the last proposal was submitted. South West Water was prepared to accept foul drainage. ▪ The effluent plant was already overloaded in the area and residents are affected by odour from this. ▪ The developer was saying the properties would be on mains drainage when 	

	<p>they would not be.</p> <p>Councillor Mrs Bosley proposed to recommend refusal. There was no seconder and the proposal fell.</p> <p>In the circumstances it was not possible for the Parish Council to submit a response due to the Meeting being inquorate.</p> <p>The Chairman then closed Public Participation.</p> <p>121.2 Planning Correspondence.</p> <p>As a result of representations received concerning banner advertisement signs facing the highway at Wyevale Garden Centre, this was reported to the Enforcement Department of North Devon Council.</p> <p>A site visit had taken place and a review of the planning history of the land. It was considered that advertisement consent is required for the banner advertisement signs. The Enforcement Officer had written to the Garden Centre manager to request the removal of the signs within 7 days from 8/2/16. If the unauthorized signs were not removed, formal enforcement action would be considered.</p> <p>The Meeting was informed that the signs were still there, with another being added.</p>	<p>Clerk</p> <p>Clerk to inform Enforcement</p>																								
122.	<p>Finance.</p> <p>122.1 Balances. NatWest Current Account as at 20/1/16: £10.00 NatWest Business Reserve Account as at 10/2/16: £1,771.56</p> <p>122.2 The following payments were approved and authorised:</p> <table border="0"> <tr> <td>Mrs S Squire</td> <td>February Salary net of PAYE</td> <td>£82.71</td> <td></td> </tr> <tr> <td></td> <td>Contribution towards broadband</td> <td>£ 3.00</td> <td></td> </tr> <tr> <td></td> <td>Photocopying</td> <td>£ 9.35</td> <td>£95.06</td> </tr> <tr> <td>HMRC</td> <td>February PAYE</td> <td></td> <td>£20.60</td> </tr> <tr> <td>A&B Contractors</td> <td>Hedge Trimming at Meadowside</td> <td></td> <td>£68.40</td> </tr> <tr> <td>Taw & Torridge Estuary Forum</td> <td>2016 Subscription</td> <td></td> <td>£20.00</td> </tr> </table> <p>122.3 Correspondence from NatWest Bank:</p> <p>122.3.1 Addition of signatory. Further forms were required to be completed by Councillor Symankiewicz for this to be done. These were delivered to Councillor Symankiewicz's home after the Meeting.</p> <p>122.3.2 Details of changes to the Statement Date. Currently, Statements for the two Accounts held are issued on different dates of the month. From 15 April 2016, the Statements will be issued on the 5th of any month. <i>Noted.</i></p> <p>122.3.3 Savings interest is now paid without tax being deducted following an announcement in the 2015 Budget Statement.</p> <p>The Clerk raised the fact that in similar letters from Lloyds Bank to other Councils who hold Accounts with them, it was stated that 'This means that from 6 April 2016 all credit interest will be paid as a gross amount and you will be responsible for tax reporting to HM Revenue and Customs of the credit interest you earn and for paying any tax you owe'. Mrs Squire felt this situation should be clarified to ensure that Ashford Parish Council dealt with the new arrangements correctly.</p> <p>122.4 Torridge, North, Mid and West Devon Citizens Advice. Letter of thanks for donation of £100.00.</p>	Mrs S Squire	February Salary net of PAYE	£82.71			Contribution towards broadband	£ 3.00			Photocopying	£ 9.35	£95.06	HMRC	February PAYE		£20.60	A&B Contractors	Hedge Trimming at Meadowside		£68.40	Taw & Torridge Estuary Forum	2016 Subscription		£20.00	<p>Clerk</p> <p>Ch.No.928 Ch.No.929 Ch.No.930 Ch.No.931</p> <p>JS</p> <p>Clerk</p>
Mrs S Squire	February Salary net of PAYE	£82.71																								
	Contribution towards broadband	£ 3.00																								
	Photocopying	£ 9.35	£95.06																							
HMRC	February PAYE		£20.60																							
A&B Contractors	Hedge Trimming at Meadowside		£68.40																							
Taw & Torridge Estuary Forum	2016 Subscription		£20.00																							
123.	<p>Correspondence. There were no Notices and publications received. The following were put in the circulation bag.</p> <p>123.1 Barnstaple Town Council. Details of a three year arrangement for the longer term future of the North Devon Record Office.</p>																									

	<p>123.2 North Devon Council. Letter giving details of a Clean for the Queen Campaign inviting Parishes to have a litter pick.</p> <p>123.3 Barnstaple Town Council. Details of a Planning & Environment School on 12/3/16. Councillors have been circulated with the details.</p> <p>123.4 Local Government Boundary Commission for England. Letter giving details of the outcome of the recent consultation which was what had been hoped for by the three local County Councillors Mrs A Davis, R Edgell and J Yabsley. Councillors had previously circulated with the details and the item was reported under District Councillor Mrs A Davis's Report in Minute No. 119.3.</p> <p>123.5 North Devon and Torrridge Local Plan Consultation. A further consultation is running from 11/2/16 to 24/3/16. Councillors have been circulated with the details.</p>	
124.	<p>Matters raised by Councillors / Clerk.</p> <p>124.1 Message in a Bottle. The Clerk handed canisters to Councillors for use by emergency personnel and carers. Inside the canister was a form for people to list medication and give an alert to any condition suffered. It had been suggested that the canister was placed inside the 'fridge door to save people having to look for it and a label was provided for the inside of the front door so that those attending would be aware there was information in the property.</p> <p>124.2 Councillor Lawson asked for the website to be updated to reflect that PCSO Kingdon is no longer operating in the Parish of Ashford.</p> <p>124.3 Councillor Mrs Bosley spoke about the build up of traffic on both sides of the Chivenor development. She had noticed no one was working there the day before the meeting. On Monday evening, the traffic build up from Chivenor was particularly bad, stretching back to the Oasis Garage.</p> <p>124.4 Councillor Mrs Bosley had noticed a person picking up litter at the Garden Centre but had not picked up that which was on the other side of the road.</p>	Clerk
125.	<p>Date of next Meeting: Thursday, 17 March 2016 in the Church Hall at 7.30pm. The Meeting ended at 8.28pm.</p>	
<p>Summary of Decisions:</p> <ul style="list-style-type: none"> ➤ Minutes of 21 January 2015 ➤ Payments 		
<p>These Minutes are agreed by those present as being a true record.</p>		
<p>Signed: Chair of Ashford Parish Council:</p>	<p>Date:</p>	