

**Minutes of Ashford Parish Council Meeting held on Thursday, 15 January 2015
in the Church Hall at 7.30pm.**

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| Chaired by: Councillor G Holder | | Clerked by: Sue Squire |
| Present: Councillors Mrs J Bosley Mrs H Bremner G Holder N Rowe Mrs S Sampson Mrs B Sandwell County Councillor Mrs C Chugg District Councillor Mrs A Davis PCSO D Kingdon 1 Member of the Public | | Agenda: - Apologies Declarations of Interest Approval of the Minutes of the Meeting held on 17/12/14 Items raised by members of the public Reports Matters Arising Planning Planning Correspondence Finance Correspondence / Notices & Publications Received Matters raised by Councillors / Clerk |
| | | Action: |
| 101. | Apologies. Councillor V Lawson. | |
| 102. | Declarations of Interest. Councillor Holder declared a Prejudicial Interest in: Minute No. 107.1 – 58613 – Notice of an Application to modify or discharge a planning obligation under Section 106A of the T & C P Act 1990 to allow the dwelling to be used by those not connected with agriculture or forestry at Higher Strand, Strand Lane, Ashford. Minute No. 107.2 - 2 58609 – Application for a Lawful Development Certificate for breach of condition dwelling being used for those persons not in connection with agriculture or forestry. Minute No. 107.4 - Application for a Certificate of Lawful Development for an existing use in breach of agricultural tie (Condition 2) attached to Planning Permission 31298 dated 12/10/2001 – Higher Strand, Strand Lane, Ashford. | |
| 103. | Approval of the Minutes of the Meeting held on 18/12/14. Approved and signed as a correct record. | |
| 104. | Items raised by members of the public. None. | |
| 105. | Reports: 105.1 Police. PCSO Kingdon advised there were no crimes to report for the last 5 weeks. Councillor Mrs Bosley advised there were difficulties at Ashfield Lane where there was frequent vehicular obstruction. PCSO Kingdon to speak to the person concerned. PCSO Kingdon explained his area had been extended to Woolacombe, Morethoe and West Down but he now had his usual patch back again and would be able to concentrate more on his Parishes and attend more frequently. 105.2 County Councillor Mrs C Chugg. There was very little to report with some items being dealt with later in the Meeting. | |

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| | <p>105.3 District Councillor Mrs A Davis advised the move from the Civic Centre was progressing with the deadline date of 1 April. No decision had been made as to the future of the Civic Centre.</p> <p>105.4 Councillor V Lawson. Defibrillator Check. Due to Councillor Lawson not being present, it was not known if this had been done for January.</p> | |
| 106. | <p>Matters Arising: 106.1 Highways Issues. An email had been received in response to the Parish Council's letter to Mr J Arthur regarding trimming of trees within his grounds. Councillor Holder would visit Mr Arthur in this connection and he would also ask Mr S Wightman to carry out the work on the trees but this did not include the trimming in Mr Arthur's grounds.</p> <p>Long Lane to also be prepared for clearing. It will be paid for from County Councillor Mrs Caroline Chugg's Locality Budget with the exception of cutting back the trees. County Councillor Mrs Chugg suggested that a contractor with a digger is asked to clear the gully at Long Lane. She also mentioned about replacement finger signs. Councillor Holder will contact South West Highway Signs in this connection. This was further discussed under Minute No. 106.2.</p> <p>It was noted that the signs on the grass verge outside the Garden Centre boundary had been removed.</p> <p>106.2 TAP (Town & Parish) Fund. District Councillor Mrs Davis advised that the Parishes of Brendon and West Down were partnering to provide replacement signs. Councillors were in favour of joining them.</p> <p>106.3 County Councillor Mrs Chugg's Locality Grant to include Finger Signs on signposts. Discussed earlier in the Meeting.</p> <p>106.4 First Aid Training. No dates had been received from Councillor Lawson. Councillor Rowe advised he was a qualified St John's trainer and a tentative date of Thursday, 26 March in the Church Hall at 7pm was given. Councillor Mrs Sampson to check the diary to ensure Councillor Rowe was available at that time.</p> | <p>GH GH</p> <p>GH</p> <p>Clerk</p> <p>SS</p> |
| 107. | <p>Planning. Councillor Holder declared a Prejudicial Interest in Minute Nos. 107.1, 107.2 and 107.4, left the room and did not take part in the discussion, decision or voting thereon.</p> <p>This part of the Meeting was chaired by Councillor Rowe.</p> <p>107.1 58613 – Notice of an Application to modify or discharge a planning obligation under Section 106A of the T & C P Act 1990 to allow the dwelling to be used by those not connected with agriculture or forestry at Higher Strand, Strand Lane, Ashford. It was resolved to recommend approval with Councillor Rowe abstaining.</p> <p>107.2 58609 – Application for a Lawful Development Certificate for breach of condition dwelling being used for those persons not in connection with agriculture or forestry.</p> | <p>Clerk</p> |

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| | <p>The Parish Council has not been consulted on this Application and there are no other consultees according to North Devon Council website. The planning officer will make a delegated decision in this regard. <i>The details were noted.</i></p> <p>District Councillor Mrs Davis informed that ND Council had asked for comments.</p> <p>107.3 58676 – Notification of works to trees in a Conservation Area in respect of removal of 7 Lawson Cypress (T1 – T6 & T8), 1 Norway Spruce (T7) and 1 Norway Maple (T9).</p> <p>The Parish Council has not been consulted on this Application and there are no other consultees according to North Devon Council website. The planning officer will make a delegated decision in this regard.</p> <p><i>The Clerk advised that Parish Councils are not being consulted on all Applications as part of a new scheme introduced by the Planning Department.</i></p> <p>107.4 NDC Legal Department. Application for a Certificate of Lawful Development for an existing use in breach of agricultural tie (Condition 2) attached to Planning Permission 31298 dated 12/10/2001 – Higher Strand, Strand Lane, Ashford. The Legal Services Unit has been asked to determine the above mentioned Certificate of Lawfulness Application.</p> <p>The applicant is claiming that the above mentioned property has been occupied in breach of Condition 2 of Planning Permission 31298 dated 12/10/2001 for over 10 years.</p> <p>The Parish Council has been asked to give any information it has in respect of the Application which it is felt may help the Local Authority's determination.</p> <p>To reply that the applicant's claims are correct.</p> | | | | | | | | | | | | | | | |
| 108. | <p>Planning Correspondence: There was no Planning Correspondence to consider.</p> | | | | | | | | | | | | | | | |
| 109. | <p>Finance.</p> <p>109.1 Balances. NatWest Current Account as at 6/1/15: £10.00 NatWest Business Reserve Account as at 6/1/15: £2,593.38</p> <p>A duplicate Statement for the Business Reserve Account, Number 199 which had not been received covering the period 10/10/14 – 4/11/14 and requested by the Clerk had been received showing a brought forward balance of £3,548.20 as at 10/10/14 and a carry forward balance of £2,695.48 as at 4/11/14.</p> <p>109.2 The following payments were approved and authorised:</p> <table border="0" data-bbox="212 1559 1289 1693"> <tr> <td rowspan="3">Mrs S Squire</td> <td>January Salary net of PAYE</td> <td>£82.51</td> <td></td> </tr> <tr> <td>Contribution towards broadband</td> <td>£ 3.00</td> <td></td> </tr> <tr> <td>Photocopying</td> <td>£ 6.80</td> <td>£ 92.31</td> </tr> <tr> <td>HMRC</td> <td>January PAYE</td> <td></td> <td>£ 20.80</td> </tr> </table> <p>109.3 Bank Mandate. Following a reminder being sent to the Bank asking for confirmation that the Bank's systems have been updated to include the three additional signatories, a telephone call has been received confirming this.</p> | Mrs S Squire | January Salary net of PAYE | £82.51 | | Contribution towards broadband | £ 3.00 | | Photocopying | £ 6.80 | £ 92.31 | HMRC | January PAYE | | £ 20.80 | <p>Clerk</p> <p>Ch.No.881 Ch.No.882</p> |
| Mrs S Squire | January Salary net of PAYE | | £82.51 | | | | | | | | | | | | | |
| | Contribution towards broadband | | £ 3.00 | | | | | | | | | | | | | |
| | Photocopying | £ 6.80 | £ 92.31 | | | | | | | | | | | | | |
| HMRC | January PAYE | | £ 20.80 | | | | | | | | | | | | | |
| 110. | <p>Correspondence / Notices & Publications Received.</p> <p>110.1 DCC. Speed restriction from 2/2/15 – 25/4/15 for highway works. Roads affected: A361 Braunton Road, Barnstaple from a point 186m east of its junction with Strand Lane to Chaddiford Lane.</p> | | | | | | | | | | | | | | | |

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| 111. | Matters raised by Councillors /Clerk. 111.1 2015 Meetings. The Clerk confirmed that the Church Hall had been booked for the third Thursday in each month. | |
| | Date of next Meeting: Thursday, 19 February 2015 at 7.30pm in the Church Hall. The Meeting ended at 8.11pm. | |
| Summary of Decisions: <ul style="list-style-type: none">➤ Minutes of 18/12/14➤ Planning➤ Payments | | |
| These Minutes are agreed by those present as being a true record. | | |
| Signed: Chair of Ashford Parish Council: | | Date: |