

**Minutes of Ashford Parish Council Meeting held on Thursday, 17 January 2019
in the Church Hall at 7.30pm.**

Chaired by: Councillor G Holder		Clerked by: Sue Squire
Present: Councillors Mrs J Bosley G Holder V Lawson Mrs S Sampson Mrs B Sandwell J Szymankiewicz County Councillor Mrs C Chugg until Minute No. 97.5 District Councillor Mrs A Davis 12 Members of the public		Agenda: - Items raised by members of the public Apologies Declarations of Interest Approval of the Minutes of the meeting held on 20 December 2018 Reports Matters Arising Planning & Planning Correspondence Finance Correspondence Matters raised by Councillors / Clerk Items for the next Agenda Date of next meeting
		Action:
92.	Items raised by members of the public. 92.1 Letter regarding four written questions submitted for consideration at the December Parish Council meeting. The parishioner read from a prepared statement. 92.2 A member of the public did not feel the Parish Council had supported the Neighbourhood Plan Working Party. 92.3 A member of the public spoke about a new Neighbourhood Plan. 92.4 A member of the public spoke about the dismissal of the Neighbourhood Plan Working Party and felt their time, efforts and capability had not been appreciated. 92.5 A member of the public commented that the Parish Council did not issue a working specification for the former Working Party and would like to be informed of the recruitment criteria for a second Working Party. 92.6 A member of the public clarified that previous Minutes acknowledged the hard work of the Working Party and pointed out that although the Parish Council did not advertise for Working Party Members, two Councillors had arranged this Councillor Holder apologized on behalf of the Parish Council adding he had prepared a response in respect of Minute 92.1, to be dealt with under Minute No. 96.5.	
93.	Apologies. Councillor J Bleach.	
94.	Declarations of Interest. None.	
95.	Approval of the Minutes of the Meeting held on 20 December 2018. Approved and signed as a correct record after amendments were made to Minute No. 80.1 second point 1 and last paragraph of that Minute.	
96.	Reports: 96.1 Police. The January 2019 Newsletter had been circulated to Councillors and sent for inclusion on the website. No crimes had been reported. 96.2 County Councillor Mrs C Chugg advised that the budget preparation was underway. She was hopeful that personnel at Chivenor would remain in the area.	

	<p>96.3 District Councillor Mrs A Davis advised that within the Ward, the District Council is to adopt the fence at Chivenor Cross. The unauthorized signage had been removed and would be monitored by the Enforcement Department.</p> <p>She had given £900 from her £1,000 Community Councillor Grant allowance to Chivenor Air Cadets for a new computer system.</p> <p>96.4 Councillor V Lawson. Defibrillator Check. In order. Councillor Mrs Sampson asked if the defibrillator could be on the 999 ambulance accreditation system.</p> <p>96.5 Neighbourhood Plan. An advertisement had been circulated via the website, Ashford Communications and the Parish Council noticeboard inviting names to form a new Working Party.</p> <p>Councillor Holder responded to the four items raised at the December meeting. He would take the latest representations and consider them.</p> <p>Standing Orders were cancelled. The meeting discussed the disbanding of the Neighbourhood Plan Working Party, the rebuttal of a document prepared by the Working Party and confirmation that an advertisement for new Working Party members had been circulated.</p> <p>Councillor Lawson reminded the meeting that the Working Party was disbanded following advice from outside agencies who felt it was not representative.</p> <p>District Councillor Mrs Davis pointed out there is a Parish Council Election in May. All Councillors stand down and she suggested this item could be held in abeyance until a new Council is formed. Councillor Szymankiewicz responded that Councillors had already agreed to advertise for a new Working Party with the deadline date before the February meeting.</p> <p>A parishioner asked the following question: 'What justification does the Parish Council have for proceeding with a new Neighbourhood Plan in the light of the recently stated evidence held by Mr Holder regarding 60 residents' 'dislike for the procedure?'</p> <p>Standing Orders were reinstated.</p>	<p>Cllr Lawson and Clerk to make enquiries</p> <p>GH</p> <p>Next meeting</p>
<p>97.</p>	<p>Matters Arising:</p> <p>97.1 Gas Leak in Strand Lane. Repairs had been done but there was no information if it was completed.</p> <p>97.2 Proposed Play Area. It was noted that Solicitors are proceeding with the conveyance to purchase the land.</p> <p>An advertisement had been circulated via the website, Ashford Communications and the Parish Council noticeboard inviting names to form a Steering Group.</p> <p>97.3 Light in the telephone box library. Councillor Lawson advised the light was now working.</p> <p>97.4 Cemetery for Ashford with car park. In response to a landowner being approached enquiring if they were willing to consider selling part of a field a reply had been received and was circulated to Councillors and read to the meeting.</p> <p>The landowner to be invited to a public meeting in February.</p> <p>97.5 South West Heritage Trust. Email has been sent informing them that this Council will support the North Devon Record Office for three years by donating £50.00 a year.</p>	<p>Clerk</p>

	<p>97.6 2019 Urban Highway Grass Cutting. It was noted that the signed Agreement had been returned to DCC.</p> <p>97.7 Ashford Website. Councillor Szymankiewicz and the Clerk had contacted the webmaster who was present.</p> <p>Standing Orders were cancelled.</p> <p>There was concern about the lack of input. There had been liaison with village organisations on how to upload items. The webmaster was willing to approach organisations for information.</p> <p>Councillors decided that the website should continue as in the past and the webmaster was thanked for his time and efforts.</p> <p>Standing Orders were reinstated.</p>							
98.	<p>Planning & Planning Correspondence. 98.1 There were no Planning Applications to consider.</p> <p>98.2 Planning Correspondence. There was no Planning Correspondence to consider.</p>							
99.	<p>Finance. 99.1 Balances. NatWest Current Account as at 20 December 2018: £6,623.52</p> <p>Budgetary figures for December 2018 were circulated to Councillors.</p> <p>99.2 The following payments were approved and authorised:</p> <table border="0" data-bbox="215 1030 1300 1108"> <tr> <td>Mrs S Squire</td> <td>January Salary (Councillors were given the details)</td> <td>Redacted under DPA</td> </tr> <tr> <td>HMRC</td> <td>January PAYE</td> <td>£ 27.00</td> </tr> </table> <p>99.3 NatWest Bank.</p> <ul style="list-style-type: none"> ▪ Addition of Cllr Bleach as cheque signatory. Councillor Bleach was not present to return the form given to him at the October meeting. 	Mrs S Squire	January Salary (Councillors were given the details)	Redacted under DPA	HMRC	January PAYE	£ 27.00	<p>Clerk</p> <p>Ch.No. 063 Ch.No. 064</p>
Mrs S Squire	January Salary (Councillors were given the details)	Redacted under DPA						
HMRC	January PAYE	£ 27.00						
100.	<p>Correspondence. Notices and publications received were put on the table to see, read and go in the circulation bag.</p>							
101.	<p>Matters raised by Councillors / Clerk.</p> <p>No items had been raised to be included on this Agenda.</p>							
102.	<p>Items for the next Agenda. Date of the April 2019 meeting and other items identified from these Minutes.</p>							
103.	<p>Date of next Meeting: Thursday, 21 February 2019 in the Church Hall at 7.30pm.</p> <p>The meeting ended at 8.51pm.</p>							
<p>Summary of Decisions:</p> <ul style="list-style-type: none"> ➤ Minutes of 20 December 2018 ➤ Payments 								
<p>These Minutes are agreed by those present as being a true record.</p>								
<p>Signed: Chair of Ashford Parish Council:</p>	<p>Date:</p>							