

facility at Great Torrington is to provide a safe and welcoming place to accommodate the young people before they are reunited with their family members to other parts of the country.

EXETER FIRE. Devon & Somerset Fire Authority

You will be well aware of the major fire we have been dealing with in Exeter. Our crews have been superb and whilst we were unable to save the hotel, many other historic buildings have been saved. The most historically important building in Exeter is the Laura Ashley building on the high street and whilst this did not feature as strongly in the reporting, as the focus of the media was on the hotel and the view from Cathedral Green, saving this building and those surrounding was a real achievement. Whilst we committed crews into the hotel in the initial stages of the incident to prevent the fire spreading, conditions quickly became too dangerous and crews were withdrawn this proved the correct decision given the subsequent collapse of the floors.

As an Authority we have thanked the support and generosity of the general public to the hundreds of fire fighters that worked to keep the fire from spreading. Refreshments were taken to the teams to keep them going. The patience of the public as the High Street had to be closed was appreciated.

HEALTH & WELLBEING SCRUTINY COMMITTEE.

Two motions were put to the committee by Cllr Frank Biederman and Cllr Brian Greenslade as they were referred back from Full Council for discussion. they were discussed and each one amended slightly and then voted through to be sent to the Devon MP's.

Cllr Biederman motion

This Council is deeply concerned about the impact of the proposed cuts to Devon health services will have on patients - especially the loss of whole departments including maternity services at North Devon district Hospital - and massive reduction in acute and community hospital beds across Devon, as set out in the sustainable transformation plan.

This Council also recognises that government have not (deleted the word deliberately) provided the NHS with the adequate level of funding and now calls on local MPS to lobby government ministers to urgently and significantly increase the level of funding to the NHS, in order to protect out precious health services for current and future generations.

Cllr Greenslade motion was also amended.

He implied that NHS Success Regime project for Devon is flawed and that he called for the Secretary of State for Health & NHS England to be cancel it. This was refused.

It was agreed to send in that it was flawed and that the County Council also called on government and NHS England to firstly address the issue of fair funding for our area.

Another item that was dealt with on the agenda was moving the rehabilitation stroke unit from Bideford to Barnstaple. As there is a threat to the Stroke unit at Barnstaple being moved to the RD&E it will help to secure the beds at the Acute Stroke unit at Barnstaple, with the back up of the Rehabilitation unit .This was also agreed at H & W committee.

Torrington Community Hospital. It was also decided to refer the closure of the Community Hospital Beds at Torrington back to the Secretary of State for a second time as a large group of residents and the local councillor requested more information to be sent back with the original papers that should of taken into account the feelings of the local residents.

CHIVENOR. It is devastating news of the future closure of Chivenor. This is to happen in the next 10 years. I do not have any details as yet to when and how this is going to be achieved.

FARM ESTATE. I have chaired the interview panel for new farm tenants. Seven were interviewed on the day. Two were accepted for the farms they were interviewed for and one other is being offered another alternative. The quality of the applicants was very high making it difficult to decide.

83.3 District Councillor Mrs A Davis. When sending her apologies, the following Report was received:

I only have Chivenor to report on, neighbouring Parish of course. Huge shock, no one was expecting it on the camp, (despite what others have said). The closure has been announced as by 2027, there has been no further communication so far with the MOD to NDC or DCC. John Hart (Leader of DCC)

	<p>last week let me speak at Cabinet on it (County Councillor Mrs Chugg was not there as she had another meeting). John Hart is writing to the Government wanting more clarity and asking for support with regard to the economic impact the loss of Chivenor will have on North Devon, there are around 1200 military personnel based there.</p> <p>No news on the Strand Lane application, I've asked and not had a reply from the planning officer this week as yet.</p> <p>The Long Lane application: Mrs Pool's (planning officer) reply was - The position remains as before namely that if I get a completed S106 Agreement it will go to the meeting on 14 December. To date the Agreement remains a 'work in progress' as I understand it. If not December it will go to the next available meeting. The Parish Council and all respondents will be formally notified once there is a definite date.</p> <p>In other words no change from the previous month.</p> <p>Please reassure your members that as soon as there is any news they will be informed not only by me but also the Planning Department. What seems like lengthy 'pauses' are not uncommon in planning. These applications like all are subject to defined timetables which can be changed with the agreement of both parties (the applicant and the planning authority).</p> <p>83.4 Councillor V Lawson. Defibrillator Check. In order.</p>	
<p>84.</p>	<p>Matters Arising:</p> <p>84.1 Hedge in Strand Lane. Councillor Holder confirmed he had spoken to the landowner and the issue is to be addressed.</p> <p>84.2 Signage for Braunton Library. The Clerk had sent representations on behalf of this Council for adequate signage.</p> <p>84.3 In-house New Councillors Training. This had been booked for Monday, 16 January 2017 at The Castle Centre, Castle Street, Barnstaple. The Clerk continues to be in correspondence with North Devon Council Monitoring Officer regarding a date for Code of Conduct training.</p> <p>84.4 Public Rights of Way.</p> <p>84.4.1 Parish Paths Partnership Talk arranged for the December meeting on 15th.</p> <p>84.4.2 Stile at Footpath 5. The contractor had been advised that no further work is required.</p> <p>84.4.3 Lime Kiln Lane, West Ashford. A reply had been received which advised that the Area Rights of Way Warden (North) had looked at this and spoken to his colleague who used to look after this section until recently and knows the history of it very well. The reply continued: 'There is no formal access to the Tarka Trail at Limekiln Lane, and as such, it is not a route we can put any resources into maintaining. We do not really want to encourage people to access the trail here due to the inherent dangers of crossing the A361 at this point. It is used by the Marines at Chivenor as part of their running circuit, but few others. The primary reason for the ramp is an interpretation point as it allows access to the top of the lime kiln from the trail. Our financial situation, coupled with our arrangements with North Devon Council (we look after the cycleway elements, they retain responsibilities for boundaries, interpretation of the site and associated facilities such as picnic areas, bird hides etc) means that I cannot do much here. I will discuss this with NDC parks and open spaces team, as I know they are looking into clearance issues around the bird hide at Heanton, so might pick this up at the same time. The formal access point for Ashford users is a little further back opposite the Garden Centre, where the road crossing of the A361 is properly laid out'.</p> <p>85.5 Parish Council Website. Mr G Williams had been asked to proceed.</p> <p>85.6 Mini Library. Non slip surfacing was considered. Councillor Mrs Bosley advised that Dr A Bosley could supply woodchip and this was gratefully accepted.</p>	<p>Clerk</p>

	<p>The provision of a bench outside the mini library was being progressed. To further enhance the mini library, a box had been provided for children's books.</p> <p>85.7 Tarka Holiday Park. Councillors Bleach & Szymankiewicz advised that subsequent to a site meeting, a further meeting had been held and details had been circulated to Councillors as a result. Councillor Bleach expanded on the details and the positive discussions as a result</p> <p>85.8 Data Protection. The Clerk advised that no further progress has been made and asked for the issue to be deferred to the December Meeting.</p> <p>85.9 In-house Planning Training. No further progress has yet been made. The Clerk had been advised that the trainer preferred to deliver the session in the East Down / Exeter area. A strong letter to be written to the Devon Association of Local Councils pointing out that the Association represents the whole of Devon and should make arrangements to accommodate such requests from which ever part of Devon requested training.</p> <p>85.10 Staff Pension. This was being dealt with by the Clerk.</p> <p>85.11 Brown Tourist Sign on the A361. This had not been removed. Duck tape to be placed across the details to prevent confusion and an unnecessary journey to the now closed ring O' Bells at Prieford.</p>	<p>Dec Agenda</p> <p>Clerk</p> <p>Clerk</p> <p>JB</p>
<p>86.</p>	<p>Planning & Planning Correspondence. At the time of preparing the Agenda earlier than usual, there were no Planning Applications to consider.</p> <p>No Planning Applications had been received after the Agenda was published.</p> <p>86.2 Planning Correspondence:</p> <p>86.2.1 Enforcement 10055 – Byways, Ashfield Lane, Ashford. The Senior Enforcement Officer had advised that instructions had been received from the planning officer. It was considered that the creation of the access onto the highway required planning permission. The owner of the property had agreed to reinstate the hedge to remove the access by 31/8/17. A site visit would be undertaken after this date to check that the works have been carried out.</p> <p>86.2.2 Correspondence in relation to the Planning Application in Long Lane and in a Conservation Area. No reply had been received from North Devon Council Monitoring Officer or the Planning Manager.</p> <p>86.2.3 North Devon & Torridge Local Plan 2011 – 2031 and Traveller Site Allocations DPD 2014 – 2031. It was noted that representations had been submitted from this Council.</p> <p>Planning Correspondence received after the Agenda was published.</p> <p>86.2.4 - The following North Devon Council Decision Notice was noted: APPROVAL for 61952 – Single storey extension to dwelling (amended plans) at The Old Rectory, Ashfield Lane, Ashford.</p> <p>86.2.5 Alleged non compliance with conditions 8, 14 and 17 of planning permission 29663 – the sale and display of goods resulting in a loss of car parking spaces at Wyevale Garden Centre, Strand Lane, Ashford.</p> <p>Email received from the Enforcement Officer who referred to the above investigation. Following a site visit and a review of the planning history of the land it is considered that conditions 8, 14 and 17 of planning permission 29663 have not been complied with as the sale and display of goods in the car park has resulted in the loss of car parking spaces.</p> <p>The Enforcement Officer had written to the Garden Centre manager to request that he ensures that conditions 8, 14 and 17 of planning permission 29663 are complied with within 21 days of the date of the email.</p>	

	If the Garden Centre manager does not ensure that conditions 8, 14 and 17 of planning permission 29663 are complied with within 21 days of the date of this email, the Enforcement Officer will consider taking formal enforcement action to remedy the breach of planning control.																													
87.	<p>Finance.</p> <p>87.1 Balances: NatWest Current Account as at 20/10/16: £10.00 NatWest Business Reserve Account as at 10/11/16: £2,820.98</p> <p>87.2 A request for a donation from Torridge, North, Mid and West Devon Citizens Advice was considered. A copy of the latest set of accounts had been received to comply with criteria laid down. Councillors felt that in the light of the current financial restrictions on the Council, a donation should not be made.</p> <p>87.3 The following payments were approved and authorised: Councillor Bleach declared a Prejudicial Interest, left the room and did not take part in the discussion, decision or voting thereon.</p> <table> <tr> <td>Mrs S Squire</td> <td>November Salary net of PAYE</td> <td>£82.71</td> <td></td> </tr> <tr> <td></td> <td>Contribution towards broadband</td> <td>£ 3.00</td> <td></td> </tr> <tr> <td></td> <td>Photocopying</td> <td>£10.70</td> <td>£96.41</td> </tr> </table> <p><i>The Clerk advised she had exceeded her contracted 10 hours per month by 3 hours and 55 minutes. A timesheet was circulated giving the details.</i></p> <p>Councillor Holder proposed that the overtime was paid. Seconded by Councillor Symankiewicz and unanimously agreed.</p> <table> <tr> <td>HMRC</td> <td>November PAYE</td> <td>£ 20.60</td> <td></td> </tr> <tr> <td>Ashford PCC</td> <td>Hire of Hall for meetings (additional meeting in August)</td> <td>£ 12.50</td> <td></td> </tr> <tr> <td>Mr K Payne</td> <td>Work on the former telephone box</td> <td>£800.00</td> <td></td> </tr> <tr> <td>Cllr J Bleach</td> <td>Reimbursement for work on the telephone box</td> <td>£201.70</td> <td></td> </tr> </table> <p>North Devon Council Recharge for election held on 8/9/16 £949.98 <i>The Clerk had negotiated with North Devon Council that this amount can be paid in instalments over the next 6 months at a monthly amount of</i> £158.33 (2nd payment)</p> <p>An Invoice from Mr S Wightman dated 6/11/16 in the sum of £180.89 had been received while the Clerk was on leave. This would be included for payment on the December 2016 Agenda.</p> <p>87.4 To set the 2017/18 Budget. Proposed by Councillor Holder, seconded by Councillor Mrs Bosley and unanimously agreed.</p> <p>87.5 To set the 2017/18 Precept. Proposed by Councillor Holder to increase this to £5,500 from £2,400.00. Seconded by Councillor Mrs Sampson and unanimously agreed. The increase in the Precept was made on the grounds that the Parish Council has to become more resilient and take on some of the work which had in the past been undertaken by Devon County Council who could not provide this service due to budgetary restrictions. This involved grass, verge and junction cutting, clearance of drains, gullies and ditches, minor road repairs and signposts.</p> <p>87.6 To agree the allocation of the Parish Grant. This amounted to £150.00. Burial Ground £100 Parks and Open Spaces £1,000</p> <p>Councillors were made aware by the Clerk that the £150.00 would not cover the total cost of a donation towards the upkeep of the Churchyard and grass cutting, and they were fully aware of this. Councillors did not wish that the difference of £950.00 to be added to the Precept (in addition to the £3,100.00 agreed under Minute No. 87.5) and understood that the extra cost would come from Parish Council reserves.</p> <p>Proposed by Councillor Szymankiewicz, seconded by Councillor Mrs Bosley and unanimously agreed.</p>	Mrs S Squire	November Salary net of PAYE	£82.71			Contribution towards broadband	£ 3.00			Photocopying	£10.70	£96.41	HMRC	November PAYE	£ 20.60		Ashford PCC	Hire of Hall for meetings (additional meeting in August)	£ 12.50		Mr K Payne	Work on the former telephone box	£800.00		Cllr J Bleach	Reimbursement for work on the telephone box	£201.70		<p>Clerk to advise</p> <p>Clerk</p> <p>Ch.No.963</p> <p>Ch.No.964 Ch.No.965</p> <p>Ch.No.961 Ch.No.966</p> <p>Ch.No967</p> <p>Dec Agenda</p> <p>Clerk to advise NDC</p>
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	<p>It was noted that the Parish Grant amount was £150, based on £2 per head of electorate, but Councillors recalled that at the by-election in September 2016, there were more than 75 people who had voted. This to be clarified by the Clerk with North Devon Council Exchequer Department.</p> <p>87.7 Six monthly accounts to audit. The accounts to 31/10/16 could not be made available for Councillors Lawson and Mrs Bosley to inspect as the bank statements to 31/10/16 had not been received. This item was deferred to the December meeting.</p> <p>87.8 Consultation: The 2017/18 Local Government Finance Settlement. It was noted that representations had been submitted from this Council.</p> <p>87.9 Church Hall Hire Invoices. It was noted that this would commence at the start of the 2017/18 financial year. The Clerk had obtained the Booking Terms and Conditions.</p>	<p>Clerk</p> <p>Dec Agenda</p>
88.	<p>Correspondence. Notices and publications received will be put on the table to see, read and go in the circulation bag.</p> <p>88.1 DCC Highways. Temporary road closure on the A361 Braunton Road from 1 – 2 December 2016 from 7pm to 7am for resurfacing.</p>	
89.	<p>Matters raised by Councillors / Clerk.</p> <p>89.1 Councillor Bleach expressed his interest in attending cyber security training in Exeter in January 2016.</p> <p>89.2 Councillor Mrs Bosley advised that the Parish Council notice board had been defaced.</p> <p>89.3 Mrs S Squire, Parish Clerk advised she was concerned when she had been copied in to an email sent to a number of people on the Ashford Communication list where it said 'there is no mention on the Agenda regarding Planning Application 61244 for 25 houses on Strand Lane. It is understood that the developers asked for additional time at the end of August to address various issues'.</p> <p>Mrs Squire pointed out that items on the Agenda are those which have been received. It was not possible to include an item on the Agenda which has not been received.</p> <p>There was no reason for the item to be on the Agenda, the Parish Council is a consultee in the planning process, it was consulted, has sent a response and now it is up to the local planning authority (LPA) to deal with the Application.</p> <p>The Parish Council has no further role unless there is further consultation from the LPA, for example there is new significant information which materially affects the application.</p> <p>The LPA will advise the Parish Council of the outcome of the Application and if there is anything unusual, District Councillor Mrs Davis would report back.</p> <p>A member of the public advised that the email was not intended to criticise the Clerk for omitting an item. Councillor Holder responded by informing that this had been seen to be the case and he fully supported the Clerk's thoughts.</p> <p>To avoid future confusion and possible incorrect information, any information circulated will be the official Parish Council version.</p>	
90.	<p>Date of next Meeting: Thursday, 15 December 2016 in the Church Hall at 7.30pm. This will begin by a talk on the Parish Paths Partnership (P3) scheme.</p> <p>The Meeting ended at 9.46pm.</p>	
<p>Summary of Decisions:</p> <ul style="list-style-type: none"> ➤ Minutes of 20 October 2016 ➤ Payments ➤ Clerk's Overtime ➤ 2017/18 Budget, Precept and allocation of the Parish Grant funding 		

These Minutes are agreed by those present as being a true record.

Signed:
Chair of Ashford Parish Council:

Date:

DRAFT