

Minutes of Ashford Parish Council Meeting held on Thursday, 17 December 2015 in the Church Hall at 7.30pm.

Chaired by: Councillor G Holder	Clerked by: Sue Squire	
Present: Councillors Mrs J Bosley G Holder V Lawson Mrs S Sampson Mrs B Sandwell J Szymankiewicz County Councillor Mrs C Chugg District Councillor Mrs A Davis	Agenda: - Items raised by members of the public Apologies Declarations of Interest Approval of the Minutes of 19/11/15 Reports Matters Arising Planning & Planning Correspondence Finance Correspondence Matters raised by Councillors / Clerk Date of next Meeting	
		Action:
91.	Items raised by members of the public. None present.	
92.	Apologies. Councillor Mrs H Bremner, PCSO D Kingdon.	
93.	Declarations of Interest. None.	
94.	Approval of the Minutes of the Meeting held on 19 November 2015. Approved and signed as a correct record after it was noted that Councillor Lawson was present from Minute No. 82.	
95.	Reports: 95.1 Police. When sending his apologies, PCSO Kingdon advised there was one crime to report involving the theft of a number of power tools from a building site. 95.2 County Councillor Mrs C Chugg. Written Report circulated ahead of the Meeting focusing on: Budget cuts; general school funding; rubbish; trading standards; Braunton Library; Devolution; Devon's Youth Offending Service' Children's Services; Overview/Scrutiny; Highways; Christmas Wishes. At the Meeting, County Councillor Mrs Chugg advised in respect of Kiln Lane, there was no funding for patching but she would try to get this done in 2016. Councillor Mrs Chugg has funding in her Locality Grant allocation for any projects the Parish Council has identified. It was noted that damage had been caused by a juggernaut that had tried to access the Luscott Barton Solar Farm through Ashford and had become stuck. The Old Rectory had been damaged as had the road sign on the corner of Adder Lane where it meets Strand Lane. The damage can be claimed from the developers and in this connection, the Clerk to obtain the details from Mr D Chugg (landowner of the solar farm), then advise Mrs Burnham and also advise DCC Highways and enquire if they would progress a claim or alternatively if they wish this Council to do so, who would then arrange for the replacement sign to be ordered and fixed. 95.3 District Councillor Mrs A Davis. Written Report circulated ahead of the Meeting focusing on: the Heart of the South West Devolution Proposals; Christmas	Clerk

	<p>Wishes.</p> <p>95.4 Councillor V Lawson. Defibrillator Check. In order.</p>	
96.	<p>Matters Arising:</p> <p>96.1 Defibrillator Batteries. St John Ambulance had dispatched the replacement batteries which had been delivered to Barnstaple Town Council offices, the organisation who originally ordered a quantity of defibrillators as part of a TAP (Town and Parish) Fund application between the Town Council, Ashford Parish Council and Shirwell Parish Council.</p> <p>The Clerk had tried to collect them on the day of the Meeting but due to parking difficulties and the Town Council not being able to be contacted, it had not been possible to collect.</p> <p>The Town Council to be requested to post them direct to Councillor Lawson with this Council reimbursing for the postage.</p> <p>96.2 Adoption of Telephone Kiosk. BT had confirmed receipt of the payment and signed Contract.</p> <p>The document had been signed by BT and was received the day before the Meeting.</p> <p>BT is now making arrangements for the telephony to be removed and the Parish Council will be advised when this has been done.</p> <p>A Community Councillor Grant Application had been submitted in respect of funding for refurbishment from District Councillor Mrs A Davis's allocation in the sum of £250.00.</p> <p>Quotations had been requested from Mr M Warner and Mr K Payne. Mr Warner felt that as a carpenter, he was unable to provide a quotation.</p> <p>The matter was further discussed under Minute No. 98.3.</p> <p>96.3 Footpath 8 obstruction. Councillors Holder and Lawson had carried out an investigatory walk where it had been noted there was a fence across Footpath in contravention of the Footpath Right of Way.</p> <p>The Clerk to email the DCC Public Rights of Way Warden to request that a stile is fixed at this location.</p>	<p>Clerk</p> <p>Clerk</p>
97.	<p>Planning & Planning Correspondence.</p> <p>97.1 Planning. The Clerk had noticed a Planning Application on the weekly list sent to Clerks by North Devon Council as follows:</p> <p>59979 – Notification of works to trees in a Conservation Area in respect of pruning and removal of various trees at Under Woolstone House, Strand Lane, Ashford.</p> <p>The Clerk had telephoned the Countryside and Landscape Officer at North Devon Council to obtain further details and also printed the details from the Council's website.</p> <p>The Countryside and Landscape Officer confirmed he did not have any objections to the Application.</p> <p>It was resolved to reply 'no objections'.</p> <p>There was no Planning Correspondence to consider.</p>	<p>Clerk</p>
98.	<p>Finance.</p> <p>98.1 Balances. NatWest Current Account as at 20/11/15: £10.00 NatWest Business Reserve Account as at 10/12/15: £2,858.01</p> <p>98.2 The following payments were approved and authorised:</p> <p>Mrs S Squire December Salary net of PAYE £82.71</p>	<p>Clerk</p>

	<table border="0" style="width: 100%;"> <tr> <td style="width: 60%;"></td> <td style="width: 20%; text-align: right;">Contribution towards broadband</td> <td style="width: 20%; text-align: right;">£ 3.00</td> </tr> <tr> <td></td> <td style="text-align: right;">Photocopying</td> <td style="text-align: right;">£ 9.35</td> </tr> <tr> <td style="text-align: left;">HMRC</td> <td style="text-align: right;">December PAYE</td> <td style="text-align: right;">£95.06 £20.60</td> </tr> </table> <p>98.3 Quotations for the refurbishment of the telephone kiosk in Adder Lane. As advised in Minute No. 96.2, Mr M Warner did not wish to quote and a quotation had been expected from Mr K Payne. Councillor Holder had an appointment with Mr Payne the following day and would mention this at the time. A decision to be made on the future of the telephone kiosk at the January Meeting. The Clerk to prepare a Notice for the notice board and website advising it had been suggested that it was converted into a Library and giving parishioners a second opportunity to make other suggestions. Post Meeting Note: Mr Payne's quotation had been sent in time for the Meeting but had gone into the Clerk's spam box. Councillors had been advised of this the morning after the Meeting.</p>		Contribution towards broadband	£ 3.00		Photocopying	£ 9.35	HMRC	December PAYE	£95.06 £20.60	<p>Ch.No.922 Ch.No.923</p> <p>GH</p> <p>Clerk</p>
	Contribution towards broadband	£ 3.00									
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HMRC	December PAYE	£95.06 £20.60									
99.	<p>Correspondence. No Notices and publications had been received.</p> <p>99.1 Ashford PCC. Letter of thanks for the donation of £200.00 for the upkeep of the Churchyard.</p> <p>99.2 DCC Highways. The Clerk received a telephone call from a member of the public regarding blocked drains in Strand Lane and Ashfield Lane. The details had been reported to DCC Highways and each area given a reference number. As a follow up to the blocked drain in Strand Lane, the Neighbourhood Highway Officer had investigated and found the blocked gulley on Strand Lane as described. This was the last gully in the highway on this particular storm drainage system, from here the pipe goes under the hedge bank and into the ditch beyond. The officer rodded this and cleared a blockage approximately 3 metres in. The system was running clearly when he left.</p> <p>Regarding Ashfield Lane, he could see highway gullies at the end of the lane, both of which appeared to be in order. He asked if there were any details on the issues at this location. Councillors were not aware of any issues. The Neighbourhood Highway Officer advised there also seemed to be a number of properties with building works taking place and as a result there was an accumulation of mud from the works which were not helping the situation.</p> <p>In connection with blocked drains and flooding, Councillor Mrs Sandwell advised that the problem with large amounts of water running down the drive of her property with a potential for causing flooding was to do with two drains on the right and left hand side at the bottom of Strand Lane. One is situation by the post box. In recent heavy rain, the water came down on the left hand side of the drive which had never happened before. The right hand side regularly floods. The gravel in the driveway has been swept away down the side of the house and in front on the lawn. The Clerk to inform the Neighbourhood Highway Officer of this and copy in County Councillor Mrs Chugg.</p>	Clerk									
100.	<p>Matters raised by Councillors / Clerk.</p> <p>100.1 Councillor Szymankiewicz spoke about the lorries which had tried to access the solar farm via the village. There is now a red sign at the bottom of the village saying there is no access to the solar farm through Ashford. 100 more lorries will make deliveries before the solar farm is finished. District Councillor Mrs Davis advised there was now a Traffic Management Plan in</p>										

	<p>place and it was up to the developers to organize this. Sat nav on the lorries had caused the problem of taking incorrect turnings and there is nothing in place to stop people using the public highways. The Traffic Management Plan was led by the Police who now escort all lorries from the Link Road. If any further problems are experienced, the Police should be contacted.</p> <p>Councillor Szymankiewicz was surprised that the Traffic Management Plan was not in place at the outset and felt it should have been part of the Planning Application.</p> <p>100.2 Councillor Mrs Bosley spoke about a burnt out van in the bus stop. No further details were known and the Clerk to contact PCSO Kingdon for more information.</p> <p>100.3 Councillor Mrs Sampson informed at the hedges had been cut in Meadowside.</p>	Clerk
101.	<p>Date of next Meeting: Thursday, 21 January 2016 in the Church Hall at 7.30pm. The Meeting ended at 8.10pm.</p>	
<p>Summary of Decisions:</p> <ul style="list-style-type: none"> ➤ Minutes of 19 November 2015 ➤ Planning ➤ Payments 		
<p>These Minutes are agreed by those present as being a true record.</p>		
<p>Signed: Chair of Ashford Parish Council:</p>	<p>Date:</p>	