

Minutes of Ashford Parish Council Meeting held on Thursday, 20 April 2017 in the Church Hall at 7.30pm.

Chaired by: Councillor G Holder		Clerked by: Sue Squire
Present: Councillors J Bleach Mrs J Bosley G Holder V Lawson Mrs S Sampson Mrs B Sandwell J Szymankiewicz County Councillor Mrs C Chugg District Councillor Mrs A Davis 9 Members of the public		Agenda: - Items raised by members of the public Apologies Declarations of Interest Approval of the Minutes of 16 March 2017 Reports Matters Arising Planning & Planning Correspondence Finance Correspondence Compliance Matters raised by Councillors / Clerk Date of next meeting
	The talk by the Data Protection Officer of North Devon Council did not take place.	Action:
135.	Items raised by members of the public. Planning representations were heard ahead of the Planning Application.	
136.	Apologies. None.	
137.	Declarations of Interest. Councillor Bleach declared a Prejudicial Interest in Minute No. 141.1, Planning Application 62895 – Raising of roof and conversion of loft space, alterations and raised patio at Casa Mia, Strand Lane, Ashford. The applicant being a friend.	
138.	Approval of the Minutes of the Meeting held on 16 March 2017. Approved and signed as a correct record.	
139.	Reports: 139.1 Police. Not present. After the meeting, PCSO Kingdon emailed to advise that due to commitments in Braunton, it had not been possible for him to attend. 139.2 County Councillor Mrs C Chugg. Due to Purdah there was not much to say. The roads are being prepared and the flooding will be attended to. 139.3 District Councillor Mrs A Davis. At the Annual Council meeting, Councillor Mrs Sue Croft was elected Chairman and Councillor John Moore, Vice Chairman. There was a presentation at the Annual Councilmeeting about waste and recycling and charging to empty green bins. Councillor Mrs Davis confirmed that the Waste and Recycling Department had been advised of the upcoming closure of Strand Lane which coincided with the bin collection day. She was advised that the problem of recycling flying out of the lorries when it is windy still persists. 139.4 Councillor V Lawson. Defibrillator Check. In order.	
140.	Matters Arising: 140.1 Congestion in Strand Lane by articulated lorries.	

	<p>The Clerk had contacted North Devon Council Planning Department for a reply following this Council's response to a Planning Application in January 2017 and this was given.</p> <p>The Clerk had contacted PCSO Kingdon for the position regarding obstruction of the road who had suggested that the Police are contacted when there is an obstruction.</p> <p>Councillors Holder and Bleach had a site meeting with the manager of Wyevale Garden Centre regarding the obstructions and the representations received by the Parish Council from residents. They were advised that he was pursuing costs with the Managing Director who was aware of the situation and he is making every effort to get the entrance widened. On average, it takes 10 – 15 minutes for delivery vehicles to get in and out of the Garden Centre.</p> <p>Sanctions could not be applied as it is never known what type of vehicle will be used for delivery.</p> <p>A further letter to be sent to the Garden Centre Manager advising that more complaints had been received from residents and to obtain details of the Managing Director. When the lorries are maneuvering to get into the Garden Centre, traffic is backed up in Strand Lane as far back as the A361.</p> <p>To be an item on the May 2017 Agenda. Residents were encouraged to monitor the situation as to if they have been held up.</p> <p>140.2 Increase in Council Tax as a result of the Precept being increased. It was noted that the Clerk had contacted North Devon Council Exchequer Department and obtained details of the payments per Band of property. The details were given.</p> <p>Details of the grounds for the increase had been included in the bullet point notes of the March 2017 meeting which had been circulated to people on the communication list and sent for inclusion in the Ashford Church Magazine.</p> <p>140.3 Grass Mowings dumped at Meadowside. It was noted that a letter had been sent to garden contractors advising that the area is not designated as a dumping site for grass mowings and that all such material should be taken away by the contractor and disposed of in the appropriate way.</p>	<p>Clerk</p> <p>May Agenda</p>
<p>141.</p>	<p>Planning & Planning Correspondence.</p> <p>141.1 The following Application was considered:</p> <p>62895 – Raising of roof and conversion of loft space, alterations and raised patio at Casa Mia, Strand Lane, Ashford.</p> <p>The applicant was present to answer any questions.</p> <p>Councillor Bleach declared an interest and did not take part in the discussion, decision or voting.</p> <p>A resident made representations that the roof of the property was being raised by nearly 2 metres, meaning their view would be blocked and there was a privacy issue.</p> <p>Councillor Holder proposed to recommend approval subject to taking on board the comments of the resident who feels that this is blocking his view and there will be an intrusion of his privacy with a North facing window looking into his living room.</p> <p>Seconded by Councillor Lawson.</p> <p>Vote: 5 in favour. Carried.</p> <p>Councillors Bleach and Symankiewicz did not vote.</p> <p>Planning Applications received after the Agenda was published. None.</p> <p>141.2 Planning Correspondence:</p> <p>141.2.1 Application 59288 – Outline Planning Application for erection of one open market dwelling at land off of Long Lane, Ashford. It was noted that the Planning Committee gave consent at the</p>	<p>Clerk</p>

	<p>meeting on 12 April 2017.</p> <p>141.2.2 Certificate of Lawfulness – Maycroft Ashford. It was noted that this had been granted.</p> <p>141.3 Neighbourhood Plan. It was noted that the details provided by Councillor Bleach to the Clerk for circulation to Councillors had been sent.</p> <p>It was noted that the Clerk had contacted Mr G Townsend and Mr M Rich for an informal meeting with Councillors to discuss the matter and obtain more information. This would take place on Tuesday 6 June at 7pm.</p> <p>Heanton Parish Council had contacted Councillor Szymankiewicz to advise they were interested in doing a joint Neighbourhood Plan with Ashford and wish to start a dialogue. Councillor S Crowther is leading the project for Heanton.</p> <p>It was felt beneficial that Councillor Crowther was invited to the informal meeting with Ashford Councillors on 6 June.</p> <p>The Clerk and District Councillor Mrs Davis to liaise</p> <p>141.4 Recycling. It was noted that the Clerk had informed North Devon Council Waste and Recycling Department that on the day of the recycling collection, a lot of recycling material was in the road.</p> <p>141.5 Planting / Screening at Tarka Holiday Park. Councillor Bleach informed on his conversation with the site manager and reported that the planting had been done.</p> <p>A member of the public asked about lighting in the Holiday Park and was advised that new lighting had been installed.</p> <p>The rest of the site is a new layout and replacement lighting would be installed as the site is improved.</p> <p>There would be a presentation by Park Homes on the plans for the site followed up by a drop in session.</p> <p>The dates were not known but it was hoped it could be incorporated into the June Meeting.</p> <p>141.6 Litter Pick. Councillor Holder suggested this annual event was arranged and this was fixed for Saturday, 27 May</p> <p>It was noted that the Clerk had requested District Councillor Mrs A Davis to arrange for the relevant litter pick equipment to be supplied, bearing in mind that this is often over subscribed due to other similar events in May.</p>	Clerk / AD																																
142.	<p>Finance.</p> <p>142.1 Balances. NatWest Current Account as at 20/3/17: £10.00 NatWest Business Reserve Account as at 10/4/17: £664.87</p> <p>142.2 The following payments were approved and authorised:</p> <table border="0"> <tr> <td>Mrs S Squire</td> <td>April Salary net of PAYE</td> <td>£82.71</td> <td></td> </tr> <tr> <td></td> <td>Contribution towards broadband</td> <td>£ 3.00</td> <td></td> </tr> <tr> <td></td> <td>Photocopying</td> <td>£10.70</td> <td></td> </tr> <tr> <td></td> <td>Contribution towards petrol expenses (6 months)</td> <td>£35.00</td> <td>£131.41</td> </tr> <tr> <td>HMRC</td> <td>April PAYE</td> <td></td> <td>£ 20.60</td> </tr> <tr> <td>Devon Association of Local Councils</td> <td>2017 Subscription</td> <td></td> <td>£ 69.51</td> </tr> <tr> <td>Devon Association of Local Councils</td> <td>Planning Course attended by Councillors Szymankiewicz and Bleach on 9/3/17</td> <td></td> <td>£ 60.00</td> </tr> <tr> <td>Mr S Wightman</td> <td>March 2017 Invoice</td> <td></td> <td>£156.88</td> </tr> </table>	Mrs S Squire	April Salary net of PAYE	£82.71			Contribution towards broadband	£ 3.00			Photocopying	£10.70			Contribution towards petrol expenses (6 months)	£35.00	£131.41	HMRC	April PAYE		£ 20.60	Devon Association of Local Councils	2017 Subscription		£ 69.51	Devon Association of Local Councils	Planning Course attended by Councillors Szymankiewicz and Bleach on 9/3/17		£ 60.00	Mr S Wightman	March 2017 Invoice		£156.88	Clerk Ch.No.984 Ch.No.985 Ch.No.986 Ch.No.987 Ch.No.988
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143.	<p>Correspondence. Notices and publications received were put on the table to see, read and go in the circulation bag.</p> <p>143.1 North Devon Against Domestic Abuse. Letter received from the CEO circulated to Councillors. The Clerk to suggest that the organization contacts the Garden Centre for permission to</p>	Clerk																																

	park in their car park.	
144.	<p>Compliance. The Clerk had prepared draft Standing Order and Financial Regulation documents tailored to this Council and based on the model supplied by the National Association of Local Councils. The documents had been circulated to Councillors for studying ahead of the meeting.</p> <p>Proposed by Councillor Holder to adopt both documents. Seconded by Councillor Lawson, unanimously agreed.</p>	Clerk to update documents with adoption date
145.	<p>Matters raised by Councillors / Clerk.</p> <p>145.1 Councillor Bleach felt it would be beneficial for the Church Hall to have a broadband connection not only to view Planning Applications at the meeting but it would also make the Hall more viable and flexible.</p> <p>This had been discussed before and with the news that North Devon Council would not be sending Planning Applications in paper form from July, this meant that the onus was on Councillors to view them electronically. Some applications would be complex and internet access was essential.</p> <p>Councillors debated the matter with the only other option being to download the file in PDF format and use a laptop / projector.</p> <p>Councillor Bleach to speak to a member of Ashford PCC, the Hall being owned by the church.</p> <p>145.2 Councillor Mrs Bosley. The drain by the old Post Office lane is still blocked. County Councillor Mrs Chugg suggested that the Clerk contacts Braunton Parish Council to enquire if arrangements have been made to hire an independent firm who has a gulley sucker and to obtain the price per drain.</p> <p>145.3 Councillor Holder. It had been reported that a further caravan had been put on land at Ashfield House. North Devon Council Enforcement Department to be advised as it would appear that several homes were going in on several concrete pads. The County and District Councillors to be copied in to the email.</p>	<p>J Bleach</p> <p>Clerk</p> <p>Clerk</p>
146.	<p>Date of next Meeting: Thursday, 18 May 2017 at 7pm in the Church Hall, commencing with the Annual Parish Meeting. The Annual Parish Council meeting would follow on the rising of the Annual Parish Meeting.</p> <p>The Meeting ended at 8.44pm.</p>	
<p>Summary of Decisions:</p> <ul style="list-style-type: none"> ➤ Minutes of 16 March 2017 ➤ Planning ➤ Payments ➤ Adoption of Standing Orders and Financial Regulations 		
<p>These Minutes are agreed by those present as being a true record.</p>		
Signed: Chair of Ashford Parish Council:		Date: