

**Minutes of Ashford Parish Council Meeting held on Thursday, 21 June 2018 in the Church Hall at 7.30pm.**

<b>Chaired by: Councillor G Holder</b>	<b>Clerked by: Sue Squire</b>	
<p><b>Present: Councillors</b></p> <p><b>J Bleach</b>  <b>Mrs J Bosley</b>  <b>G Holder</b>  <b>V Lawson</b>  <b>J Szymankiewicz</b></p> <p><b>County Councillor Mrs C Chugg</b>  <b>District Councillor Mrs A Davis</b></p> <p><b>14 Members of the public</b></p>	<p><b>Agenda: -</b>  Public Participation  Apologies  Declarations of Interest  Approval of the Minutes of the Meeting held on 17 May 2018  Reports  Matters Arising  Planning &amp; Planning Correspondence  Finance  Compliance  Correspondence  Matters raised by Councillors / Clerk  Items for the next Agenda  Date of next meeting</p>	
		<b>Action:</b>
<p><b>20.</b></p>	<p><b>Public Participation.</b></p> <p><b>20.1 The Annual Parish Council Meeting held in May.</b> Four emails had been received from parishioners regarding the conduct and tone of the last meeting which were read. These focused on the Neighbourhood Plan debate. Councillor Bleach advised that a member of the public had apologised for their actions which was acknowledged.</p> <p>Councillor Holder advised that clarification was being sought from the Devon Association of Local Councils as to the correct procedure to adopt following criticism of his actions previously.</p> <p>It was stated that although the Chairman's actions had been questioned, this had not been the intention.</p> <p>Councillor Holder advised that a closed meeting was being planned so that Parish Councillors and members of the Working Party could speak freely and move forward for harmony to be established.</p> <p>Councillor Bleach commented that he felt that as there were nine parishioners on the Working Party, all of these should be invited as there may be issues they wish to raise.</p> <p>The invitation from the Parish Council asked for the names of five Members of the Working Party who will attend with the expectation that five Councillors would be present, noting that Councillors Bleach and Szymankiewicz would represent the Working Party.</p> <p>A member of the public asked how could there be private matters when the Working Party is involved and again, the Devon Association of Local Councils had been approached for their comments.</p> <p><b>20.2 Strip of grass in Meadowside.</b> It was confirmed that the grass contractor had been requested to cut this.</p> <p><b>20.3 Public Footpath Post / Sign near The Old Rectory.</b> It had previously been reported that due to impact damage, the post had been knocked over and was currently being stored in a nearby garage. A member of the public had pointed out that house names were on the post to enable ease of location and requested that the post was reinstatement.</p>	

	Councillor Holder to contact the householder where the post was and arrangements made for it to be either put back or replaced.	GH
21.	<b>Apologies.</b> Councillors Mrs S Sampson and Mrs B Sandwell.	
22.	<b>Declarations of Interest.</b> None.	
23.	<p><b>Approval of the Minutes of the Meeting held on 17 May 2018.</b> Councillors Szymankiewicz and Bleach queried the accuracy of the Neighbourhood Plan Report in Minute No. 11.5. Councillor Szymankiewicz had prepared an amended version of that Minute. The Chairman ruled that minor amendments would be acceptable but did not accept a completely new version of that particular paragraph.</p> <p>Councillor Szymankiewicz also questioned Minute No. 17 regarding the reporting of the Neighbourhood Plan in the North Devon Journal by Councillor Mrs Sampson. Councillor Szymankiewicz advised that he explicitly asked that in future, the reports were accurate and balanced as he felt the reports were biased against the Neighbourhood Plan.</p> <p>The wording for Minute No. 17 was amended to read: 'Reports of Ashford parish Council Meetings in the North Devon Journal. Councillor Szymankiewicz was concerned about the terminology used in describing the Neighbourhood Plan 'which was biased against the Neighbourhood Plan'.</p> <p>In view of the division regarding the action to be taken in connection with Minute No. 11.5, Councillor Holder took a vote as to whether the Minutes should be signed as a correct record, subject to the minor alteration of Minute No. 17.</p> <p><b>Councillor Lawson proposed that the Minutes were approved and signed. Seconded by Councillor Mrs Bosley.</b></p> <p><b>Vote: In favour of signing – 3. Carried Against signing – 2</b></p>	
24.	<p><b>Reports:</b> <b>24.1 Police.</b> The June 2018 Newsletter had been circulated to Councillors and sent for inclusion on the website. The Neighbourhood Watch Co-ordinator had sent apologies and asked that PCSO Kingdom liaise with them over recent reports of crimes which had been shown in Police Newsletters.</p> <p><b>24.2 County Councillor Mrs C Chugg spoke on the following issues:</b></p> <ul style="list-style-type: none"> <li>- Northern Devon Healthcare Trust and the Royal Devon and Exeter Hospital working in collaboration for the next two years</li> <li>- Broadband connectivity</li> <li>- Trading Standards</li> <li>- Jobs in the area</li> <li>- The work of Highways</li> <li>- Plastics</li> <li>- Apprenticeships</li> <li>- North Devon Link Road being awarded the full £89 million requested from the Government for upgrading and improvements</li> <li>- Claire's Nurseries recently shut down by Ofsted. Two new interested parties were registering with Ofsted to provide replacement settings</li> <li>- County Councillor Mrs Chugg had been elected as Chairman of Devon County Council for 2018/19 and had issued a challenge to Councillors to lose weight and do more exercise</li> <li>- County Councillor Mrs Chugg was willing to give funding from her Locality Grant towards</li> </ul>	Clerk to ask the PCSO

the proposed new play area

**24.3 District Councillor Mrs A Davis spoke on the following issues:**

- North Devon and Torrridge Local Plan. It was expected that the Inspector currently examining the document would make a response in July. The delay in a final decision was due to North Devon and Torrridge Councils giving evidence that there was a sufficient housing supply
- District Councillor Mrs Davis had attended a North Devon Growth Workshop. She felt that what had been planned was sufficient
- Tour of Britain Bike Race was visiting North Devon on 3 September 2018. The Stage Two led of the race would start at Cranbrook in East Devon, the host venue for the first time and end in Barnstaple, the host venue for the second time. The route was:  
Cranbrooke – Honiton – Tiverton – South Molton – Landkey – Barnataple – Bratton Fleming – Kentisbury – Combe Martin – Ilfracombe – Woolacombe – Croyde – Georgeham – Braunton – Barnstaple
- District Councillor Mrs Davis had attended a meeting about a proposal for the Tarka Trail Light Railway from Barnstaple to Braunton, involving a tram. If this materialized, the walking element on the Trail would not be lost.
- The Plastic Free North Devon Consortium had asked everyone to do their small bit

**24.4 Councillor V Lawson.** Defibrillator Check. In order.

**24.5 Neighbourhood Plan.** Ahead of Councillor Szymankiewicz giving an update, Councillor Bleach advised that Councillor Holder had previously committed to talk with all members of the Working Party, in fact so far he has only spoken to one member

Councillor Bleach had a Statement to read on behalf of the Working Party to help clarify some basic facts. Initially, the Chairman felt this was not appropriate.

He then cancelled Standing Orders to give members of the public the opportunity of voting as to whether they wished to hear the Statement.

Vote: In favour 8. Carried  
Not in favour 2  
There were 4 abstentions

A Statement was read by Councillor Bleach covering the following points:

- Certain key facts were clarified that had been recently lost on route
- One of the fundamental aspects of creating a working party is to help facilitate a Neighbourhood Plan who share the work load and debate various issues
- Shared elements of the workload were distributed between each other to refine
- One working party member offered to collate and produce a verbatim copy taken from drop in events on a laptop. This resulted in a document that was not as expected by the rest of the working party and was rejected
- The major concerns was that the document was seen to 'feed' and 'lead' the community on specific topics, it should remain neutral
- The working party member who had produced the document felt it was necessary to resign from the group
- Two working party members who were not present at the meeting met with the ex working party member to discuss the issue. Some compromises were accepted by the ex working party member but they did not address the main concerns of the working party
- After a vote, the resignation was accepted and the decision advised the following day
- A Catalogue of Evidence was then compiled to store community feedback
- The ex working party member submitted their report to the Parish Council Chairman who had requested it. This was not a Parish Council decision but a single person
- The Catalogue of Evidence was submitted to the Parish Council for the May meeting. This

document has been logged as part of the evidence base for the Neighbourhood Plan along with other documents

- Guidance is regularly taken on all aspects of the NP process from Graham Townsend at NDC and James Shorten, the retained consultant
- Ashford's working party has the benefit of nine people with many skills all of whom work towards the completion of the Plan
- Advice has been taken from the Monitoring Officer at North Devon Council as to the status of the now resigned working party member who also advised that the working party is the body empowered to create and distribute findings associated with the Neighbourhood Plan
- The Monitoring Officer, Mr Townsend and Mr Shorten had all confirmed that the Catalogue of Evidence represents verbatim views of residents. In light of this it is hoped it will build confidence and improve the response level from the forthcoming household questionnaire
- The working party feel aggrieved over the way they have been treated
- The working party do not feel the need to have a closed meeting on 18 July particularly as not all members have been invited and there are concerns that it could become a 'them' and 'us' stance
- The Catalogue of Evidence provides a verbatim copy of the community's feedback and will remain the only document signed off by the working party

Councillor Mrs Bosley asked the content of the questionnaire and this was clarified.

A former member of the Working Party was given permission to speak. Although he had not prepared a Statement as there had been no intention to speak at the meeting, he felt that the details from his perspective should be heard.

Mr Hall gave detailed response to the points made by Councillor Bleach and that Mr Hall has been invited to make further comment on 18 July at a special meeting convened for this purpose. The points he covered during this meeting were:

He felt a private meeting would give harmony. He had been asked to give an honest frank and independent report and felt committed to do this.

The document was initially welcomed and was not of the opinion that emails were private and confidential and felt he was entitled to quote them.

The report was objected to and details about this were given, covering the four legal powers of Neighbourhood Plans.

Mr Hall does not want to increase housing allocations in Ashford but wants to ensure the correct details are known.

He was instructed to amend the Report and declined on an issue of principle, with no reason being given about this to the Parish Council.

The Parish Council Chairman had asked him to complete the Report which had been done. Mr Hall gave his qualifications for writing such a Report.

The Report he prepared gives points of view in an analytical manner and he felt it was important to include these details in the letter to landowners.

Mr Hall felt the Parish Council should see the draft letter to landowners before it was sent.

Standing Orders were reinstated.

Councillor Szymankiewicz gave the following report of the progress in the past month:

The Working Party is making good progress on building the Evidence Base for the Neighbourhood Plan.

1. The Catalogue of Evidence has been circulated
2. Landowners' Letter has been posted
3. Household Questionnaire has been fine-tuned

	<p>4. Ex-Working Party member's report has been logged as part of the Evidence Base</p> <p>Other items to be addressed in the near future include:</p> <ol style="list-style-type: none"> <li>1. Consultation with Businesses</li> <li>2. Conclude consultations with a number of external agencies and not-for-profit organisations</li> <li>3. Analysis of census data</li> </ol> <p>When these activities have been completed, the Working Party will start the process of analyzing and interpreting the data with our external Neighbourhood Planning consultant (James Shorten) and the Neighbourhood Planning Officer for North Devon District Council (Graham Townsend) to establish the key elements and structure of the proposed Neighbourhood Plan. At that point we are likely to hold further consultations with residents.</p>	
<p><b>25.</b></p>	<p><b>Matters Arising:</b></p> <p><b>25.1 Broken kerb stones at Meadowside / Gas Leak.</b> It was noted that Councillor Mrs Bosley had again reported the gas leak which had still not been attended to. The Gas Company had visited the site and sprayed paint on the road twice which had now faded. Councillor Mrs Bosley and the Parish Clerk to report the leak which was just past Ashfield Close, along Strand Lane and in front of Strand Close.</p> <p>Until the leak had been repaired, representations could not be made regarding the broken kerb stones.</p> <p><b>25.2 Working Party - Section 106 Funding for open space.</b> It was anticipated that the first meeting would be held during July.</p> <p><b>25.3 Annual Litter Pick – Saturday 26 May.</b> Councillor Holder advised it was a poor turnout. The suggestion to hold the event on a different weekend would be considered for a future litter pick.</p>	<p>Cllr Mrs J Bosley / Clerk</p>
<p><b>26.</b></p>	<p><b>Planning &amp; Planning Correspondence. The following Applications were considered:</b></p> <p><b>26.1 63345 – Demolition of existing buildings/structures &amp; use of land for the stationing of up to 116 static holiday caravans with recreation area; construction of new clubhouse (D2) incorporating reception, swimming pool, entertainments room, amusement arcade, shop (A1), store (B8) &amp; associated facilities including childrens play area &amp; equipment, realignment of site access &amp; associated highways works, landscaping (amended plans) – Tarka Holiday Park, Braunton Road, Barnstaple.</b></p> <p>Representations from a member of the public had been received via email.</p> <p>Councillor Holder advised he had spoken to a parishioner who had co-ordinated a reply from the Parish previously who was in agreement for Councillor Holder to propose that the Parish Council could see only minor changes and that the Parish Council's original reply was submitted verbatim with a few minor changes.</p> <p>The Chairman cancelled Standing Orders to give the opportunity for the public to speak.</p> <p>It was noted there were two key issues expressed in the objections – delays on the A361 caused by construction works and traffic slowing for the roundabout causing traffic delays and gridlocks in Adder and Strand Lanes and inaccurate traffic generation report, where more details were given.</p> <p>Councillor Mrs Bosley advised she had noticed a football by the site for approximately 36 hours and it was not known if this was as a result of children playing at the site or due to another reason. She felt it highlighted the fact of the danger to people being so close to a busy road.</p>	<p>Clerk</p>

**Councillor Holder proposed that the same reply was submitted as previously with some additional comments regarding traffic.**

**Seconded by Councillor Lawson. Unanimously agreed.**

Ashford Parish Council stand by its original response as nothing has changed for the following reasons below and the Parish Council's views stay the same with additional comments highlighted in bold regarding traffic in bullet point 13.

Ashford Parish Council wish to recommend refusal on the following grounds:

- The impact that this development proposal would have on Ashford cannot be underestimated. There is already a caravan park on the southern edge of Ashford boundary and this Planning Application triples the number of caravans, compared to what are currently there, from roughly 100 to 300.
- Not only that, it more than doubles the area of land that the caravans will be sitting on, creating an unacceptable visual impact of closely packed caravans drifting up the hillside, visible from the village, from the A361, from the Tarka Trail and from the surrounding countryside on both sides of the River Taw, which is a protected estuarine area.
- The development plan also introduces a recreational area right on the boundary with some properties in the village.
- It proposes development of footpaths into and through the village.
- There will be a new larger clubhouse with a swimming pool, an entertainments area, an amusement arcade, a shop, a store. This illustrates not just an expansion of numbers in the existing caravan park. This is the introduction of a holiday entertainments park with all of the noise, traffic and disturbance which accompanies it.
- The huge Entertainment Centre will be adjacent to the A361 and will dominate the site. It will be highly visible from both sides of the estuary and be a substantial intrusion into the countryside.
- The Entertainment centre and many of the caravans will be adjacent to the Care Home and create considerable noise and light pollution to the vulnerable residents. In the new plan the clubhouse machinery has been moved closer.
- They quote 27 new job positions which is not substantiated and is most likely highly overstated.
- A holiday park such as is being proposed should not be situated right on top of a small rural settlement. Mixing holiday noise and fun with a quiet residential neighbourhood is not only an unintelligent idea, but actually contravenes planning policies in both the currently adopted **Local Plan** and the merging Local Plan.
- Village residents have already complained about the noise of outdoor events over the summer which resulted in an unacceptable level of loud music over a prolonged period
- Furthermore, the whole proposal would appear to contravene a number of planning policies – DSV3, ENV1, TRA6, ECN3 and ECN 10.  
In the emerging plan, Policies ST01, ST09, ST11, ST13, DM01, DM04, DM05, DM14 and DM17.
- The view point photos in the Environmental Impact Report give a highly distorted impression of the visual impact of the proposed development. They were taken on a dull day in very poor light that disguises the blot on the landscape that already exists.
- The proposed **roundabout** creates a substantial danger to traffic entering the site from the direction of Barnstaple.  
**The traffic generation forecast carried out in March is not a true picture of the Summer volumes.**  
There is no safe place for vehicles, turning right into the site, to queue in the fast lane of the dual carriageway.

	<p>Similarly, vehicles leaving the site, to turn right towards Braunton, will have to wait in the central reservation and join the fast lane of the dual carriageway. This is highly dangerous to site traffic and traffic on the A361.</p> <p><b>The Parish Council is concerned about the effect of a roundabout on traffic flow on the traffic from Barnstaple and furthermore, the danger to pedestrians crossing the road for the bus and access to the Tarka Trail.</b></p> <ul style="list-style-type: none"> <li>• Despite the comments of the developer, the proposed road markings will not deter vehicles doing a dangerous U-turn, particularly those visiting the Sunday car boot sale.</li> <li>• An open meeting for residents was held in Ashford Church Hall on 7 June 2017 following drop in sessions organised by the consultancy company. After 2 hours of discussion, around 20 different items were identified which were of concern to residents. All of these concerns were reported back to the consultancy company, none of which appear to have been addressed, or even reported, in the Planning Application now submitted.</li> </ul> <p>These concerns included:</p> <ul style="list-style-type: none"> <li>✚ The inappropriate and unnecessary nature of the development</li> <li>✚ Its harm to the village, the environment and the quality of life for local residents</li> <li>✚ Its detrimental effect to the beautiful surrounding countryside and the estuary, which is a SSSI, not only for residents but for the wider public and visitors</li> <li>✚ The fact the Ashford is a Conservation Area and should be protected because of this</li> <li>✚ The noise from entertainments, dogs and so many people (around 1200 to peak times)</li> <li>✚ Extra disturbance from developing footpaths into and through the village</li> <li>✚ Increased light pollution causing a nuisance for residents and impacting the dark rural skies</li> <li>✚ The fact that the development would dwarf the local community</li> <li>✚ The unacceptable visual impact of massed caravans</li> <li>✚ The fact that any planting to improve the visual aspect will take many years to reach maturity, especially trees</li> <li>✚ The disturbance caused to the supported living units close to the caravan park</li> <li>✚ Increased traffic through the village – in particular Strand Lane to access Braunton and Ilfracombe</li> <li>✚ Increased traffic through Braunton, which already has air pollution problems</li> <li>✚ The dangerous road layout into and out of the caravan park.</li> </ul> <p>At the end of the village meeting, a show of hands to assess support of the proposal was taken. Of the 41 residents who attended the meeting, 38 were totally opposed – 93%.</p> <p>At Ashford Parish Council meeting when the Application was considered, Councillors voiced serious safety concerns about the exit and entry to the caravan park which is via a dual carriageway.</p> <p><b>65004 – Reserved matters application for erection of 3 buildings comprising 13 units for use Classes B1 (business use), B2 (general industrial use) and B8 (storage) (Outline Planning Permission 55214) – land at Chivenor Cross, Chivenor.</b> Ashford Parish Council had been consulted as an adjoining Parish.  <b>It was resolved to recommend approval.</b></p> <p><b>26.2 Planning Correspondence. The following North Devon Council Decision Notice was noted:</b>  <b>APPROVAL for Application 64846 – Engineering works along footpath to enable installation of water supply at St Peter’s Church, Adder Lane, Ashford.</b></p> <p><b>Application 63290 – Outline Application for demolition of existing maintenance &amp; repair workshop &amp; erection of 4 open market &amp; 2 affordable dwellings (all matters reserved) at Fair Oak Farm, Braunton Road, Barnstaple.</b>  It was noted that this Application was considered by the Planning Committee on 13 June 2018 and approval granted.</p>	
27.	Finance.	

	<p><b>27.1 Balances. NatWest Current Account as at 18 May 2018: £10.00</b>  <b>NatWest Business Reserve Account as at 8 June 2018: £6,072.77</b></p> <p>Budgetary figures for May 2018 were circulated to Councillors.</p> <p><b>27.2 The following payments were approved and authorised:</b>  <b>Mrs S Squire</b> June Salary net of PAYE &amp; Expenses (Councillors were shown the details)</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%;"></td> <td style="text-align: right;"><b>Redacted under DPA</b></td> </tr> <tr> <td><b>HMRC</b> June PAYE</td> <td style="text-align: right;"><b>£20.80 *</b></td> </tr> <tr> <td><b>Ashford PCC</b> Hire of Hall for Parish Council meetings. 6 at £15</td> <td style="text-align: right;"><b>£90.00</b></td> </tr> <tr> <td><b>Devon Association of Local Councils</b> Attendance of Cllr Bleach at GDPR training on 19/4/18</td> <td style="text-align: right;"><b>£48.00</b></td> </tr> </table> <p><b>*not £20.60 as on the Agenda due to HMRC software calculations</b></p> <p><b>27.3 Approval of the Statement of Internal Control 2018 together with the Clerk's Job Description in conjunction with the document.</b>  <b>Proposed by Councillor Bleach, seconded by Councillor Szymankiewicz. Unanimously agreed.</b></p> <p><b>27.4 2018/19 Insurance.</b> It was noted that the policy had been renewed and confirmation received.</p>		<b>Redacted under DPA</b>	<b>HMRC</b> June PAYE	<b>£20.80 *</b>	<b>Ashford PCC</b> Hire of Hall for Parish Council meetings. 6 at £15	<b>£90.00</b>	<b>Devon Association of Local Councils</b> Attendance of Cllr Bleach at GDPR training on 19/4/18	<b>£48.00</b>	<p>Clerk</p> <p>Ch.No.042</p> <p>Ch.No.043</p> <p>Ch.No.044</p> <p>Ch.No.045</p>
	<b>Redacted under DPA</b>									
<b>HMRC</b> June PAYE	<b>£20.80 *</b>									
<b>Ashford PCC</b> Hire of Hall for Parish Council meetings. 6 at £15	<b>£90.00</b>									
<b>Devon Association of Local Councils</b> Attendance of Cllr Bleach at GDPR training on 19/4/18	<b>£48.00</b>									
<p><b>28.</b></p>	<p><b>Compliance.</b> The following was reviewed:</p> <ul style="list-style-type: none"> <li>❖ Standing Orders (a revised version from the National Association of Local Councils will be circulated to Councillors)</li> </ul> <p>Councillor Bleach felt that the Standing Orders should be tailored to reflect Ashford Parish Council on certain items and this would be considered at the July meeting.</p> <ul style="list-style-type: none"> <li>❖ Financial Regulations</li> <li>❖ Freedom of Information Publication Scheme</li> <li>❖ General Risk Assessment – minor amendment regarding GDPR</li> <li>❖ Equal Opportunities Policy</li> <li>❖ Grant Giving Policy</li> <li>❖ Complaints Procedure</li> <li>❖ Safeguarding Policy</li> <li>❖ Data Protection Policy (new for this year)</li> <li>❖ Councillors agreement to receiving communications by email</li> </ul> <p>These documents had been emailed to Councillors separately</p> <p>Councillors noted that it was not necessary to appoint a Data Protection Officer in connection with GDPR coming into force on 25/5/18 although other measures will still apply.</p> <p>To agree the adoption of a Data Protection Policy and Privacy Notice supplied as a template by the Devon Association of Local Councils.</p> <p><b>Proposed by Councillor Holder to approve and adopt with the exception of the Standing Orders. Seconded by Councillor Bleach. Unanimously agreed.</b></p>	<p>Clerk to update</p> <p>Standing Orders to be an item on the July Agenda to further discuss</p>								
<p><b>29.</b></p>	<p><b>Correspondence.</b> One publication was put on the table to see, read and went in the circulation bag. There was no correspondence to note.</p>									
<p><b>30.</b></p>	<p><b>Matters raised by Councillors / Clerk.</b> No matters had been received to be discussed.</p>									
<p><b>31.</b></p>	<p><b>Items for the next Agenda.</b></p> <ul style="list-style-type: none"> <li>• <b>Tour of Britain – possible acknowledgement / bunting on the junction of Strand Lane / A361</b></li> </ul>									



	<ul style="list-style-type: none"><li>• <b>To discuss not having a meeting in August</b></li></ul>	
<b>32.</b>	<b>Date of next Meeting: Thursday, 19 July 2018 in the Church Hall at 7.30pm.</b>  The meeting ended at 9.38pm.	
<b>Summary of Decisions:</b> <ul style="list-style-type: none"><li>➤ <b>Minutes of 17 May 2018</b></li><li>➤ <b>Planning</b></li><li>➤ <b>Payments</b></li><li>➤ <b>2018 Statement of Internal Control</b></li><li>➤ <b>Financial Regulations, Freedom of Information Publication Scheme, General Risk Assessment, Equal Opportunities Policy, Grant Giving Policy, Complaints Procedure, Safeguarding Policy, Data Protection Policy, Councillors agreement to receiving communications by email</b></li></ul>		
<b>These Minutes are agreed by those present as being a true record.</b>		
Signed: Chair of Ashford Parish Council.		Date: