

Minutes of Ashford Parish Council Meeting held on Thursday, 21 July 2016 in the Church Hall at 7.30pm.

<p>Chaired by: Councillor G Holder</p>	<p>Clerked by: Sue Squire</p>	
<p>Present: Councillors</p> <p>Mrs J Bosley G Holder V Lawson Mrs S Sampson Mrs B Sandwell J Szymankiewicz</p> <p>District Councillor Mrs A Davis 43 Members of the Public</p>	<p>Agenda: - Items raised by members of the public Apologies Declarations of Interest Approval of the Minutes of the Meeting held on 16/6/16 Reports Matters Arising Planning & Planning Correspondence Finance Correspondence Matters raised by Councillors / Clerk Date of next Meeting</p>	
	<p>There was a site meeting at the former telephone kiosk, the details of which were discussed in the meeting under Minute No. 33.7.</p>	
<p>28.</p>	<p>Items raised by members of the public.</p> <p>28.1 Mrs L Whiting asked what the Parish Council was doing about the trees that had been felled in Long Lane, a Conservation Area. Councillor Holder acknowledged that the trees had been felled in a Conservation Area. A resident, on making enquiries, had been advised the contractors were logging. It was felt that the contractor, Mr S Wightman, should be suspended and suspended from carrying out any further work for the Parish Council. Councillor Holder advised this item would be discussed later in the meeting.</p> <p>28.2 Mrs Szymankiewicz raised recent work carried out to the former telephone box stating that on the Minutes it stated that the contractor, Mr K Payne had been paid £1,200.00. Councillor Holder confirmed that Mr Payne had not been paid for the work he had done.</p> <p>Mrs Szymankiewicz continued that before he is paid, it should be noted that the newly fixed shelving was not straight and that the material was of poor quality. In addition, the painting in the 'phone box where the glass touches the metal has not been filled in with the correct putty and there is a gap between the glass and metal. This could cause water damage. Councillor Holder agreed that the handiwork on the shelves could be better. The Parish Council had been quoted £750.00 to strip the structure down. This was felt to be excessive by Councillors and Mr Payne had been told to use a wire brush and do a less intensive job for the sum of £250.00.</p> <p>Mrs Whiting noted that the payment of £1,200.00 was on the Agenda to be paid and Councillor Holder again advised that it had not yet been paid.</p> <p>One person could not understand why the replacement glass cost £600.00 when it could be purchased much cheaper. Councillor Holder advised that it had not been possible for the Parish Council to get anyone else to provide a quotation.</p> <p>28.2 A member of the public spoke about the Tarka Caravan Park and understood that 5 of the surrounding fields had been purchased by the new owner.</p> <p>28.3 Mr I Worby commented that the Tarka Caravan Park seemed to be expanding and that building work was also being done. The line of trees which had previously screened the caravan park had been felled.</p>	<p>Action:</p>

Councillor Holder advised that these issues had been noted and that North Devon Council Enforcement Officer would be involved.

28.4 A member of the public advised that Western Power Distribution had been working in the area clearing trees from wires. The area had been left in a mess and a road sign had been knocked down. When she asked the contractors if they would be putting the sign back they said they would not be.

A letter to be written to Western Power Distribution for their comments.

28.5 Mr J Bleach read the following in connection with the proposed Strand Lane widening and roundabout on the A361.

“Mr Chairman. At the last Parish Council Meeting on 16 June, Planning Application 61244 for 25 houses off Strand Lane was rejected by the Parish Council and the majority of the residents present. Since then, there have been many comments made by Ashford residents opposing this Application on the North Devon Planning website.

So why am I here tonight? I and many other residents have been very shocked by the scale of this particular Planning Application and believe it represents an extremely serious threat to our environment and if it's not rejected by North Devon Planning it would radically change Ashford detrimentally forever.

Like many residents, I was surprised to read Mr Holder's personal online comment on 61244 to the Planning Officer and I quote “you have the powers to impose a Section 106 on applicants to achieve a planning gain”. So basically – get the developers to pay for a roundabout and road widening to Strand Lane where the cost would be something in the region of £1.5m.

The background is that the period April to December 2013, the Parish Council and residents, by way of a signed petition, asked Devon County Council highways department for either a road island or roundabout to be installed on the junction of Strand Lane and the A361. This was to alleviate road congestion and to increase road safety. This request was rejected by Devon County Council on the basis of high cost and the lack of budget.

So is the mandate provided by residents in 2013 still relevant today? This is, when we are under serious threat from this proposed large and disproportionate housing development.

We need to recognize that to successfully defeat this Application not only do we need to know what the key arguments are for rejection but as a community we need to be unified with one voice.

We also need to think outside of the box and to second guess what the applicant's next move might be!

So whilst a roundabout was a good idea in 2013, how can it be now?

- If we accept the concept to Strand Lane being widened in a future revised Planning Application, do we honestly believe that the developer would be satisfied with just 25 houses when the add on costs are in the region of £1.5 million?
- Once Strand Lane has been widened do we honestly believe that there wouldn't be further Planning Applications for other fields from other land owners?
- We have three other fields at risk at the end of Strand Lane owned by two additional parties. Note: the field opposite the current proposal is also owned by the current applicants.
- Whilst Strand Lane causes us issues, wouldn't you prefer to live with these difficulties rather than have a 25% increase in traffic this development would bring that would certainly affect both ends of our community?
- For example when considering my own traffic movements over 50% of my journeys are up Strand Lane from Ashfield Close – add another 25 dwellings or more and the traffic movement would be greatly magnified by this development both ends of our village.

Mr Chairman, I request that you allow residents attending this meeting to make their own comments on this topic and then for you to hold a vote by a show of hands to establish the majority answer to the following question:

Would you like a roundabout and road widening paid for by developers in return for them building a minimum of 25 houses on Strand Lane fully recognizing that this decision risks further housing development as a result of improved road access.

Those For? Vs Those Against?

Mr Chairman, please be aware that there are other votes received by Sue Squire and myself from

residents that were unable to attend this meeting that wish to have their views included in this process. Additionally, please can the Parish Council communicate this result to Mr Adrian Devereaux Planning Officer at the North Devon Planning Department within the next 7 days so this view can be taken into account going forward. Mr Chairman Thank You.

Councillor Holder informed that the Parish Council could submit the result of the vote as an additional comment about the Application.

A member of the public spoke about the road widening which would involve grubbing up of historic hedging saying that people have commented that they are enraged that Councillor Holder wrote what he did. It was not on the developers plan and we are not appeased.

Councillor Holder said he took this on board and hoped that all had read the letter in its entirety and noted he asked for the Application to be refused. The tone of his letter highlighted that the Parish Council's response to Applications are totally ignored and that was the reason for what he said. Councillor Holder added there had been complaints and grumbles for 20 years, but it is still a dreadful junction in the Summer. He suggested it might go some way if the planners were allowed to develop the site.

A member of the public was of the opinion that it would make the traffic go faster.

A member of the public commented that the traffic would still be coming through and it was not possible to see coming out of Ashfield Lane.

Councillor Holder asked for clarification before the vote was taken, is it for a roundabout and widening or the roundabout wanted but not the widening.

A member of the public was of the opinion that Councillor Holder should have asked people first. Councillor Holder advised he submitted the letter as a member of the public.

A member of the public did not agree with the content of the letter adding that Councillor Holder has a right to make democratic remarks. He felt that some of the remarks that had been made was unfair to Councillor Holder.

A member of the public stated that she did not want Councillor Holder to speak for her. She was concerned for the dormice in the area. Additionally, she had noted that three lorries had carried out U turns and the registration numbers were taken and reported. Nothing further had been heard.

As a separate comment, not relating to the roundabout or widening issue, it had been noted that the trees had been taken down at Tarka Caravan Park and was concerned for the wildlife living in the area.

A member of the public asked if the vote in 2013 concerning the roundabout and a central traffic island was purely to do with traffic safety and no mention of the widening of Strand Lane. This was confirmed by Councillor Holder. This then was not contradicting an earlier vote as it did not include the widening of Strand Lane.

A member of the public stated that if there was a roundabout, it would still be necessary to give priority to the right.

It was suggested that what was actually needed was a pedestrian crossing.

Mr James was of the opinion that it was inevitable that Ashford would develop. Would residents prefer for someone to do it locally, tastefully, in keeping and residents taken into account? He noted that when Meadowside was built there were no objections. There was no comment on the lane on the

	<p>opposite side of the road. Both areas have endings that was going to continue. Would people prefer Mr Class, Mr Holder, his cousins and Mr Sampson to develop it what we want them to do with the courtesy of resident and not Wimpey who would put up 35 houses, not 25. The property is devalued as there are no facilities.</p> <p>A resident could not accept the above representations.</p> <p>A member of the public had looked at some things on the website and noted that Ashford is designated as a settlement in the North Devon Plan. Councillor Holder advised that the designation is a rural settlement without a development boundary.</p> <p>A member of the public felt that the exception area for housing should be identified by people in the village. Has the Minutes identified the proposed houses? Now trees have been cut (in Long Lane) it can be seen how unstable the shillet bank is. There is also the plan for an extra house next to Ashmead (in Strand Lane). 30% of additional housing is not in accordance with the proposed plan. The developers are seeing a window of opportunity to get their plans in, the developer could sit on an application, not build, get another application on another field, sit on it and in the meantime the government says the District Council has not filled its obligation. It seems there are a lot of houses that want to be built.</p> <p>Councillor Mrs Sampson advised that the law has been broken according to Defra as between 1 March and 1 September, hedges must not be cut or trimmed. From 1 May a person cannot carry out coppicing of trees.</p> <p>Mr Whiting advised that he had spoken to the contractor on the day he was felling the trees and was told it doesn't count.</p> <p>A vote was then taken on Mr Bleach's question "Would you like a roundabout and road widening paid for by developers in return for them building a minimum of 25 houses on Strand Lane fully recognising that this decision risks further housing development as a result of improved road access.</p> <p>In Favour: 0 Against: 38 Abstentions: 5</p> <p>28.6 Mrs S Bleach. There was now no requirement for her to speak.</p> <p>28.7 Mr G Williams. There was now no requirement for him to speak.</p> <p>28.8 An email from Mrs E Wozniak to Mr Bleach had been received and was noted, covering the letter from Councillor Holder to the Planning Department and questioning what are 'affordable' homes in Ashford.</p> <p>28.8 Tarka Caravan Site was under new ownership and it was known that land had been purchased from Ashford Fruit Farm. No Planning Application had been received in respect of the alterations / demolition and felling down of trees. The Enforcement Officer to be advised. A member of the public advised they had telephoned North Devon Council to request a site visit and had been advised that the felled trees were not subject to a Tree Preservation Order. Minute No. 28.3 refers.</p>	<p>These details to be sent to North Devon Council Planning Dept</p>
29.	<p>Apologies. County Councillor Mrs C Chugg, PCSO P Grantham.</p>	
30.	<p>Declarations of Interests. Councillor G Holder. Prejudicial Interest in Planning Application 59288.</p>	

	<p>Councillor Mrs S Sampson. Prejudicial Interest in Planning Applications 59288 and 61129.</p> <p>Councillor V Lawson. Prejudicial Interest in Planning Application 59288.</p> <p>Councillor J Szymanekwicz. Prejudicial Interest in Planning Application 59288.</p>	
31.	<p>Approval of the Minutes of the Meeting held on 16/6/16.</p> <p>Approved and signed as a correct record after a minor amendment regarding a surname was corrected.</p>	
32.	<p>Reports:</p> <p>31.1 Police. PSCO Grantham had briefly spoken to Councillors before the meeting and advised there were no crimes to report.</p> <p>32.2 County Councillor Mrs C Chugg. Apologies given.</p> <p>32.3 District Councillor Mrs A Davis. She had spoken to the Planning Officer regarding the Application for 25 houses off of Strand Lane. The various comments made had gone back to the applicants for them to make their comments. She was doubtful whether there would be any further information before September. District Councillor Mrs Davis was of the opinion that there was no reason to interfere at this moment as regards a delegated decision. The comments spoken about at the Parish Council meeting had been conveyed to the Planning Officer. She would do whatever she is requested but saw no merit in the Application going before the Planning Committee. She would advise the Parish Council as soon as more information is known.</p> <p>There are two consultations running at present: Devon County Council regarding the North Devon Link Road ending on 29 July and Council Tax reduction scheme ending on 4 September. In the latter, North Devon Council, along with other Devon councils, is carrying out the consultation on potential changes to the scheme, which could be introduced from April 2017. It is part of an annual review to decide how much council tax reduction to give working age people who are on low incomes.</p> <p>32.4 Councillor V Lawson. Defibrillator Check. All in order.</p>	
33.	<p>Matters Arising:</p> <p>33.1 Meadowside Grass Cutting. The ransom strip had not been cut. The Clerk to request Mr Wightman to do this.</p> <p>It was noted that grass had been left in a heap at Meadowside. Councillor Holder did not think Mr Wightman had left it, but to check, Mr Wightman to be made aware of it. The meeting was advised there is a heap of building materials under the grass, giving rise that it had not been left by Mr Wightman. In addition, there is now a second pile of grass that has been left there.</p> <p>33.2 Blocked drain near Ashfield Lane. The meeting was advised that the bag was still in the drain, and had been for the last 6 years. The position of the drain was in Strand Lane, not Ashfield Lane.</p> <p>33.3 Replacement dog friendly stiles for Footpath 5. A quotation had been received from Mr A Symons who had quoted £165 for the work. The materials had been obtained by the Clerk from Devon County Council Public Rights of Way Department. Proposed by Councillor Lawson, seconded by Councillor Mrs Sandwell and unanimously agreed to award the contract to Mr Symons.</p> <p>33.4 Archive Minutes on the Parish Council Website. Minutes from May 2012 are now available to view.</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>August</p>

	<p>It was felt that the website would benefit from improvement and the item to be included on the August Agenda.</p> <p>33.5 Side verge cutting of A361 Braunton Road. A letter has been written to the owner of Tarka Holiday Park but no reply has been received.</p> <p>33.6 Formation of Task and Finish Group in connection with Section 106 Project Funding. This related to funding being received as a result of a Planning Application in the village. District Councillor Mrs Davis suggested that the possibilities were decided on before the money is available. The Group would comprise three Parish Councillors. Councillor Szymankewicz expressed his disappointment that parishioners could not be involved. He was willing to be part of the Group which would be headed by District Councillor Mrs Davis.</p> <p>33.7 Telephone Box, Adder Lane. It was noted that Mr K Payne had sanded down and repainted the telephone box. His Invoice was due for consideration under Finance.</p> <p>Following the site meeting ahead of this Parish Council Meeting, all Councillors agreed that the workmanship could be to a lot higher standard. Mr Payne's Invoice to be held back pending a site meeting with him with a view to improvements being made.</p> <p>A member of the public suggested that someone in the village would like to do the work. In this connection, Mr Bleach was invited to prepare and send a circulate email inviting people to come forward.</p> <p>As a result of the site meeting, the newly formed Gardening Club had offered their services to look after the area around the kiosk. Councillor Holder could obtain planters. At the site meeting, it was noted that the ground around the kiosk was uneven which would need leveling and concreted with the possibility of a bench against the Churchyard wall on the kiosk side.</p> <p>A member of the public advised he was uneasy about the way Parish money is spent and recommended there should be three quotations obtained. He could not find evidence in the Minutes that three quotations had been obtained for other work awarded.</p> <p>The Clerk to approach Mr K Payne and Mr C Beer. The Church Magazine to be sourced for the names of other contractors who could be asked to quote.</p> <p>33.8 Grass Cutting. Councillors had been copied into extensive correspondence in this regard and further details were given by the Clerk who explained that she had been trying since August 2015 for the grass cutting done by DCC to be the responsibility of the Parish Council, who had agreed to this, for an annual payment. Despite numerous enquiries of DCC where new guidelines or criteria was always given by DCC, it transpired that the contract for 2016/17 had been awarded and we would now be looking at a payment for the 2017/18 season. The Clerk felt this had been handled in a very poor way and was waiting for some dates to meet with a DCC officer to discuss the situation.</p>	Agenda
34.	<p>Planning & Planning Correspondence. The following Applications were considered:</p> <p>34.1 - 59288 – Outline Planning Application (all matters reserved except access) for erection of three local needs dwellings and two open market dwellings (amended description and plans) (further amended plans and additional information) (additional information) at land off of Long Lane, Ashford.</p> <p>Councillors Holder, Lawson, Syzmankewicz and Mrs Sampson declared a Prejudicial Interest.</p>	Clerk

All but Councillor Mrs Sampson left the room and did not take part in the discussion, decision or voting thereon.

Because the Hall was full to capacity with members of the public, it would have been very difficult for Mrs Sampson to have left the room due to walking difficulties. She did not take part in the discussion, decision or voting.

Councillor Mrs Bosley chaired the meeting for this item.

Members of the public were invited to give their views and these were as follows:

- There was no proposal for septic tank sites. The applicant had made no attempt to make a solution.
- There were dormice at the bottom of the hill and it could be that they were also half way up the hill.
- A resident's septic tank was in the field where the development was proposed and she had not been approached. The drainage arrangements had been in place for over 100 years and the historic details were given. The Church Hall also shares the drainage.
- A person asked if the resident had a Covenant in the Deeds to entitle her to drain into the field and this would be checked.
- With two septic tanks in the field, the right of access was questioned and it was not sure if there was any bearing on the right of access.
- There are springs in the field which could come up at any time. Also land drains which seem to go over the field.
- Councillor Mrs Bosley commented the plans said the area was in Flood Zone 1, low risk.
- No one knows where the springs are.
- Excess water would discharge down a right of way lane. There was no provision to deal with sewage and waste. The sewage system cannot cope now, without the development.
- An email of objection had been received from a member of the public and was read to the meeting.

District Councillor Mrs Davis suggested that the issues raised at previous meetings were raised for the issues to be addressed.

To reply: Ashford Parish Council wish to reply as follows which were also the strong representations from approximately 40 members of the public present:

The amendment to Application 59288 has not addressed the concerns we have raised which are of financially viable drainage of surface water which would cause detriment to other properties in the village. No solution to sewage disposal has been provided with this revision.

Councillor Holder took the chair again.

- 61408 – Erection of garage with games room / store above at Higher Strand, Strand Lane, Ashford.

Councillor Mrs Bosley proposed to recommend approval. Seconded by Councillor Lawson and unanimously agreed.

The following Application had been received after the preparation of the Agenda and details included on the website and put on the notice board.

- 61129 – Outline Application for demolition of existing maintenance and repair workshop & erection of 4 open market dwellings (all matters reserved) at Fair Oak Farm, Braunton Road, Barnstaple.

Councillor Mrs S Sampson declared a Prejudicial Interest, the applicant being her son. She was able to leave the room and did not take part in the discussion, decision or voting thereon.

The applicant was given the opportunity to address the meeting.

Members of the public asked the applicant to clarify various issues and some comments could not be

speculated on.
 Members of the public were hopeful that the issue of lighting would be addressed.
 District Councillor Mrs Davis spoke about the scheme which she was delighted with and gave reasons why no affordable homes were included. The proposal would mean moving Mr Sampson's workshop to Roundswell which would support jobs in North Devon for economic benefit.

Councillor Lawson proposed to recommend approval. Seconded by Councillor Mrs Bosley and agreed with the condition that lighting is subdued and is reflected away from the village. The Council felt there should be good screening to the rear of the site so that the houses are not visible to the people of Ashford. We also have concerns about the access on to this busy public highway.

34.2 Planning Correspondence:

34.2.1 Car and caravan being sold near Ashford Fruit Farm. This had been reported to the Enforcement Officer but no reply received.

34.2.2 Decision Notice for Planning at Wyevale Garden Centre – formerly Trelawney.

North Devon Council had replied with further in depth planning details which had been circulated to Councillors.

This stated that no product was to be offered for sale and display in the car parking area.

The Enforcement Department of North Devon Council to be informed.

Clerk

There was nothing shown concerned access by large lorries.

Photographic evidence had been supplied showing an articulated lorry trying to access the entrance, causing obstruction.

34.2.3 Copy correspondence was noted from a parishioner objecting to Planning Applications 61244 (field off Strand Lane) and 59288 (Long Lane, in addition to the separate email of objection received by the Parish Council).

34.2.4 The following North Devon Council Decision Notices were noted:

APPROVAL for 59662 – Outline Application for residential development of 2 affordable and 1 open market dwellings with some matters reserved (amended plan & description) (further amended plans & description) at land off Meadowside, Ashford.

Received on the day of the Meeting:

REFUSAL FOR:

61266 – Outline Application for erection of dwelling at land adjacent Ashmead, Strand Lane, Ashford.

34.3 Tarka Holiday Park. Following on from representations received earlier in the meeting, Mr Sampson advised that trees at the back of the site had been half cut down by the previous owners who had not maintained the trees. Limbs had been dropping off onto caravans.

The present owners state they are going to replace the trees.

It was the opinion of the meeting that people would like to see the trees replanted which could be part of the planning consent.

Councillor Szymankiewicz had noted that part of the main building had been demolished. In addition, the stone rockery at the entrance had been removed. He could not recall seeing a Planning Application for this.

The Clerk to enquire from the Enforcement Department in this regard.

Clerk

It was also noted that some large wooden type buildings have been erected. When contacting the Enforcement Department, enquiries to be made as to whether the current building was the same size as the rockery which had been taken away and questioned if it was permanent.

Clerk

	District Councillor Mrs Davis informed that planning permission is about change of use of the land. A member of the public asked if there was any way of proving it is not used for residential use.																											
35.	<p>Finance.</p> <p>35.1 Balances. NatWest Current Account as at 20/06/16: £10.00 NatWest Business Reserve Account as at 08/07/16: £2,050.42</p> <p>35.2 To consider a donation to the newly formed Gardening Group. This item to be carried forward to the August Meeting.</p> <p>35.3 The following payments were approved and authorised:</p> <table> <tr> <td>Mrs S Squire</td> <td>July Salary net of PAYE</td> <td>£82.51 *</td> <td></td> </tr> <tr> <td></td> <td>Contribution towards broadband</td> <td>£ 3.00</td> <td></td> </tr> <tr> <td></td> <td>Photocopying</td> <td>£ 9.35</td> <td>£ 94.86</td> </tr> <tr> <td>HMRC</td> <td>July PAYE</td> <td></td> <td>£ 20.80 *</td> </tr> <tr> <td>Mr S Wightman</td> <td>Grass Cutting – July 2016</td> <td></td> <td>£ 156.89</td> </tr> </table> <p><i>When sending the cheque, the letter accompanying it to ask for his comments about out of season felling of trees in Long Lane, in a Conservation Area, and requiring Planning Permission. Minute No. 28.1 refers.</i></p> <p><i>In addition, a letter to be sent to Western Power Distribution conveying the Parish Council's concern that trees had been cut in the closed season and asking for their comments regarding the quality of their work, due to the mess that had been left, and the fact that they had knocked down a road sign and said it would not be re-fixed. Minute No. 28.4 refers.</i></p> <p>Mr K Payne Refurbishment of former telephone box £1,200.00 <i>This cheque was not authorised. Councillor Holder to speak to Mr Payne regarding the workmanship and also to point out that the quotation to reglaze had been £650.00 (agreed at the Parish Council Meeting on 17/3/16) and £250.00 to sand down and repaint the 'phone box (agreed at the Parish Council Meeting on 16/6/16). Shelving at £50 per shelf + VAT was agreed at the Parish Council Meeting on 19/05/16. Minute No. 28.2 and 33.7 refers.</i></p> <table> <tr> <td>South and West Internal Audit</td> <td>Fee for the 2015/16 audit</td> <td>£ 50.00</td> </tr> <tr> <td>Gardening Group</td> <td>Donation</td> <td>£August Meeting</td> </tr> </table> <p><i>* These amounts differed by 20p from the Agenda as the pay documents had not been received when the Agenda was prepared. The difference is as a result of HMRC software calculations used by the payroll administrator.</i></p> <p>35.4 NatWest. Confirmation had been received that Councillor Szymankiewicz had been added as a signatory.</p> <p>35.5 2016 Annual Return. The internal audit had been completed and the report was advised as follows:</p> <p>The Annual Return has been submitted to the external auditor, Grant Thornton with an accompanying letter giving details of the variances between the 31/3/15 and 31/3/16 figures.</p> <p>35.6 Dog Friendly Stiles. To receive a quotation for the fixing of these and to make a decision to proceed.</p>	Mrs S Squire	July Salary net of PAYE	£82.51 *			Contribution towards broadband	£ 3.00			Photocopying	£ 9.35	£ 94.86	HMRC	July PAYE		£ 20.80 *	Mr S Wightman	Grass Cutting – July 2016		£ 156.89	South and West Internal Audit	Fee for the 2015/16 audit	£ 50.00	Gardening Group	Donation	£August Meeting	<p>Clerk</p> <p>Ch.No.945</p> <p>Ch.No.946</p> <p>Ch.No.947</p> <p>Clerk</p> <p>Clerk</p> <p>GH</p> <p>Ch.No.948</p> <p>August Agenda</p>
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	This had been covered under Minute No. 33.3. 35.7 Parish Council Internal Audit. The accounts and paperwork for the year ending 31/03/16 was handed to Councillors Mrs Bosley and Lawson for checking.	JB /VL
36.	Correspondence. Notices and publications received will be put on the table to see, read and go in the circulation bag. Of particular reference is the DCC consultation running until 29/07/16 in respect of the North Devon Link Road, the details of which have been forwarded to Councillors. This is a user friendly consultation which can be completed online in less than 10 minutes. Go to: www.devon.gov.uk/haveyoursay 36.1 Mrs H Bremner. Letter of resignation from the Parish Council. North Devon Council Elections Department had provided a Notice of Vacancy which is displayed. 36.2 DCC Highways and Kier. Notification of road closure at Meadowside from 23/08/16 to 25/08/16 for South West Water utility works. 36.3 An email had been received from Mrs Coleman querying work that had been carried out by Mr Payne and if planning permission should have been obtained. The details to be forwarded to the Enforcement Department for attention.	Clerk
37.	Matters raised by Councillors /Clerk. 37.1 Councillor Szymankewicz spoke about the Parish Council website which had previously been raised under Minute No. 33.4 where it had been agreed that this was an item on the August Agenda. The Clerk to obtain three quotations for an improved version with a larger capacity for information and Parish Council details. 37.2 Councillor Mrs Bosley had noticed a very unpleasant odour from the Ashford Sewage Works. It was known that the Chaddiford Lane area had also been badly affected. District Councillor Mrs Davis would speak to her colleague, District Councillor Mrs Mair Manuel for representations to be made. 37.3 Councillor Mrs Sampson had noticed that the Parish Council notice board required a coat of varnish. The meeting was advised that Mr Squire had been requested to do this work and also deal with the back of the notice board which was warping.	August Agenda Clerk AD Clerk to remind
39.	Date of next Meeting: Thursday, 18 August 2016 in the Church Hall at 7.30pm. The Meeting ended at 9.58pm.	
Summary of Decisions:		
<ul style="list-style-type: none"> ➤ Minutes of 16 June 2016 ➤ Award of contract to Mr A Symons to fix two dog friendly stiles on each end of Public Footpath No. 5 ➤ Planning ➤ Payments 		
These Minutes are agreed by those present as being a true record.		
Signed: Chair of Ashford Parish Council:		Date: